

COUNCIL MEETING AGENDA

Monday 20 May 2024
Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
14 May 2024

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NOTICE OF MEETING

Notice is hereby given that the next meeting of the Break O'Day Council will be held at the St Helens Council Chambers on Monday 20 May 2024 commencing at 10.00am.

CERTIFICATION

Pursuant to the provisions of Section 65 of the *Local Government Act 1993*, I hereby certify that the advice, information and recommendations contained within this Agenda have been given by a person who has the qualifications and / or experience necessary to give such advice, information and recommendations or such advice was obtained and taken into account in providing the general advice contained within the Agenda.



JOHN BROWN
GENERAL MANAGER

Date: 14 May 2024

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AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL

All ordinary meetings, special meetings and annual general meetings will be live streamed using audio/visual technology. A link to the audio/visual recordings will be made available to the public post the meeting on Council's website (within seven (7) days post the meeting in line with the uploading of the minutes from the meeting). The audio/visual recording of Council Meetings will only be retained for six (6) months.

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings shall be permitted without specific approval by resolution of the Meeting.

The streaming platform utilised for recording and streaming is setup specifically for Break O'Day Council and Council has full control of which meetings are streamed or uploaded for viewing. There is no ability for the public to comment, edit or download recordings in anyway. They can only be viewed via the Council link.

Participation in person at the Council Meeting is considered as providing your consent to livestreaming of that meeting.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor to welcome Councillors and staff and declare the meeting open at 10.00am.

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

LIVE AUDIO/VISUAL STREAMING OF COUNCIL MEETINGS

Ladies and gentlemen, I would like to advise you that today's Council Meeting is being live streamed and recorded. This means that members of the public who are unable to attend in person can still observe the proceedings. By remaining in this chamber, you are consenting to being filmed and recorded. Please be mindful of your actions and contributions as they will be visible to the public. Thank you for your cooperation.

05/24.1.0 ATTENDANCE

05/24.1.1 Present

Mayor Mick Tucker
Deputy Mayor Kristi Chapple
Councillor Gary Barnes
Councillor Ian Carter
Councillor Janet Drummond
Councillor Liz Johnstone
Councillor Barry LeFevre
Councillor Vaughan Oldham
Councillor Kylie Wright

05/24.1.2 Apologies

Nil

05/24.1.3 Leave of Absence

05/24.1.4 Staff in Attendance

General Manager, John Brown
Corporate Officer, Wanita Wells

05/24.2.0 PUBLIC QUESTION TIME

05/24.2.1 Binalong Bay Foreshore Weed Management – Mr Todd Dudley

Can Council advise how much money will be allocated in its 2024-2025 Budget for weed management on the Binalong Bay foreshore land leased to Council from Parks?

05/24.3.0 DECLARATION OF INTERESTS OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 48 or 55 of the Local Government Act 1993 requires that a Councillor or Officer who has an interest in any matter to be discussed at a Council Meeting that will be attended by the Councillor or Officer must disclose the nature of the interest in a written notice given to the General Manager before the meeting; or at the meeting before the matter is discussed.

A Councillor or Officer who makes a disclosure under Section 48 or 55 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Council.

05/24.4.0 CONFIRMATION OF MINUTES

05/24.4.1 Confirmation of Minutes – Council Meeting 15 April 2024

OFFICER'S RECOMMENDATION:

That the minutes of the Council Meeting held on the 15 April 2024 be confirmed.

04/24.5.0 COUNCIL WORKSHOPS HELD SINCE 15 APRIL 2024

There was a special workshop held 14 May 2024 and the following items were listed for discussion.

- Financial Management Strategy 2023/2030
- Policy LG40 - Rates and Charges Policy
- Draft Operational and Capital Budget Estimates 2024-2025
- Draft of Annual Plan 2024-2025

There was a workshop held 6 May 2024 and the following items were listed for discussion.

- Presentation – REMPLAN – Nick Byrne
- Presentation – NTARC - Katrina Graham
- Council response to domestic violence – Clr Chapple
- Pending Development Application Updates
- Project Scoping - Construction of New Indoor & Evacuation Centre
- Binalong Bay BBQ & Shetler Demolition & Replacement
- Planning application RSL additions and alterations - 35 Quail Street, St Helens
- Draft report - Lower George Floodplain Avulsion Impact Assessment
- Review of Council Delegations
- Animal Control Report
- Cecilia Street – Streetscape Concept
- Development of the Scamander Inert Landfill
- Scamander WTS – Waste Compactor
- RV Camping - Fingal
- Neighbourhood Houses Tasmania 2024 Conference – Request for Support
- Bay of Fires Winter Arts Festival - Funding
- Economic Development Strategy
- 2023-2024 Annual Plan Quarterly Review

05/24.6.0 PLANNING AUTHORITY

Pursuant to Section 25 of the Local Government (Meeting Procedures) Regulations 2015 the Mayor informed the Council that it was now acting as a Planning Authority under the Land Use Planning and Approvals Act 1993.

05/24.6.1 Natural & Cultural Values Management- Shelter & Amenities Building

ACTION	DECISION
PROPONENT	Andry Sculthorpe
OFFICER	Senior Town Planner, Deb Szekely
COUNCIL MEETING DATE	20 May 2024
FILE REFERENCE	DA 2024 / 00041
ASSOCIATED REPORTS AND DOCUMENTS	<ol style="list-style-type: none"> 1. Plans 2. Representation 3. Response to Representation 4. RO Planning Scheme Assessment

OFFICER'S RECOMMENDATION:

After due consideration of the application received and pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Tasmanian Planning Scheme – Break O’Day*, that the application for NATURAL & CULTURAL VALUES MANAGEMENT- SHELTER & AMENITIES BUILDING on land situated at TASMAN HIGHWAY, ST HELENS described in Certificate of Title 180289/1 be APPROVED subject to the following plans / documents and conditions:

Approved Plans / Documents			
Plan / Document Name	Reference Number	Prepared By	Dated
Title Page	Sheet No. 01	All Draw Building Design	19/03/2024
Locality Plan	Sheet No. 02	All Draw Building Design	19/03/2024
Protection Area Plan	Sheet No. 03	All Draw Building Design	19/03/2024
Site Drainage Plan	Sheet No. 04	All Draw Building Design	19/03/2024
Floor Plan 1	Sheet No. 05	All Draw Building Design	19/03/2024
Elevations	Sheet No. 06	All Draw Building Design	19/03/2024
Floor Plan 2	Sheet No. 07	All Draw Building Design	19/03/2024
Elevations	Sheet No. 08	All Draw Building Design	19/03/2024

CONDITIONS

CONDITION		TIMING
1	Approved Plans and/or Document	
	Undertake development in accordance with the approved plans and/or documents. These plans and/or documents will form part of the approval, unless otherwise amended by conditions of this approval.	Prior to commencement of use and to be maintained at all times.
2	Residential Use Car Parking	
	The areas shown to be set aside for vehicle access and car parking must be: <ol style="list-style-type: none"> completed before the use of the development; provided with space for access turning and manoeuvring of vehicles on-site to enable them to enter and leave the site in a forward direction; surfaced with a pervious dust free surface and drained in a manner that will not cause stormwater nuisance. 	Prior to use and maintained at all times.
3	Effluent Disposal	
A	Effluent disposal is subject to a technical assessment and issue of a Plumbing Permit by Council's Plumbing Permit Authority.	Prior to use and maintained at all times.
4	Nuisance	
A	Use of the development must not create a nuisance as defined by the Environmental Management and Pollution Control Act 1994.	At all times.
5	Stormwater	
A	All runoff from the proposed buildings must be disposed of within the confines of the property by means that will not result in soil erosion or other stormwater nuisance. Soakage drains must be of sufficient size to absorb stormwater runoff.	Prior to use and maintained at all times
6	Weed and Disease Management	
A	Standard <i>Phytophthora</i> hygiene measures must be implemented for the construction and maintenance of works in accordance with and using the <i>Weed and Disease Planning and Hygiene Guidelines - Preventing the spread of weeds and diseases in Tasmania</i> (DPIPWE 2015, Eds. K. Stewart & M. Askey-Doran. DPIPWE, Hobart, Tas).	During site works and maintained at all times.

CONDITION		TIMING
7	Building Waste	
A	All building wastes are to be removed to the appropriate waste disposal facility to prevent an environmental nuisance being cause outside of the works site.	During site works and maintained at all times.
8	Extent of Vegetation Clearing	
A	Clearing of native vegetation must be limited to that which is necessary for the approved development; and	During site works and maintained at all times.
B	Natural regeneration must be allowed to occur in areas outside of the approved development footprint; and	On completion of site works.
C	Disturbed areas associated with the development must be monitored and managed for weeds to prevent their occurrence.	During site works and maintained at all times.

ADVICE

1. Use or development which may impact on Aboriginal cultural heritage is subject to the *Aboriginal Relics Act 1975*. If Aboriginal relics are uncovered during works, then an Aboriginal site survey is required to determine the level of impact and the appropriate mitigation procedures.
2. The introduction of non-native plant species and plant species not of local provenance should be avoided and environmental weeds regularly monitored and targeted for removal.
3. Activities associated with construction works are not to be performed outside the permissible time frames listed:
Mon-Friday 7 am to 6 pm
Saturday 9 am to 6 pm
Sunday and public holidays 10 am to 6 pm
4. Be advised that in accordance with the *Building Act 2016* assessment for building approval cannot commence until such time as Council is provided with full Building Design Plans and Specifications prepared by a Tasmanian Licenced designer.

INTRODUCTION:

The applicant is seeking approval to construct a covered shelter (outbuilding) and Amenities structure housing two (2) toilets and a shower, stormwater collection tanks and associated car parking.

