



**YOUR FUTURE**

**Are you aged 12-25?**

**WANT TO MAKE A DIFFERENCE?**

Got something to say for young people in Break O'Day?

**GET INVOLVED NOW**

**BREAK O'DAY YOUTH COUNCIL**

Break O'Day Council recognises the vital role that young people play in shaping our community and our future.

We are committed to doing our part to foster an inclusive and supportive place to live where every young person can reach their full potential.



**Want to know more?**

Break O'Day Council 6376 7900

[Community.services@bodc.tas.gov.au](mailto:Community.services@bodc.tas.gov.au)

[www.bodc.tas.gov.au/community/Community-information/](http://www.bodc.tas.gov.au/community/Community-information/)

# BREAK O'DAY YOUTH COUNCIL

Your  
**VOICE  
MATTERS**

**@Break O'Day Council we will**

-  make it easier for young people to know what support, services and programs are available for them
-  support young people to build skills and confidence to participate in government decision-making
-  make it easier for young people to share their views



# BREAK O'DAY YOUTH COUNCIL

## You can expect to

- Learn more about how local government works and the role it plays in your community.
- Gain leadership experience.
- Be involved in the decisions that affect young people.
- Receive guidance, and support when possible, to help you make a difference in your community.
- Participate in safe, supported and inclusive conversations about things important to you and other young people in your community.

## We expect you to

- Bring a positive attitude, willingness to learn and listen, and agree to a Statement of Shared Behaviour.
- To share your ideas and thoughts with us.
- To do your best to seek ideas and thoughts from other young people to share with council, and to share what you learn with them too.
- To understand that community members cannot always take part in decision-making, and there are limits to the things Council can do, and spend money on.

We will engage with young people in accordance with council policies, all current legislation and frameworks including the **Child and Youth Safe Framework**, and in alignment with the Australian Government's National Strategy, **Engage! A strategy to include young people in the decisions we make**, and the **Break O'Day Community Youth Commitment Statement**.



# BREAK O'DAY YOUTH COUNCIL



## Connect with Break O'Day Council at Special Youth Council Meetings

Break O'Day Council will host TWO special Youth Council Meetings each year.

Only Elected Councillors, Youth Council Members (and their trusted adults if under 18), and invited staff or guests are permitted to attend.

The meetings will follow a format that balances government process with providing a welcoming, supportive space for young people.

The meeting will be held in accordance with the Child and Youth Safe standards. Meetings can be accessed in person and online. They will not be live-streamed.

### Meeting Schedule

TWO Meetings per year. Monday 11am -12pm. Usually 3rd Monday of the month.

#### **MARCH *or* APRIL** – 1 Hour.

Youth Council to share youth ideas, feedback and questions.

Break O'Day Council to share any service, program or youth issue updates.

Discuss International Youth Day (12 Aug) plans for August.

#### **SEPTEMBER *or* OCTOBER** – 1 Hour.

Youth Council to share youth ideas, feedback and questions.

Break O'Day Council to share any service, program or youth issue updates.

Discuss Youth Week plans for April.

# BREAK O'DAY YOUTH COUNCIL

## Meeting Agenda

### 1. Welcome and Introductions

- o Welcome
- o Acknowledgement of Country
- o Introductions
- o Review of Statement of Shared Behaviour

### 2. Sharing stories of what is working well - Everyone

### 3. Youth update or presentation of ideas, feedback and questions - Youth Council

- o items here

### 4. Council response - Elected members and staff

### 5. Council update or presentation of ideas, feedback and questions - Elected members and staff

- o items here

### 6. Youth response - Youth Council

### 7. Business arising - Everyone

### 8. Agreed actions - Everyone

## Meeting Submissions

Youth Council members are encouraged to summarise the items they intend to discuss at the meeting and submit this TWO weeks before the meeting to their Council contact person.

The Councillors may wish to talk with staff or explore what other councils are doing to help them ask valuable questions and help everyone have productive conversations.

New items may still be raised and discussed at the meeting.

