



BREAK O'DAY

VOLUNTEER

FILM FESTIVAL



HOW TO  
DO IT



# GUIDELINES

- ▶ Entry is FREE. Entries are open to people who volunteer, volunteer groups, organisations and agencies who have or support volunteers in Break O'Day.
- ▶ Films must be 2-3 minutes long. Up to 5 minutes is eligible with prior approval.
- ▶ Films must be about volunteering activities or experiences in Break O'Day. Use our prompts to help you decide what you can talk about and do.
- ▶ You can get as much help as you like. It is not a competition. Remember it is not the quality of your film making that is important. We are interested in the story you can share about volunteering.
- ▶ Films must be submitted in English or with English subtitles. If your editing program allows, please generate closed captions on your film too. These will only show up if the viewer requests them. It means hearing impaired people can enjoy your film.
- ▶ Ensure all people shown in the film understand how the film will be used and give their consent. Anyone under 18 years of age must have parent/guardian consent. *If U18's involved please ensure you are providing a Child and Youth Safe Environment. The 10 Tasmanian Standards can guide you.*
- ▶ Ensure you use music within copyright laws and that you have permission to use any music in your film.
- ▶ Submit your film as a .mp4 format. Use 16.9 (widescreen) settings if you can. Max file size 2GB. *How to submit details are on the submission form.*
- ▶ Submit your film by 30 April 2025. All submissions must include the completed SUBMISSION FORM. Please also send an email to [community.services@bodc.tas.gov.au](mailto:community.services@bodc.tas.gov.au) to confirm you have submitted.
- ▶ Don't forget to have fun!



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# FAQs

**▶ We already have a film less than 5 mins long about our community group can we submit that?**

Yes you can. You do not need to submit a new film to enter. If you already have a short film (less than 5 minutes) showcasing your volunteering you can submit that. Please use the submission form and review our guidelines and prompts to check if your film is a good choice.

**▶ Can we get help making our film?**

Let us know taking part and we can direct you to others who can help you make or edit your film if you need it. It is not a competition so you can get as much help as you like. Remember it is not the quality of your film making that is important. We are interested in the story you can share about volunteering. Remember this is not a film competition it is a showcase of volunteering in Break O'Day.

**▶ Can our group members, friends and family attend the free screening? Do we need to RSVP?**

Everyone is welcome to enjoy the free film screenings at both locations. Dress up and walk the red carpet. Let's celebrate how wonderful it is to volunteer in Break O'Day! Book your free ticket before the event if you can. Tickets also on the door.

**▶ Do we need to get everyone's consent?**

Anyone who can be identified in the film must be told how the film will be used and give their consent. Anyone under 18 years of age must have parent/guardian consent. *Please ensure you are providing a Child and Youth Safe Environment. Refer to the 10 Tasmanian Standards.*

**▶ Can we bring a display and promote our volunteer group at the screening?**

Yes please! We would love you to find some new volunteers. We will have trestle tables around the room for your flyers, banners and other items. Displays that fit on 1/2 a table will work best.

**▶ We submitted a film to the 2024 Festival are we eligible?**

We are encouraging volunteer groups who have not yet taken part to submit a film. We don't expect to have time to show the 2024 films at this year's Festival but we will reshoot them during National Volunteer Week on social media.

**Questions?**

[www.bodc.tas.gov.au/community/volunteering/](http://www.bodc.tas.gov.au/community/volunteering/)

Break O'Day Council 6376 7900

[Community.services@bodc.tas.gov.au](mailto:Community.services@bodc.tas.gov.au)





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# Film Creation + Editing

FREE + Easy to use programs for film creation.

**CANVA** [www.canva.com/video-editor](http://www.canva.com/video-editor)

Free online video editor.. No software download required.

Create engaging videos with Canva's drag and drop interface, easy recording, and library of clips, audio and animations. Collaborate in real-time. Edit in the browser or app.

**DESCRIPT** [www.descript.com](http://www.descript.com)

Descript's free plan offers one watermark-free video export per month. But you can upgrade to a paid plan from \$12 per user per month and enjoy unlimited watermark-free video exports.

Descript is an all-in-one collaborative hub for video editing and audio editing with a suite of powerful features for content creators. Once you record or upload a file to Descript's video editor, the software will automatically transcribe your footage into a script.

**CLIPCHAMP** [www.clipchamp.com/en](http://www.clipchamp.com/en)

Quick and easy video editor. Use in your web browser. Everything you need to create show-stopping videos, no expertise required. Unlimited video creation with no watermark

Clipchamp allows you to create as many videos as you want in high definition (1080p) for free, so you can focus on what matters most: your content.

**ADOBE PREMIERE RUSH**  
[www.adobe.com/au/products/premiere-rush](http://www.adobe.com/au/products/premiere-rush)

Adobe Premiere Rush is the free mobile and desktop video editing app for creativity on the go. Wherever you are, from your phone to your computer, you can shoot, edit and share high-quality videos. Fun, intuitive and as fast as social media, it's the easiest way to star in your followers' feeds.

Download the Premiere Rush app for free on macOS, Windows, iOS and Android.



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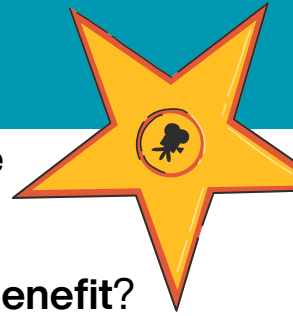


**PROMPTS**

To help you share your story

**FILM FESTIVAL**

This is for your use only. Use these prompts to help you think about how to celebrate and share your volunteering in your film. You do not need to submit this page.



★ What do your volunteers (you) do? How does our **community benefit**?

★ What **inspires** or **motivates** you to volunteer?

★ What do you **enjoy** most about your volunteering?

★ **Why** should people join you and **how** can they join?

We know you volunteer to make a difference in your community.

We are grateful for all you do and can't wait to help you share your story.



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