PREVIOUS COUNCIL CONSIDERATION:

Nil

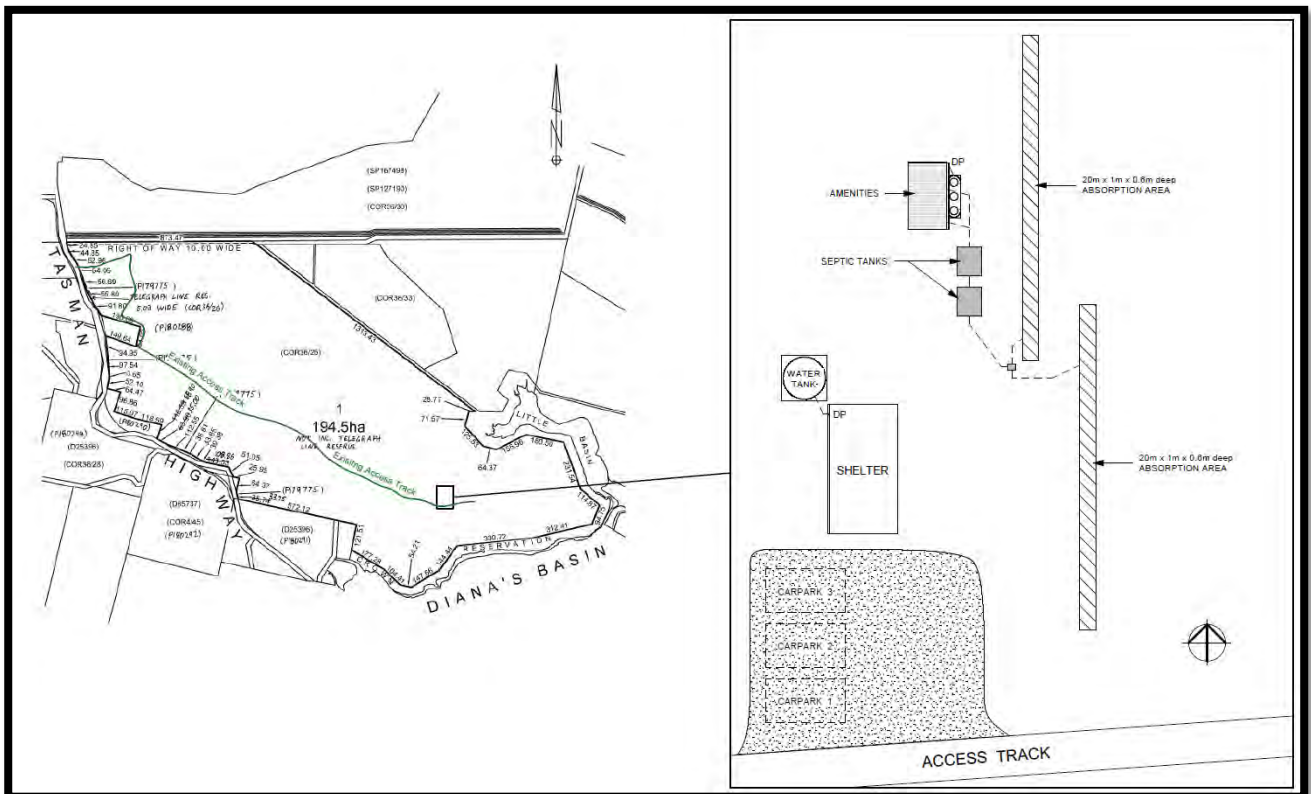
OFFICER'S REPORT:

1. The Proposal

The applicant is seeking approval to construct a covered shelter (outbuilding) and Amenities structure housing two (2) toilets and a shower, stormwater collection tanks and associated car parking. The site is owned by the Tasmanian Aboriginal Centre who have placed a Conservation Covenant over the majority of the site. The organisation will be using the structures to support ongoing activities by members for the ongoing conservation of natural and cultural values associated with the title including weed management. There is no public access or commercial activity currently proposed for the site.

The proposed development does not require the removal of any vegetation with development occurring in existing cleared area which is also outside of the mapped Conservation Covenant area. Access is achieved via an existing access point off the Tasman Highway and existing internal vehicle manoeuvring areas.

The site has a land area of 194.5 ha with site cover associated with the development totalling 40.4 m².



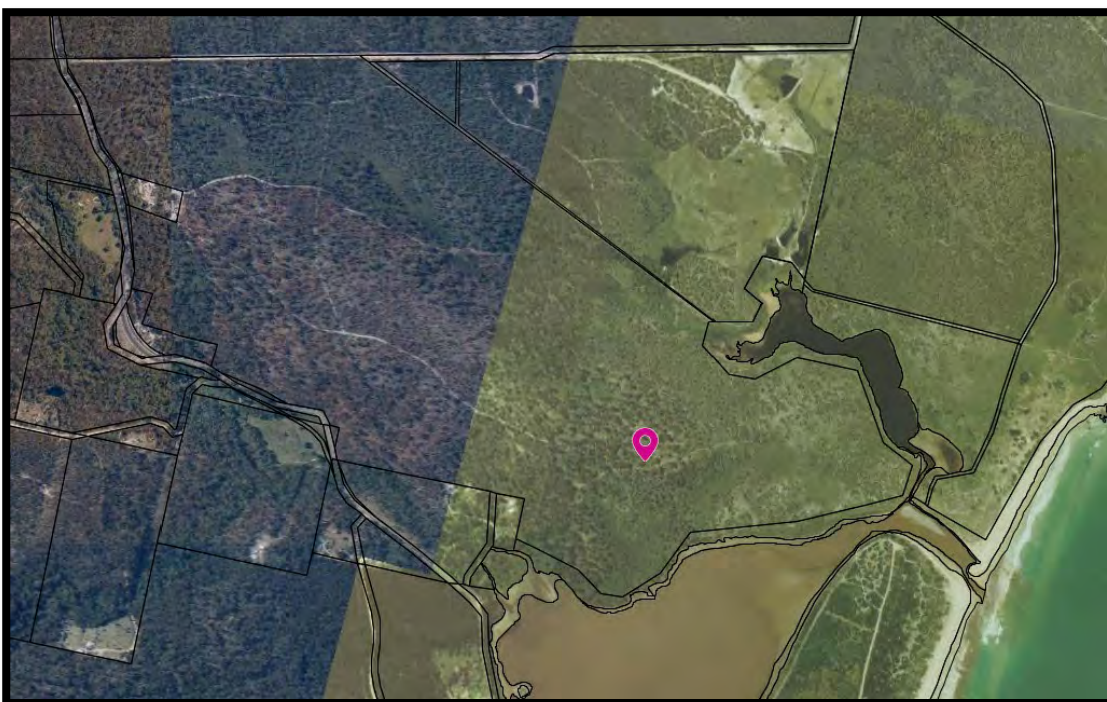
Site Plan and Partial Site Plan

Description of the Site and Surrounds

Direction	Planning Scheme Zone	Current Land Use
North	Landscape Conservation Zone	Varying
South	Environmental Management Zone	Dianas Basin – St Helens Conservation Area
East	Landscape Conservation Zone	Varying
West	Landscape Conservation Zone	Varying



Locality Plan



Aerial Photograph

2. Applicable Planning Assessment

- Landscape Conservation Zone
- C2.0 Parking and Sustainable Transport Code
- C7.0 Natural Assets Code

Overview of relevant matters within the Tasmanian Planning Scheme – Break O’Day:

STATE PROVISIONS	PLANNING	CODES	TRIGGER	APPLICATION
C2.0 Parking and Sustainable Transport Code		C2.2	Use and Development	Applicable
C7.0 Natural Assets Code		C7.2	Priority Vegetation Area	Applicable
C8.0 Scenic Protection Code		C8.2	Applies to development on land within a scenic road corridor in the Landscape Conservation Zone.	Not applicable. Development is outside of the scenic road corridor.
C10.0 Coastal Erosion Hazard Code		C10.2	Applies to use and development of land within a coastal erosion hazard area.	Not applicable. Development is outside of the coastal erosion hazard area.
C11.0 Coastal Inundation Hazard Code		C11.2	Coastal Inundation Investigation Area.	Not applicable. Development is outside of the overlay.
C12.0 Flood-Prone Areas Hazard Code		C12.2	Applies to development of land within a flood-prone hazard area.	Not applicable. Development is outside of mapped flood-prone hazard areas.
C13.0 Bushfire-Prone Areas Code		C13.2	Applies to subdivision of land or a vulnerable or hazardous use within a bushfire prone area.	Not applicable. Development is not for subdivision. Use is not for a vulnerable or hazardous use.
C15.0 Landslip Hazard Code		C15.2	Applies to use or development of land within a landslip hazard area.	Not applicable. Development is within a low landslip hazard band area and is exempt from the Code in accordance with C15.4.1(a).
C16.0 Safeguarding of Airports Code		C16.2	Code applies to development within an	Not applicable.

		airport obstacle limitation area.	The development is not more than the AHD height specified for the site of the development in the relevant airport obstacle limitation area (86.5m).
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3. Referrals

The application was referred to Property Services and Department of State Growth. No response was received from Property Services. The Department of State Growth advised that following a review of the related documents, the department has no objections to the proposed development.

4. Assessment

The application met the acceptable solutions for all issues except for reliance upon the performance criteria detailed below:

Tasmanian Planning Scheme – Break O’Day:

- 22.4.2 Building height, siting and exterior finishes P5;
- 22.4.4 Landscape Protection P1;
- C7.6.2 Clearance within a priority vegetation area P1.