## Pre-Meeting notice from Youth

Please submit TWO weeks before the scheduled meeting to your Council contact person

Meeting Date		Council Contact Person	
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Youth Council Leader for this meeting	
Youth Council members involved	
Attachments / documents and links	
Item(s) for Discussion	
Any Proposed or Suggested Actions	

## Pre-meeting notice from Council

Council will provide this TWO weeks before the scheduled meeting to the Youth Leader

Meeting Date		Council Contact Person	
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Reporting back on past items	
Attachments / documents and links	
Item(s) for Discussion	
Any Proposed or Suggested Actions	

# BREAK O'DAY YOUTH COUNCIL



## Creating a safe, inclusive and supportive space

Young persons under the age of 18 must be accompanied by a trusted adult when attending Youth Council Meetings.

If attending from School a member of the School community will accompany them.

If they are not enrolled in school then parents and guardians can attend or nominate a trusted adult. This might be a local youth worker or mentor too.

If attending in person is a challenge, online options will be available. A trusted adult must be present for online participation if under 18.

A **Statement of Shared Behaviour** will be created with the Youth Council members and agreed to. This will help ensure that:

- Everyone's voice is heard.
- Everyone is accepted.
- Everyone is valued.
- Time is shared across the range of topics and different themes in our community that are important to young people.

### Checking -in

We will ask for feedback and check in with youth council members and their guardians to ensure the youth council is meeting expectations and working well.



# BREAK O'DAY YOUTH COUNCIL



## Expression of Interest

### CONTACT DETAILS

Your Name

Phone and/or Mobile

Your Email

Your School or Place of Employment if this applies to you

Your Age

Other language(s) spoken at home, other than English?

In 200 words or less please briefly tell us 3 things. What youth topics are important to you? Why do you want to be in the Youth Council? And why do you think you will be a good member of the Youth Council? More room over page.



# BREAK O'DAY YOUTH COUNCIL



## Expression of Interest - continued

In 200 words or less please briefly tell us 3 things. What youth topics are important to you? Why do you want to be in the Youth Council? And why do you think you will be a good member of the Youth Council?

### SIGN and PARENT / GUARDIAN DETAILS if Under 18

Your Signature

Date

Parent/Guardian Signature if under 18

Parent/Guardian phone and/or mobile

Parent/Guardian email

# CONSENT FORM + PARENT / GUARDIAN DECLARATION



Name of Youth Council member.

Name of parent or legal guardian, if Youth Council member under 18.

## To be answered by the Parent/Guardian if Under 18.

I give my consent for the young person named on this form to participate as a member of the Break O'Day Youth Council. *Please tick if you consent.*

I understand that the young person named on this form will be invited to contribute ideas and thoughts about the needs and experiences of young people in Break O'Day. This includes opportunities to participate in special meetings of Council and participate in gathering ideas from young people in our community.

Please tick all you *agree* with. If you do not consent we will contact you to discuss if we can provide this opportunity in ways that work for you.

I give my consent for the young person named on this form to have their name and their contributions included in any minutes, reports and publications in print and online.

I give my consent for Break O'Day Council to include images of the young person named on this form in reports and publications in print and online.

I give my consent for Break O'Day Council to include the name and images of the young person named on this form in media and social media.

Any other restrictions on the use of the young person's name, image or contributions?

Any dietary restrictions?

If the young person named on this form has any health or social needs we need to be aware of to ensure their experience is safe and supportive please contact us to discuss.

Youth Council Member Signature

Date

Parent/Guardian Signature

Date

# 10 TASMANIAN Standards CHILD and YOUTH SAFE Break O'Day

1

## Embedded in organisations

Child safety and wellbeing is embedded in organisational leadership, governance and culture.

Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.

## Participation in decisions

2

3

## Involved communities

Families and communities are informed and involved in promoting child safety and wellbeing.

4

## Equity

Equity is upheld and diverse needs respected in policy and practice.

5

## Values in practice

People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

6

## Child focused processes

Processes to respond to complaints and concerns are child focused.

7

## Knowledge and skills

Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.

Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

## Safe environments

8

9

## Review and improvement

Implementation of the Child and Youth Safe Standards is regularly reviewed and improved.

Policies and procedures document how the organisation is safe for children and young people.

## Policies and Documents

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