Detailed assessment against the provisions of the *State Planning Provisions* version 6 where the proposal was reliant on satisfying the performance criteria, is provided below. **The proposal is deemed to comply with the performance criteria applicable.**

Planning Assessment

22.0 LANDSCAPE CONSERVATION ZONE

22.4 Development Standards for Buildings and Works

22.4.2 Building height, siting and exterior finishes

Acceptable Solutions	Performance Criteria
<p>A5</p> <p>Exterior building finishes must have a light reflectance value not more than 40%, in dark natural tones of grey, green or brown.</p>	<p>P5</p> <p>Exterior building finishes must not cause an unreasonable loss of amenity to occupiers of adjoining properties or detract from the landscape values of the site or surrounding area, having regard to:</p> <p>(a) the appearance of the building when viewed from roads or public places in the surrounding area;</p> <p>(b) any screening vegetation; and</p> <p>(c) the nature of the exterior finishes.</p>
<p>Performance Criteria Assessment</p> <p>The proposed development includes a colorbond corrugated sheet metal cladding with light reflectance value greater than 40%.</p>	

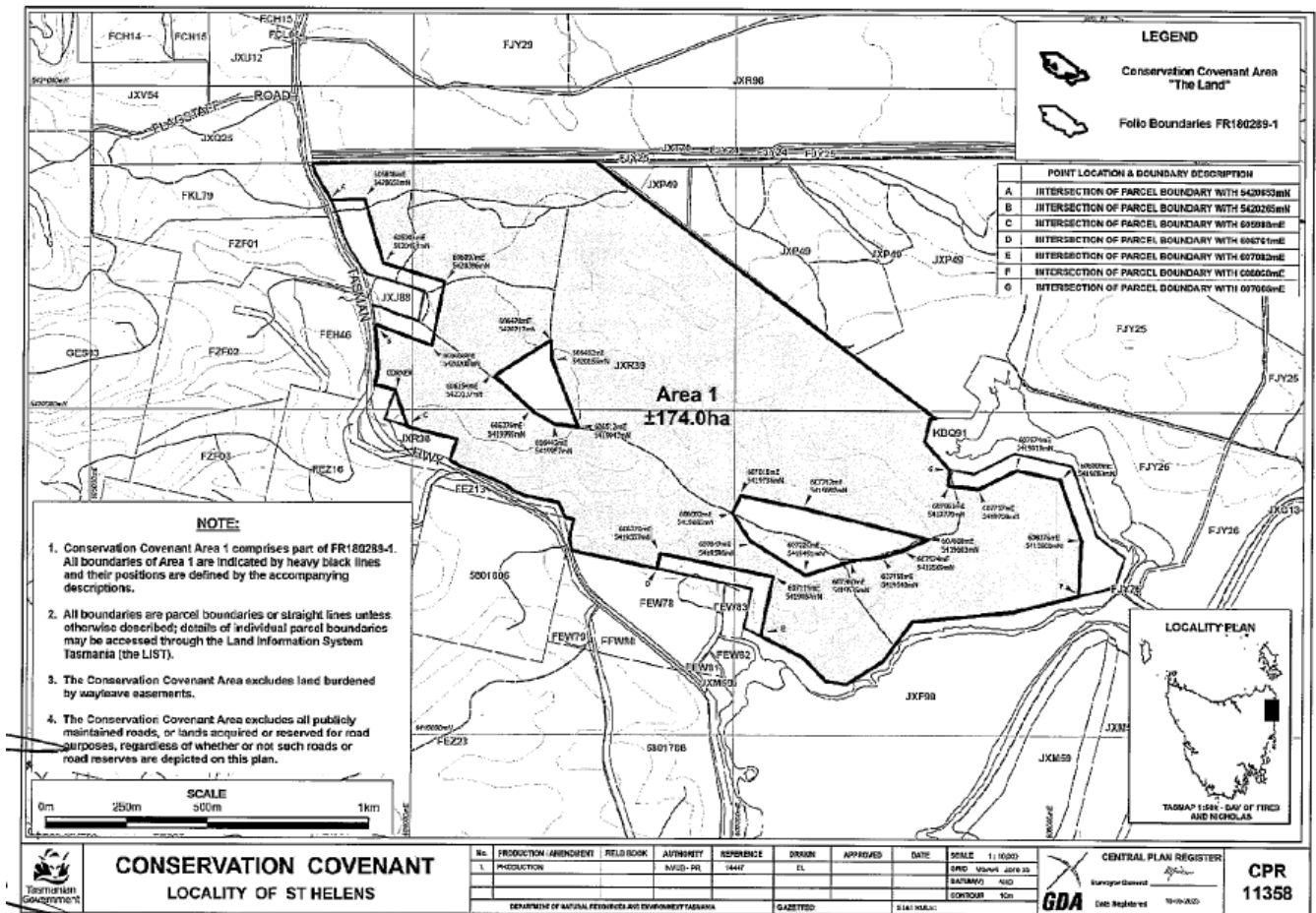
The proposed development is not able to satisfy the acceptable solution due to the choice of roof materials (corrugated sheet metal).

The location of the proposed structures is such that they are removed from sight of all adjoining properties, public spaces and road users and therefore will not cause an unreasonable loss of amenity for adjoining properties or detract from landscape values. The structures are located toward the centre and further eastward of the 194.5ha property. The structures will be well screened by existing vegetation on the substantial sized lot that is heavily vegetated and in natural state.

The proposed development is able to satisfy the performance criteria.

22.4.4 Landscape Protection

Acceptable Solutions	Performance Criteria
<p>A1</p> <p>Building and works must be located within a building area, if shown on a sealed plan.</p>	<p>P1</p> <p>Building and works must be located to minimise native vegetation removal and the impact on landscape values, having regard to:</p> <ul style="list-style-type: none"> (a) the extent of the area from which vegetation has been removed; (b) the extent of native vegetation to be removed; (c) any remedial or mitigation measures or revegetation requirements; (d) provision for native habitat for native fauna; (e) the management and treatment of the balance of the site or native vegetation areas; (f) the type, size, and design of development; and (g) the landscape values of the site and surrounding area.
<p>Performance Criteria Assessment</p> <p>The folio plan does not support a building area and so the application is reliant on demonstrating it is able to satisfy the performance criteria. The site does however support a state registered Conservation Covenant administered under the Nature Conservation Act 2002 which includes a registered plan of the land detailing the extent of the Conservation Covenant Area. The proposed development is not within the registered conservation covenant area which extends over the majority of the site.</p> <p>The applicant has advised that no vegetation removal is required with development proposed within an existing cleared portion of the extensively sized lot. However an assessment under the Natural Assets Code has been undertaken. The extent of area from which vegetation is currently devoid is limited in terms of the size of the lot and has been purposefully left out of the conservation covenant area to provide for limited development that does not impact on the natural values of the site.</p> <p>The extensively vegetated lot continues to support existing landscape values and native vegetation that surrounds the proposed development. The balance of the site is managed under a conservation covenant.</p> <p>The proposed development satisfies the performance criteria.</p>	



C2.0 PARKING AND SUSTAINABLE TRANSPORT CODE

There are no car or bicycle parking requirements for the Use Class Natural and Cultural Values Management. The proposed development has been determined to comply with all other relevant provisions in the Parking and Sustainable Transport Code.

C7.0 Natural Assets Code

C7.6 Development Standards for Buildings and Works

C7.6.2 Clearance within a priority vegetation area

Acceptable Solutions	Performance Criteria
<p>A1</p> <p>Clearance of native vegetation within a priority vegetation area must be within a building area on a sealed plan approved under this planning scheme.</p>	<p>P1.1</p> <p>Clearance of native vegetation within a priority vegetation area must be for:</p> <ol style="list-style-type: none"> an existing use on the site, provided any clearance is contained within the minimum area necessary to be cleared to provide adequate bushfire protection, as recommended by the Tasmania Fire Service or an accredited person; buildings and works associated with the construction of a single

	<p>dwelling or an associated outbuilding;</p> <ul style="list-style-type: none"> (c) subdivision in the General Residential Zone or Low Density Residential Zone; (d) use or development that will result in significant long term social and economic benefits and there is no feasible alternative location or design; (e) clearance of native vegetation where it is demonstrated that on-going pre-existing management cannot ensure the survival of the priority vegetation and there is little potential for long-term persistence; or (f) the clearance of native vegetation that is of limited scale relative to the extent of priority vegetation on the site. <p>P1.2</p> <p>Clearance of native vegetation within a priority vegetation area must minimise adverse impacts on priority vegetation, having regard to:</p> <ul style="list-style-type: none"> (a) the design and location of buildings and works and any constraints such as topography or land hazards; (b) any particular requirements for the buildings and works; (c) minimising impacts resulting from bushfire hazard management measures through siting and fire-resistant design of habitable buildings; (d) any mitigation measures implemented to minimise the residual impacts on priority vegetation; (e) any on-site biodiversity offsets; and (f) any existing cleared areas on the site.
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Assessment against the Performance Criteria is required.

Performance Criteria Assessment

P1.1

The applicant has advised that no clearing of native vegetation is required. The development area is contained to a partially cleared area that sits outside the conservation covenant area which is registered on the site and is a restrictive covenant under the Nature Conservation Act 2002.

The application has been assessed as discretionary on this standard as it is unlikely that no native vegetation, including native grasses, within the priority vegetation area is to be removed to facilitate the small amenities building, outbuilding (shelter) and onsite wastewater management infrastructure.

The ongoing management of the land under a conservation covenant registered with the state government ensures the overall site is managed to ensure there is no unreasonable loss of priority vegetation, the site is appropriately managed to adequately protect priority vegetation.

The small scale development ensures that any clearance associated with the structures and infrastructure will be of such limited scale relative to the extent of priority vegetation on the site that the performance criteria P1.1 (f) is able to be satisfied.

P1.2

The structures and infrastructure are to be sited in an existing partially disturbed area outside of conservation covenant areas. The development will be appropriately conditioned to restrict clearance to that necessary for the development only. The development has been sited outside of the registered covenant area to ensure the ongoing management of the natural values of the site continues in accordance with a planned approach. Disturbed areas immediately around the structures will be able to be managed for any planned regeneration of vegetation where possible with the majority of the site continuing to be managed for its natural values.

5. Representations

The application was advertised 30 March, 2024 until 5pm 16 April, 2024 in the Examiner Newspaper, notices on-site and at the Council Chambers and notification by mail to all adjoining landowners. One (1) representation was received prior to the closing date and time. The issues raised within the representation are as follows:-

Issue	Response
Vegetation clearing.	The development has been assessed against the Natural Assets Code and is contained within the body of the report.
Onsite Wastewater Management – septic not appropriate.	The onsite wastewater management system will be assessed fully during the Building / Plumbing application process with relevant standards applied. Onsite wastewater assessment does not form part of the planning assessment process but the development proposed has been assessed against the Natural Assets Code. The applicant has advised that their experience is familiar
Is retrospective approval being sought for this?	The prefabricated structure shown in the photo is not installed on the site.
It is important that proposed buildings are not visible from the coast.	The land title is a large title with the proposed development being setback significantly from property boundaries. The development has been assessed against all relevant provisions of the Scheme and this is contained within the body of the report. The

	development is not within the Scenic Road Corridor and is not required to be assessed against the Scenic Protection Code.
The proposed construction materials for the 3 car parking spaces are not described. If gravel is being used it should be from a Phytophthora free certified quarry.	The use class is not required to provide car parking however appropriate conditions regarding Phytophthora are provided as is the usual case for applications in this zone.

The recommendation for approval has been made following due consideration of the representation and comments.

5. Mediations

No mediation was entered into.

6. Conclusion

In accordance with 6.10 of the *State Planning Provisions*, the application has been assessed against the objectives of the Scheme, in particular the Landscape Conservation Zone, all relevant Codes and issues. The application has demonstrated compliance with the Acceptable Solutions and three (3) Performance Criterion. The received representation has been considered.

It is recommended for approval with conditions normally set to this type of development.

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Key Focus Area

Appropriate Development - Encourage sensible and sustainable development through sound land use planning, building and design.

LEGISLATION & POLICIES:

*Tasmanian Planning Scheme – Break O’Day
Land Use Planning and Approvals Act 1993,
Local Government (Building and Miscellaneous Provisions) Act 1993*

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

Not applicable, all costs of the development are the responsibility of the developer.

VOTING REQUIREMENTS:

Simple Majority

05/24.7.0 COUNCIL MEETING ACTIONS

05/24.7.1 Outstanding Matters



COUNCIL RESOLUTIONS - MEETINGS - PUBLIC 13/05/2024



COUNCIL RESOLUTIONS PLAN

COUNCIL RESOLUTIONS - APRIL 2024

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	15/04/2024	13/05/2024	04/24.6.1.339 DA 195-2023 – Residential and Visitor Accommodation - Construction of a Visitor Accommodation Unit	Pursuant to Section 57 of the <i>Land Use Planning & Approvals Act 1993</i> and the <i>Tasmanian Planning Scheme – Break O’Day</i> , that the application for RESIDENTIAL AND Visitor Accommodation - Construction of A Visitor accommodation Unit on land situated at 24325 Tasman Highway, St Helens described in Certificate of Title 142955/2 be APPROVED subject to the following conditions: 1. Development must be carried out in accordance with the approved plans and documents listed as follows, except as varied by conditions on this Planning Permit.	No recorded appeal to date 10/05/2024.	Senior Town Planner
50%	15/04/2024	13/05/2024	04/24.13.4.343 Schedule of Fees and Charges 2024-2025	That Council adopt the Schedule of Fees & Charges 2024/2025 as presented.	Currently we are waiting for notification of the fee unit to be released in the Gazette as well as waiting for the May Council Meeting for waste charges in relation to oil disposal for the final document to be compiled and circulated. This will then be placed on Councils website and circulated to all staff. The adopted fees and charges to date have been circulated internally to the relevant officers to arrange necessary signage for waste and the dog registration renewals to be sent out prior to the end of the financial year.	Corporate Services Coordinator

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	15/04/2024	16/12/2024	04/24.15.2.347 Memorandum of Understanding – State Emergency Service	That Council provide the sum of \$18,500 to assist with the running costs of the Break O'Day SES Unit payable to the Department of Police, Fire and Emergency Management (DPFEM) paid in two six monthly instalments.	Funds have been allocated in the upcoming budget to fund the SES for the financial year 2024 - 2025. Payments will be made as set out in the Council motion.	Manager Community Services
100%	15/04/2024	30/06/2024	04/24.15.3.348 Street Bins – Photo Covers showcasing our Municipality	<ol style="list-style-type: none"> That Council support the use photos of local features showcasing our municipality as covers for our street bins throughout the municipality. That funding be considered as part of the 2024/2025 Budget deliberations. 	Funds have been allocated in the 2024 - 2025 budget for this project.	Manager Community Services
100%	15/04/2024	31/05/2024	04/24.16.2.351 Review of Dog Management Policy	Council adopt the draft <i>Revised Dog Management Policy 2024</i> , including intended Declared areas, and invite community comment and submissions on the draft, with an amendment to include Templestone Beach, Seymour as an on lead area.	Council considered a draft <i>Revised Dog Management Policy 2024</i> with intended Declared areas at its April Meeting. Council adopted the draft for public submissions, with an amendment to correct an error on Templestone Beach, Seymour (On Lead area).	NRM Facilitator
100%	15/04/2024	31/05/2024	04/24.16.3.352 Tasmanian Reserve Activity Assessment Process Reform	That Council submit its concerns and feedback on reform proposals by the Tasmanian Government for their Reserve Activity Assessment processes for assessing and approving development in reserves.	Council considered at its April Meeting a making a submission on reform proposals by the Tasmanian Government for their Reserve Activity Assessment processes for assessing and approving development in reserves. Council agreed with the list of concerns and issues for Council with RAA to be included, but asked a copy of the draft submission letter on them be circulated to Councilors.	NRM Facilitator
5%	15/04/2024	31/05/2024	04/24.16.4.354 Native Forest Restoration in Skyline Tier/Scamander Forest	That Council provide a statement of support for the work being done for ecological restoration and native forest regeneration on the Skyline Tier on areas of pine plantation harvested in the past.	A statement of support from Council for the work being done for ecological restoration and native forest regeneration on the Skyline Tier on areas of pine plantation harvested in the past is yet to be drafted and communicated.	NRM Facilitator
100%	15/04/2024	30/04/2024	04/24.17.2.357 Australian Local Government Association (ALGA) – 2024 National General Assembly of Local Government – Call for Motions	That Council may submit a motion to the National General Assembly 2024.	No motions submitted	General Manager

COUNCIL RESOLUTIONS - MARCH 2024

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
0%	04/03/2024	30/04/2024	03/24.9.1.323 Speed limit reduction – Clr Le Fevre	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>The Break O'Day Council petition the Department of State Growth for a speed limit reduction (60kmh-50kmh) from the Golden Fleece Bridge in St. Helens to the intersection of the Tasman Highway and St. Helens Point Rd.</p>	Item to be actioned.	Manager Infrastructure and Development Services
10%	04/03/2024	30/04/2024	03/24.9.2.324 Increased Animal Control Officers hours – Clr Le Fevre	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>The Break O'Day Council employ the dedicated Animal Control Officer for an additional day per week, commencing at the beginning of the new financial year.</p>	The item will be discussed further in the 2024-2025 budget cycle preparations.	Manager Infrastructure and Development Services
0%	04/03/2024	30/04/2024	03/24.9.3.325 Decision to demolish the Exhibition Hall at St Marys Recreation Ground – Clr Drummond	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council rescind any former decision to demolish the Exhibition Hall at St Marys Recreation Ground and provide an assurance that the Exhibition Hall will not be demolished.</p>	Council officers will make arrangements for a further structural engineering report and provide a report to Council for consideration.	Development Services Coordinator
100%	04/03/2024	03/04/2024	03/24.9.4.326 Ecological Restoration Program being conducted on the Skyline Tier by the North East Bioregional Network – Clr Drummond	<p><i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i></p> <p>That Council bring this matter back to the April workshop for further information.</p>	Council discussed the Ecological Restoration work being conducted on the Skyline Tier in the Scamander Forest and supporting it, at its April Workshop.	NRM Facilitator

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	04/03/2024	30/04/2024	03/24.9.5.327 Reserve Activity Assessment Reform Process Submission - Clr Drummond	That Council endorse the attached submission, to be provided by BODC, in response to a call for submissions to the Reserve Activity Assessment Process Reform.	Council determined it would, and it has, discussed at its April Council Workshop concerns and submission on proposals for Reserve Activity Assessment Process Reform.	NRM Facilitator

COUNCIL RESOLUTIONS - FEBRUARY 2024

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	19/02/2024	31/03/2024	02/24.13.4.307 Capital Works Budget Review	That Council adopt the revised Capital Works Budget 2023/2024.	Action is complete.	Business Services Manager
100%	19/02/2024	31/03/2024	02/24.14.3.309 Provision of a Road Name - Private Access Road off Aulichs Road	That Council does not assign a road name for the unnamed private access road off Aulichs Road given a low level of affected landowner support for naming the road.	Decision made at the ordinary meeting of the Council - February 2024.	Manager Infrastructure and Development Services
100%	19/02/2024	31/03/2024	02/24.14.5.310 Safer Australian Roads and Highways Inc - Partnership MOU	That Council consider entering a Partnership Memorandum of Understanding with the Safer Australian Roads and Highways Inc (SARAH).	The partnership MOU between SARAH Inc and Break O Day Council has been signed.	Manager Infrastructure and Development Services
100%	19/02/2024	31/03/2024	02/24.16.2.313 NRM Committee Meeting Minutes 5 September and 5 December 2023	That Council receive the Minutes of the NRM Committee Meetings held on 5 September 2023 and 5 December 2023 and consider any matters for further Council attention.	Council received the NRM Committee's Meeting Minutes for 5 September and 5 December 2023 at its February Meeting.	NRM Facilitator
100%	19/02/2024	31/03/2024	02/24.16.3.314 Appointmen tof Break O'Day Council Natural Resource Management Committee representatives	That Council appoint to its NRM Special Committee Mrs Fay Harding as Aboriginal community representative, Mrs Liese Fearman as Community representative (individual or local interest group) and Mr Brian French as Public Land Management representative (Parks and Wildlife Service).	Council considered at its February Meeting the recommendations of its NRM Special Committee and the appointed three new representatives for the Aboriginal community, Community and Public Land Management representative (Parks and Wildlife Service).	NRM Facilitator
100%	19/02/2024	31/03/2024	02/24.17.2.316 Review – LG02 – Councillor Learning and Development Policy	That Draft Policy LG02 – Councillor Learning and Development Policy be adopted replacing Policy LG02 Training and Development for the Mayor and Councillors.	Policy updated and placed on Council's website.	Corporate Services Coordinator
100%	19/02/2024	31/03/2024	02/24.17.3.317 Review Policy No LG50 – Gifts and Benefits Policy	That Draft Policy LG50 – Gifts and Benefits as amended be adopted.	Policy updated on Council's website.	Corporate Services Coordinator
100%	19/02/2024	31/03/2024	02/24.17.6.320 Future of Local Government Review – Final Report	That Council endorse the submission provided subject to any further comments at the Council meeting.	Submission provided to the Office of Local Government.	General Manager
100%	19/02/2024	31/03/2024	02/24.17.7.321 East Coast Strategic Regional Partnership Agreement	That the signing of the Memorandum of Understanding relating to the East Coast Strategic Regional Partnership be noted.	No action required from this item, now awaiting progress from the State Government.	General Manager

COUNCIL RESOLUTIONS - JANUARY 2024

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	15/01/2024	05/02/2024	01/24.6.2.288 DA 2022 / 00109 – Boat Ramp and Groyne at White Sands Estate	A. Pursuant to Section 57 of the <i>Land Use Planning & Approvals Act 1993</i> and the <i>Tasmanian Planning Scheme – Break O’Day</i> , that the application for Reserve activity assessment (LVL 3) – boat ramp on land situated at CROWN LAND described in Certificate of Title 123961/3 and undefined Crown Land (Parks and Wildlife Service) and accessed via 125938/0 (Strata Corporation Number 125938) and 123961/2 be APPROVED subject to the following plans / documents and conditions:	The application was considered by Council at its meeting on 16 January 2024. 01/24.6.2 DA 2022 / 00109 – Boat Ramp and Groyne at White Sands Estate 01/24.6.2.288 Moved: Clr B Le Fevre / Seconded: Clr I Carter CARRIED UNANIMOUSLY The permit was issued on 22/01/2024	Senior Town Planner
100%	15/01/2024	05/02/2024	01/24.9.1.289 Speed Limit Reduction – Clr Wright	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That council urgently petition State Government Department of State Growth for a speed limit reduction on the section of Tasman Hwy between St Helens and Scamander, from the current limit of 100KM P/H to 80KM P/H.	Speed limits on the Tasman Highway (Diannas Basin to Scamander have been reduced after DoSG review of signposted speed limits.	Manager Infrastructure and Development Services
15%	15/01/2024	05/02/2024	01/24.9.2.290 Binalong Bay Parking, Traffic and Pedestrian Safety – Mayor Tucker	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> Council Officers review the existing Binalong Bay Foreshore Master Plan and develop a project scope that can be used to engage an expert to provide a report on the following: 1. Improved Parking Accessibility 2. Assessment of Additional Parking Areas, traffic calming and pedestrian safety improvements.	The Binalong Bay Foreshore Master Plan has recently undergone a review to devise a project scope that can be utilised to engage an expert to provide a report on the following aspects: 1. Enhanced Parking Accessibility and 2–assessment of Additional Parking Areas, traffic calming, and pedestrian safety improvements. Further work will be undertaken to integrate with the current review of BBQ relocation and parking implications.	Manager Infrastructure and Development Services

COUNCIL RESOLUTIONS 2023

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	20/02/2023	30/06/2023	02/23.17.5 Live Streaming of Council Meetings	<ol style="list-style-type: none"> 1. That Council resolve to implement Live Streaming of Council Meetings; and 2. That the cost for the implementation for associated hardware and software be considered as part of the 2023-2024 budget deliberations. 	Live Streaming installed and test took place at the Council Meeting on Monday 18 March.	Corporate Services Coordinator
50%	20/03/2023	30/06/2023	03/23.15.7 St Helens Sports Complex	<ol style="list-style-type: none"> 1. That Council engage a landscape architect to design connectivity between the various areas of the St Helens Sports Complex identifying what amenities are required to service the area and its users as well as ensuring green spaces and vegetation management are addressed as part of the project. 2. That funds from Public Open Space – St Helens be used to engage a landscape architect to undertake this project. 	A draft Brief has been developed for this project. This project will now be incorporated into the St Helens and Binalong Bay Liveability Strategy which is currently being developed.	Manager Community Services
100%	15/05/2023	31/03/2024	05/23.17.6 Economic Development Strategy Review	<p>That Council</p> <ol style="list-style-type: none"> 1. Allocate funding within the 2023-2024 budget for the development of an Economic Development Strategy 2. Undertake an Expression of Interest (EOI) for a consultant to develop the Economic Development Strategy 	Expression of Interest process completed and Consultant engaged.	General Manager
50%	26/06/2023	31/07/2023	06/23.9.2.131 Online Access Centre Funding – Cfr Carter	<p>That Council write to the State Government requesting:</p> <ol style="list-style-type: none"> 1. A definitive answer about the future funding of Online Access Centres in the Break O'Day area beyond the completion of the current funding contract expiring on 30 June 2024. 2. An explanation of the Hub approach that the Minister mentioned in a meeting with the Mayor and Acting General Manager in February 2023. 3. Clear articulation to the affected communities and relevant service providers of the State Government's plans for the future delivery of services currently delivered by Online Access Centres at St Helens, St Marys and Fingal including how and who will be delivering these services and what services may be lost under the new approach. The articulation should include the financial consequences of establishing Hubs and the efforts that will be undertaken to seek ratepayer and service provider input 	Follow up letter sent to Minister on 26/10/23 raising concerns. No response received as at 14/11/23. Further letter sent to Minister on 3/1/24. Next step was to be a Question in Parliament and then a State election was called. It is noted that the OAC has been lobbying for future funding with a mixed response.	General Manager

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
50%	21/08/2023	31/12/2023	08/23.15.4.200 Bay of Fires Master Plan	That Council does not proceed with the development of the Bay of Fires Master Plan due to additional funding not being received from the State Government. That Council as part of the State Election process lobby for a commitment from both the Liberal and Labor parties for funding of \$150,000 for the development of a Bay of Fires Master Plan.	Additional funding has been provided by the State Government under the Strategic Regional Partnerships project to recommence and complete the development of the Bay of Fires Master Plan.	Manager Community Services
50%	21/08/2023	31/12/2023	08/23.15.6.202 Reconciliation Action Plan	That Council accept the quote of \$11,750.00 + GST as quoted by Reconciliation Tasmania (RT) to develop a Reconciliation Action Plan (RAP) for the Break O'Day Community. This cost excludes the cost of professional graphic art for RAP format, layout, artwork and photography, professional printing of the RAP document and associated promotional pieces – banners, flyers etc. as well as staff costs who will be working on the project.	Due to staff issues - Reconciliation Tasmania have now set a date to commence the development of the Reconciliation Action Plan - it is proposed at this stage to have a first meeting with relevant staff mid May, 2024.	Manager Community Services
100%	16/10/2023	31/12/2023	10/23.17.3.246 State Election Priorities	That the following priorities form the basis of Council's lobbying activities for the next State Election 1. St Marys Pass 2. Bay of Fires Master Plan 3. Georges Bay Foreshore Track 4. St Helens District High School 5. St Marys Childcare Centre 6. St Marys Community Health Centre	Communication and lobbying activities in relation to the State Election Priorities has been occurring since the State election was called. A number of the priorities were picked up by the State Government through the Strategic Regional partnership. We are continuing to push the priorities through the last weeks of the election with major parties and other candidates where we can.	General Manager
90%	20/11/2023	31/03/2024	11/23.16.3.257 Proposed Environmental Health By-Law	1. In accordance with section 159 of the <i>Local Government Act 1993</i> (LGA), Council consider all submissions made in relation to the proposed Environmental Health By Law; 1. That Council resolve by absolute majority to: 1. adopt the recommended alterations to the proposed by-law as outlined in this report and the draft by-law attached; and 2. Authorise the affixing of the Council's Common Seal to the Break O' Day Council Environmental Health By-Law No.1 of 2023, as attachment 3 to the agenda of 20/11/2023, and its subsequent certification by the General Manager and a legal practitioner.	The Environmental by-Law is now certified and in operation. Final step is for the by-law to be tabled in Parliament, currently proposed to occur in March 2024	Development Services Coordinator
87%	18/12/2023	30/06/2024	12/23.16.2.278 Draft Amendments – Break O'Day Local Provisions Schedule	The Break O'Day Council, acting as the planning authority, submits the attached Section 40K Report to the Tasmanian Planning Commission in response to the exhibited substantial modifications to the Break O'Day Local Provisions Schedule.	The Hearing dates have been finalised by the Tasmanian Planning Commission and will be held in St Helens on 20 February and 21 February 2024. The Council Chambers have been booked and once formal advice is received, a Communications Plan will be developed.	Senior Town Planner
100%	18/12/2023	29/02/2024	12/23.17.4.282 Future of Local Government Review – Final Report	That Council provide a submission by the end of February as discussed in Council Meeting.	Item relisted for discussion at the January 2024 Council meeting	General Manager

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	18/12/2023	08/01/2024	12/23.17.5.283 Review – LG01 – Elected Members Allowances and Support Policy	That Draft Policy LG01 – Councillors Allowances, Expenses and Support Policy as amended, be adopted.	Adopted policy included in Policy register for implementation	Corporate Services Coordinator
20%	18/12/2023	29/02/2024	12/23.9.1.265 Indigenous name for St Patricks Head – Clr J Drummond	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council support the Indigenous name for St Patricks Head, which is lumeragenena wuggelena according to the Department of Natural Resources and Environment Tasmania.	The matter has been raised with Parks & Wildlife Service seeking their guidance on the request.	General Manager
100%	18/12/2023	31/01/2024	12/23.9.2.266 Break O'Day Council to partner with the Sarah Road Safety Group – Mayor M Tucker	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council consider becoming a partner with the Sarah Road Safety Group.	A Partnership MOU between SARAH INC and Council has been signed as a result of Council endorsing the officer's recommendation to do so at the February 2024 Council meeting.	Manager Infrastructure and Development Services
25%	18/12/2023	31/01/2024	12/23.9.3.267 Community landscape plan or policy for our townships – Deputy Mayor K Chapple	<i>A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:</i> That Council develop a community park / garden landscape plan / and or policy for our townships.	The council's existing Policy AM18–Nature Strip Planting Policy is under review. The goal is to incorporate a policy position into how the Council develops a community park/garden landscape plan and associated criteria. Policies by other LGA are being researched as part of this process.	Manager Infrastructure and Development Services

COUNCIL RESOLUTIONS 2022

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
70%	21/02/2022	31/03/2022	02/22.16.5.39 - Management of Freshwater Resources and Water Quality	Council show leadership on freshwater management arrangements and seek input and advice from state water managers and independent experts on freshwater management arrangements and development initiatives in Tasmania, and their adequacy for ensuring the ecologically sustainable use and development of freshwater systems and resources in Break O'Day.	Issues around freshwater water resources and water quality management continue to be monitored and specific activities taken, for example on recreational water quality following the February storms. An opportunity to address with Council the broad issues of management of freshwater resources and rivers by the Tasmanian Government agencies and bodies in Break O'Day will continue to be sought.	NRM Facilitator
75%	27/06/2022	31/10/2022	06/22.15.3.123 - Outdoor Exercise Equipment - Scamander	That Council seek external funding to cover the cost of this project.	Unfortunately Council was not successful seeking grant funding for this project.	Manager Community Services

COUNCIL RESOLUTIONS 2021

Current Co...	Meeting ...	Due D...	Goal	Resolution / Action	Update	Owner
100%	15/02/2021	31/08/2021	02/21.16.4.50 - Draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy	That Council note the draft Policy LG55 – Use of Conferencing Technology to Attend Council Meetings and Workshops Policy and await the outcome of the Local Government Act review.	Due to the Local Government Reform process putting a halt on the review to the Local Government Act, this item will be placed onhold indefinitely. Noting that the implementation of Live Streaming Council Meetings will make online attendance to the meeting significantly complicated.	Executive Officer

05/24.8.0 PETITIONS

Nil.

05/24.9.0 NOTICES OF MOTION

05/24.9.1 Developing walking trails around and within the Scamander Complex precinct – Clr Carter

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

That Council considers options to develop walking trails around and within the Scamander Complex precinct.

SUBMISSION IN SUPPORT OF MOTION:

The Scamander Sports Complex committee has embarked on a strategy to achieve 10 improvements to the facilities/ grounds over a 10-month timeframe.

A crucial aspect of this endeavor is to activate greater use of the area by general community and visitors:

1. A major task identified is the creation of a walking trail (possibly incorporating fitness stations - subject to community approval) that meanders through bushland and the grassed areas adjacent to the cricket oval. This is the heart and essential component of the request with 4 other extensions identified if resources are available. The main track would be 1.8 metres wide with a graveled surface. The complex committee has identified a significant volunteer base to provide assistance to advance the project.
2. Extension of the track (1.2 to 1.5 width) to meander down the golf club side of the gully to a headland that offers a broad vista over the river and towards the river-mouth is seen as a major enticement to visitors. Seating would be provided at the end of this section of the walk. There may be complications with boundary proximity to accommodate seating.
3. A path that links the complex to Scamander Avenue would allow pedestrians to use a safer access alternative (standard street pathway and again gravel to blend with recent improvement to the park).
4. There is also potential to establish a gravelled track down the eastern side of the gully towards the river which has an elevated outlook.

5. A path established from the complex access to the Skyline Tier boundary which would create a vital link to an extensive network of gravel roads and ultimately entice recreational experiences in what is returning to a significant native habitat attraction.

This submission could be considered for staged development.

The project is also seen as an important example of community engagement if the volunteer base is used actively in the development and maintenance of this public asset.

Enhancement of vegetation and existing infrastructure identified in the 10 by 10 initiative is also envisaged by the Complex committee during this project.

05/24.9.2 ALGA – Emergency Motion– Deputy Mayor Chapple

MOTION:

This National General Assembly calls on the Australian Government to:

1. Recognise that Local Government, as the closest level of government to the community, has an important role to play in ending violence against women and children.
2. Support and resource Local Governments to advocate for and enact social change in their communities to end violence against women and children.
3. Collaborate with Local Government when discussing, developing and implementing strategies to end violence against women and children.

SUBMISSION IN SUPPORT OF MOTION:

Please see attached.

ALGA – Emergency Motion

MOTION:

This National General Assembly calls on the Australian Government to...

1. Recognise that Local Government, as the closest level of government to the community, has an important role to play in ending violence against women and children.
2. Support and resource Local Governments to advocate for and enact social change in their communities to end violence against women and children.
3. Collaborate with Local Government when discussing, developing and implementing strategies to end violence against women and children.

NATIONAL OBJECTIVE

Why is this a national issue and why should this be debated at the NGA? (Maximum 200 words)

Regardless of a woman's status in society, their age, religion, political views or address, violence against women does not discriminate. It affects women from all walks of life and with the latest statistics stating that a woman is violently killed every four days in Australia, it is an issue that requires attention from all levels of government as well as the community.

Local Governments can play a crucial role in addressing violence against women and advocating for cultural and societal change due to our close proximity to our communities and our ability to implement tailored solutions for our communities. We are well placed to implement policies, allocate resources, raise awareness, provide support services, and collaborate with other levels of Government to create safer and more equitable communities for all.

(129 Words)

SUMMARY OF KEY ARGUMENTS

Background information and supporting arguments. (Maximum 500 words)

MOTION:

The issue of violence against women and children has been on the Australian Government's agenda for several decades. Efforts to address this issue have intensified over the years, with significant attention and resources allocated to prevention, support, and legislative measures. However, despite these efforts, violence against women and children continues to dominate news headlines across the nation. Local Government believes that an ongoing commitment and long lasting action that involves support and collaboration between Local Government and the State and Federal Governments is required to create lasting change.

In October 2022, the Australian Government announced the *National Plan to End Violence against Women and Children 2022 -2023*. This plan provides a framework aimed at ending violence against women and children over the next 10 years. This plan aims to coordinate efforts across jurisdictions

to prevent and respond to violence against women and is a joint initiative between Federal and State Governments. While the document states it is to provide... “a national policy framework to guide the work of government’s policy makers, business... etc” Local Governments believe a vital opportunity to work directly with Local Governments and their communities has been missed.

The most recent action in regards to this Plan from the Federal Government was Prime Minister Anthony Albanese announcing around \$1 billion to support those escaping domestic and family violence. Local Government commend this decisive action from the Federal Government and urge the State and Federal Governments to collaborate with Local Government to determine how this money could be best spent in their communities.

Local Government across the nation are already doing significant and important work in this space and we could do more with support from the State and Federal Governments. Local governments can collaborate with other stakeholders, including State and Federal governments and agencies, community organisations, advocacy groups, and businesses, to develop comprehensive strategies for preventing and addressing violence against women. A collaboration across the three tiers of government would help leverage resources and expertise on the ground, but most importantly, maximise the impacts of the National Strategy.

Overall, local governments have a critical role to play in ending violence against women by working with other levels of government and stakeholders to create safer and more equitable communities for all.

MOTION:

A report is sought providing advice in accordance with the requirements of Section 65 of the Local Government Act 1993 for the information of Council at a future meeting and consider any advice given by a person who has the qualifications or experience necessary to give such advice, information or recommendation:

1. Develop and issue a formal statement that Break O’Day Council will not tolerate violence against women within the organisation or community.
2. Consider creating and implementing a physical talking point, like the ‘red bench project’ that aims to raise public awareness about violence against women
3. Facilitate a community event in St Helens and the Fingal Valley that provides the opportunity for the community to come together and show their support for ending violence against women.

SUBMISSION IN SUPPORT OF MOTION:

The issue of violence against women has been on the Australian Government's agenda for several decades. Efforts to address this issue have intensified over the years, with significant attention and resources allocated to prevention, support, and legislative measures. However, despite these efforts, challenges remain ineffectual in combating violence against women. An ongoing commitment and long lasting action are required to create lasting change.

The most recent action from the Federal Government was Prime Minister Anthony Albanese announcing around \$1 billion to support those escaping domestic and family violence.

In October 2022, the Australian Government announced the *National Plan to End Violence against Women and Children 2022 -2023*. This plan provides a framework aimed at ending violence against women and children over the next 10 years. This plan aims to coordinate efforts across jurisdictions to prevent and respond to violence against women.

Already this year 28 women have been violently killed by men known to them. This is double the figures from last year. This is simply not good enough and shows that as a nation we have a long way to go to end violence against women, what is needed is a societal and cultural shift that acknowledges zero tolerance of violence against women in our communities.

If we want to be part of the solution to this growing epidemic, we must take a strong stance now. If we want to see societal and cultural change in our own communities, we must lead by example.

As the level of Government closest to the community, we, Break O’Day Council, staff and elected members are well placed to play an important role in this space. We can lead our communities by example, effect positive change and advocate for access to services and support on behalf of our community.

By taking a strong stance on this issue and unequivocally condemning violence against women publically we can be a living example of the societal and cultural shift that we want to see. We are also in a position to prompt, deep community discussion in our communities around this issue and show support for those affected in our community.

05/24.10.0 COUNCILLOR’S QUESTIONS ON NOTICE

Nil.

05/24.11.0 COUNCILLOR’S QUESTIONS WITHOUT NOTICE

Regulation 29 of the Local Government (Meeting Procedures) Regulations 2005 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any inference or make any imputations except so far as may be necessary to explain the question.

The Chairperson must not permit any debate of a Question without Notice or its answer.

05/24.12.0 MAYOR’S & COUNCILLOR’S COMMUNICATIONS

05/24.12.1 Mayor’s Communications for Period Ending 20 May 2024

18.04.2024	St Helens	– Meeting with Ms Jane Howlett MP
30.04.2024	St Helens	– Special Committee of Council – Bendigo Bank Community Stadium Committee Meeting
01.05.2024	Launceston	– Local Government Association Tasmania -General Management Committee meeting
06.05.2024	St Helens	– Council Workshop
06.05.2024	Hobart	– Traffic Management Association of Australia Board Dinner
07.05.2024	Hobart	– Meeting with the Mr Felix Ellis MP
08.05.2024	MS Teams	– Tasmania Audit Office – Local Government Client Information Session
08.05.2024	Hobart	– Meeting with Mr David O’Byrne MP
09.05.2024	St Helens	– Meeting with Ms Tabatha Badger MP
09.05.2024	St Helens	– Meeting with the Mr Nick Duigan MP
10.05.2024	St Helens	– Meeting with Premier Jeremy Rockliff
13.05.2024	St Helens	– Meeting with member of public Jason Unwin
14.05.2024	St Helens	– Special Council Workshop
14.05.2024	St Helens	– Meeting with member of public Andrew Burns
14.05.2024	St Helens	– Attended the Break O’Day Volunteer Film Festival
15.05.2024	St Helens	– Meeting with the Georges Bay Sailing Club
17.05.2024	St Helens	– St Helens Bowls Club Presentation dinner
20.05.2024	St Helens	– Council Meeting

This is for Councillors to provide a report for any Committees they are Council Representatives on and will be given at the Council Meeting.

- Break O'Day Chamber of Commerce and Tourism – Deputy Mayor Kristi Chapple
- NRM Special Committee – Clr Janet Drummond
- East Coast Tasmania Tourism (ECTT) – Clr Barry LeFevre
- Mental Health Action Group – Clr Barry LeFevre
- Access and Inclusion Advisory Committee – Clr Janet Drummond
- Bay of Fires Master Plan Steering Committee – Clr Ian Carter

05/24.13.0 BUSINESS AND CORPORATE SERVICES

05/24.13.1 Corporate Services Department Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Raoul Harper, Manager Business Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update on activities of the Business and Corporate Service Department since the previous Council Meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

2024/2025 Budget Estimates

Management have held a number of budget sessions and discussions with draft budget estimates currently being prepared for formal Council review. Council held a special workshop on the budget on 14 of May with a further discussion to take place at the Council workshop in June.

Tas Audit Office (TAO)

Representatives of the TAO were on site in late April for their interim Audit assessment. IT policies and controls, segregation of duties and management oversight of the asset revaluation process were key areas of focus. The development of enhanced asset management capabilities, the revaluation of stormwater assets and the work already completed around segregation of duties were all well received by the TAO auditors.

Investments

Investment returns continue to perform well and are in line with budget estimates. Councils should note that cash levels will begin to decrease as capital works delivery increases. The investment table usually provided will not be forthcoming this month due to staff availability.

Rates Summary - 30 April 2024

	2023/2024		2022/2023	
	%	\$	%	\$
Rates Brought Forward				
Outstanding Rate Debtors		695,682.00		470,736.59
Less Rates in Credit		-271,007.13		-280,014.02
Net Rates Outstanding at 30 June 2023	3.38	424,674.87	1.70	190,722.57
Rates and Charges Levied	95.80	12,047,167.60	97.45	10,929,816.80
Interest and Penalty Charged	0.82	103,190.84	0.84	94,761.22
Total Rates and Charges Demanded	100.00	12,150,358.44	100.00	11,024,578.02
Less Rates and Charges Collected	86.91	10,928,436.97	86.54	9,706,040.63
Less Credit Journals and Supp Credits	1.31	165,089.39	0.76	85,774.84
Remissions and Discount	4.87	611,964.62	5.02	563,429.09
Unpaid Rates and Charges 30 April 2024	6.91	869,542.33	7.67	860,056.03

	2023/2024	2022/2023
Remissions and Discounts		
Early Payment Discount	116,854.39	105,029.29
Pensioner Rebates	495,110.23	444,606.19
	611,964.62	549,635.48

Number Rateable Properties	6,876	6,766
Number Unpaid Rateable Properties	1,071	2,093
% Properties Not fully paid	15.58	30.93

Right to Information (RTI) Requests

Nil

132 and 337 Certificates

	132	337
April 2024	33	13
March 2024	70	22
April 2023	16	16

Debtors/Creditors @ 8 May 2024

DEBTORS INFORMATION

Invoices Raised

Current			Previous Year	
Month	Mth Value	YTD 23/24	Month	YTD 22/23
96	\$ 66,685.79	760	74	694

CREDITORS INFORMATION

Payments Made

Current			Previous Year	
Month	Mth Value	YTD 23/24	Month	YTD 22/23
396	\$ 1,496,011.07	2933	209	2350

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Services – To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

N/A

BUDGET AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Raoul Harper, Manager Business Services
FILE REFERENCE	018\018\001\
ASSOCIATED REPORTS AND DOCUMENTS	Financial Reports

OFFICER'S RECOMMENDATION:

That the following reports for the month ending 30 April 2024 be received:

1. Profit and Loss Statements
2. Balance Sheet
3. Statement of Cash Flows
4. Capital Works 2023-2024

INTRODUCTION:

Presented to Council are the monthly financial statements.

PREVIOUS COUNCIL CONSIDERATION:

Council considers financial reports on a monthly basis.

OFFICER'S REPORT:

The financial statements as shown below show the financial position of Council as at 30 April 2024.

Profit and Loss

Break O'Day Council
For the 10 months ended 30 April 2024

Account	Actual YTD	Budget YTD	Budget Variance % YTD	Annual Budget	Notes
Trading Income					
Rates	11,920,705	11,845,314	1%	11,845,314	
User Fees	1,164,532	1,097,165	6%	1,383,879	
Operating Grants	402,633	2,096,713	-81%	3,897,036	1
Interest & Investment Income	708,587	757,880	-7%	816,457	
Contributions	48,830	13,250	269%	15,900	
Other Revenue	213,970	73,796	190%	88,550	2
Total Trading Income	14,459,258	15,884,118	-9%	18,047,136	
Gross Profit	14,459,258	15,884,118	-9%	18,047,136	
Capital Grants					
Grants - Commonwealth Capital	1,994,645	3,106,489	-36%	3,106,489	
Grants - Roads to Recovery	221,991	647,000	-66%	647,000	
Grants - State Capital	507,544	985,000	-48%	985,000	
Total Capital Grants	2,724,180	4,738,489	-43%	4,738,489	3
Other Non Operating Income					
Net Gain/Loss on Disposal of Assets	67,669	100,000	-32%	120,000	
Total Other Non Operating Income	67,669	100,000	-32%	120,000	
Total Non Operating Revenue	2,791,849	4,838,489	-42%	4,858,489	
Operating Expenses					
Employee Costs	4,975,921	5,121,669	-3%	6,114,089	
Materials & Services	5,543,357	6,133,337	-10%	7,026,009	4
Interest Expense	132,222	206,590	-36%	247,910	5
Depreciation	3,866,543	3,881,490	0%	4,657,790	
Other Expenses	206,121	224,172	-8%	269,008	
Total Operating Expenses	14,724,163	15,567,258	-5%	18,314,806	
Operating Net Profit	(264,905)	316,860	-184%	(267,670)	
Net Profit (Including Non Operating Revenue)	2,526,944	5,155,349	-51%	4,590,819	
Work in Progress					
Capital Work in Progress	4,622,061	0	0%	0	
Total Work in Progress	4,622,061	0	0%	0	

Notes

- Operating grants are down \$1.694m on budget YTD, which primarily relates to receiving of the 23/24 Financial Assistance Grants in the prior financial year.
- Other revenue is up \$140k on budget YTD, which primarily relates to insurance recoveries.
- Capital grants are down \$2.01m on budget YTD, which primarily relates to the timing of grant payments in relation to project milestones.
- Materials and services are \$590k (10%) below budget YTD, which relates to a combination of timing of some payments and some areas currently recording a lower level of spending than forecast for the YTD.
- Interest expense is down \$74k on budget YTD, which is predominantly due to timing differences associated with loan repayments to TasCorp.

Balance Sheet

Break O'Day Council

As at 30 April 2024

Account	30-Apr-24	30 Jun 2023
Assets		
Current Assets		
Cash & Cash Equivalents	15,192,913	14,434,952
Trade & Other Receivables	1,102,623	1,056,053
Inventory	142,667	242,538
Other Assets	2,838	2,838
Total Current Assets	16,441,041	15,736,380
Non-current Assets		
Trade and Other Receivables	14,392	14,392
Property, Plant & Equipment	189,271,727	193,139,070
Right of Use Asset	792,141	792,141
Intangible Assets	25,123	46,147
Investment in Water Corporation	33,959,804	33,959,804
Other Investments	30,000	30,000
Total Non-current Assets	224,093,187	227,981,554
Total Assets	240,534,228	243,717,934
Liabilities		
Current Liabilities		
Trade & Other Payables	1,061,859	902,701
Contract Liabilities	0	1,021,755
Lease Liability	60,783	60,783
Interest Bearing Loans & Borrowings	180,259	407,685
Provisions	947,362	947,362
Trust Funds and Deposits	743,894	742,459
Total Current Liabilities	2,994,157	4,082,745
Non-current Liabilities		
Lease Liabilities	741,882	741,882
Interest Bearing Loans & Borrowings	5,459,137	5,459,137
Provisions	766,323	766,323
Total Non-current Liabilities	6,967,342	6,967,342
Total Liabilities	9,961,499	11,050,087
Net Assets	230,572,729	232,667,847
Equity		
Accumulated Surplus	41,569,915	43,665,033
Reserves	189,002,814	189,002,814
Total Equity	230,572,729	232,667,847

Statement of Cash Flows

Break O'Day Council

For the 10 months ended 30 April 2024

Account	YTD	2023
Operating Activities		
Receipts from customers	1,341,297	1,409,618
Receipts from rates	11,437,216	10,670,679
Receipts from Operational Grants	409,647	4,840,072
Contributions	54,443	155,057
Interest received	417,587	546,447
Dividends received	291,000	465,600
Payments to employees	(5,080,727)	(5,738,665)
Payments to suppliers	(5,873,237)	(6,976,112)
Finance Costs	(154,354)	(343,938)
Cash receipts from other operating activities	1,105,913	232,623
Cash payments from other operating activities	5	421
Net Cash Flows from Operating Activities	3,948,790	5,261,801
Investing Activities		
Payment for property, plant and equipment	(4,806,952)	(4,394,745)
Proceeds from sale of property, plant & equipment	89,045	86,000
Capital Grants received	1,742,615	1,987,754
Net Cash Flows from Investing Activities	(2,975,291)	(2,320,991)
Financing Activities		
Proceeds of trust funds and deposits	11,889	57,599
Repayment of loans	(227,426)	(389,024)
Repayment of lease liabilities	0	12,131
Net Cash Flows from Financing Activities	(215,536)	(319,294)
Net Cash Flows	757,962	2,621,516
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	14,434,952	11,813,436
Net change in cash for period	757,962	2,621,516
Cash and cash equivalents at end of period	15,192,913	14,434,952

Break O'Day Council			
Capital Works 2023-2024			
For the period ended 30 April 2024			
	YTD @ 30/4/2024	Updated Carried Forward Amount	Revised Budget 2024
Project Details			
Plant & Equipment			
Replace 1358 H66ZW - Kia Sportage	-	40,000	40,000
Vehicle Management Tracking System		30,000	30,000
Small Plant - VARIOUS	38,874		41,000
Replace 1050 - Crown LPG Forklift	34,578		35,000
Replace 1061 - John Deere 570B Grader	-		350,000
Replace 1223 - Hitachi EX7SUR-3 Excavator	-		-
Roller for replacement Grader			50,000
Woodchipper			130,000
Replace 1291 - Toro Mower	-		-
Replace 1329 - Toro Groundmaster 7200	-		-
Replace 1340 - Ferris IS3200 61" Mower	23,090		23,090
Replace 1360 - Dmax 4x4 Crew Cab	-		-
Replace 1361 - Kia Sportage H40ZN - Corporate Services	40,936		40,000
Replace 1363 - Toro Groundmaster 360	-		-
Replace 1364 - Ferris IS3200Z Mower	44,683		44,545
Replace 1379 - Toro G3 Z-Master 48"	19,288		17,148
Fuso Fighter (replace 1321)	26,860		17,060
All terrain Beach Wheelchair	2,843		2,843
Pavement Roller (replace 1097)	57,480		57,480
Wood Chipper NEW	99,945		
Total Plant & Equipment	388,576	70,000	878,166
Furniture & IT			
Desktop replacements 2022/23	-		14,400
Firewall	-		14,000
Livestream Equipment	15,340		8,000
Server Replacement	-		20,000
Phone system	1,452		25,000
Total Furniture & IT	16,792	-	81,400
Buildings			
Fingal Community Shed (Old Tas Hotel)	291,890	353,531	433,531
St Marys Indoor Recreation Facility	1,011,424	1,096,121	1,546,121
Portland Hall Upgrades	-	6,288	10,000
Scamander Sports Complex	18,061	31,982	16,000
Stadium repair of floors and replace damaged equipment	40,746	-	140,000
St Helens Sports Complex new lighting towers	10,586	4,531	10,586
Council Chambers additions and improvements	15,925	46,592	56,592
Falmouth Community Centre - New Toilet, Demolish Old, Internal Alterations	-		-
Pyengana Recreation Ground Improvements	-		-
Binalong Bay - Village Green BBQ Replacements	-		-
Memorial Park Toilet Block Replacement	-		-
Service Tasmania	11,589		30,000
Marine Rescue Building Renovations	4,773		5,000
St Marys WTS Tip Shop Additions	486	23,160	23,160
Mangana Telecommunications Cell Tower	9,818		-
Total Buildings	1,415,298	1,562,205	2,270,990
Parks, Reserves & Other			

Project Details	YTD @ 30/4/2024	Updated Carried Forward Amount	Revised Budget 2024
Special Project - Land Use Review Projects	-		-
Special Project - St Helens Wharf Foreshore Master Plan	70	50,000	50,000
Special Project - Feasibility Study Aquatic Centre & Hydrotherapy Pool	416	40,000	90,000
Special Project - Tas Police Project	159,806		200,000
Special Project - Parking Strategy St Helens and St Marys	2,200		20,000
Special Project: Scamander Coastal Hazards Project	2,516	24,709	95,574
Fingal Youth Playground/recreation hub	-	345,767	345,767
Pump Track/s	730	500,000	500,000
Playground equipment replacement program	26,831	49,867	49,867
Dog exercise area St Helens Improvements	5,890	7,803	7,803
St Marys Dog Park	8	6,554	6,554
Cornwall Soldiers Park - Track upgrade and SW works	1,399	34,660	34,660
St Marys Cemetery Master Plan - Columbarium Wall & garden	27,931	28,281	27,931
St Helens Cemetery Master Plan improvements	-		-
St Helens Sports Complex - Athletics Building		48,589	48,589
St Helens Football Grounds Fencing		15,000	15,000
Secret Sculpture Trail	7,000		7,000
Totals Parks, Reserves & Other	234,657	1,151,230	1,498,745
Roads - Streetscapes			
LRCI Phase 4 - Cecilia St/ Georges Bay Esp Junction			162,406
	5,221		
LCR13 Cecilia St, Streetscape Southern End	25,554	19,070	24,404
Cecilia Street/Georges Bay Esplanade junction	-		37,500
Cecilia St - Northern End	3,240		15,000
Quail St Parking Bay	-	50,000	-
Total Streetscapes	34,015	69,070	239,310
Roads - Footpaths			
Main St Mathinna (Wilson St to Community Hall)	-	-	8,500
Parkside Foreshore Footpath	4,892	30,000	30,000
Grant Street Pathway, Falmouth	43,873		43,873
Young St, St Helens, Footpath	(1,219)		-
Maori Place, Akaroa	48		48
Irishtown Road	2,331		2,331
Akaroa Ave	13,146		-
Cannel Place	12,683		-
Jason Street, St Helens	13,455		-
Main Road, Mathinna Footpath Project	7,180		
Total Footpaths	96,389	30,000	84,752
Roads - Kerb & Channel			
Penelope St St Helens	-		-
Total Kerb & Channel	-		-
Roads - Resheeting			
999 - Victoria St Part C	-	1,400	1,400
998 - Victoria St Part C	-	360	360
997 - Victoria St Part C	4,127	2,100	2,100
2138 - Franks St Fingal	4,166	3,795	3,795
1024 - Franks St Fingal	-	3,400	3,400
1081 - Sorell St	4,349	6,700	6,700
1053 - Louisa St	2,096	2,800	2,800
Fingal Streets	7,539	-	6,500
Canhams Road	30,489		30,489
Evercreech Road	29,578		64,160
Mathinna Plains Road	16,242		96,250
North Ansons Road	277,393		253,732

Project Details	YTD @ 30/4/2024	Updated Carried Forward Amount	Revised Budget 2024
Macquarie Street	11,357		11,357
Champ St, Seymour	12,175		12,175
Davis Gully Road	52,761		38,800
Lyne Court	24,746		19,656
St Marys Area Resheeting	3,899		3,899
Total Resheeting	480,916	20,555	557,573
Roads - Reseals			
St Marys - Story Street Esk Main Road to Groom Street	-	55,084	55,084
794-Boronia St	4,326		6,730
656-Football Entry Rd	-		2,293
1036-Talbot St West CW	8,319		5,328
1035-Talbot St West CW	-		4,688
1004-Victoria St Part A	-		4,870
616-Charlotte Crt	50,416		29,250
621-Four Mile Creek Rd	50,995		18,206
644-Mangana Rd	104,137		30,108
307-Mangana Rd	-		39,597
306-Mangana Rd	-		10,051
305-Mangana Rd	-		33,069
636-Chapman St	1,788		3,574
623-Fonthill St	2,070		4,071
614-High St Mathinna	28,754		12,127
613-High St Mathinna	-		9,531
631-High St Mathinna	-		9,611
630-High St Mathinna	-		8,849
629-High St Mathinna	-		13,280
628-High St Mathinna	-		3,366
626-High St Mathinna	-		2,872
638-Wilson St	2,013		4,011
194-Mathinna Rd	14,677		14,942
572-Cherrywood Dve	1,542		5,420
543-Scamander Ave	-		18,121
565-Silver St	3,406		7,978
923-Ansons Bay Rd (Priory Rd)	11,013		53,861
432-Circassian St	-		11,935
439-Depot Rd	-		5,036
485-Netball Rd	-		6,525
484-Netball Rd	-		4,887
689-St Helens Point Rd	36,035		31,993
688-St Helens Point Rd	-		23,223
Quail Street - off traffic lane resealing	7,684	-	50,000
Totals Reseals	327,177	55,084	544,487
Roads - Construction, Digouts & Other			
Aerodrome ring road - Erosion mitigation	-		30,000
Digouts and road edge remediation to be allocated	266,337		250,000
218 - Mathina Plains Road	129,686		129,686
Medeas St/Circassian St intersection upgrade	14,677		200,000
LRCI Phase 3 North Ansons Bay Sealing	107,477	93,458	93,458
Road Network - Sign Replacement	27,479		27,479
LRCI Program - Phase 4 Projects			
- LRCI 4: Rehabilitation of Alexander Street - Cornwall			-
- LRCI 4: St Columba Falls Road, Pyengana	113,301		150,000
- LRCI 4: Scamander Avenue - Pedestrian footpath improvements	47,603		70,000

Project Details	YTD @ 30/4/2024	Updated Carried Forward Amount	Revised Budget 2024
- LRCI 4: Ansons Bay Road Sealing	-		223,438
- LRCI 4: Sealing of Tasman Highway, Seymour LRCI 4	77,835		150,000
- LRCI 4: Gray Road - Ptahway Extension			-
LRCIP Phase 3 Project - Mt Paris Dam Road	19,206	27,922	27,922
Flood damage remediation works	256,207		300,000
Upper Scamander Road (Oct22 Flood Event FUNDED)	298,981		-
Gardens Road - STAGE ONE	3,270		3,270
St Helens Point Road - Parkside	19,590	85,602	85,602
Totals - Roads Construction, Digouts & Other	1,381,650	206,982	1,740,855
Totals Roads & Footpaths	2,320,147	381,691	3,166,977
Bridges			
B2293 - Cecilia St	5,847	216,563	221,563
B7027 - Mathina Plains Road	-		40,000
Culvert 5539 - Mathinna Road			40,000
B1243 - Binns Road	-		28,600
B1245 - Clellands Road	792		29,400
B1675 - Lower Germantown Road	5,661		220,000
B1605 - St Columba Falls Road	46,675		63,675
B7010 - Rattrays Road	1,140		1,140
Total Bridges	60,114	216,563	644,378
Stormwater			
Minor stormwater Jobs	32,891		58,000
Osprey Drive	-	10,000	10,000
Falmouth Street	-	-	-
Penelope Street	10,969	113,521	113,521
Victoria Street, Fingal	63,593		108,000
Aulichs Lane, St Marys	2,720		10,000
Freswater St / Lade Court Beaumnaris	6,382	6,382	6,382
Treloggens Track	46,027	26,907	46,027
Total Stormwater	162,582	156,810	351,930
Waste Management			
Scamander WTS - Waste Paint Container Station	4,041	14,283	14,283
Scamander WTS - Replace sump pit & pump	12,830		20,000
Scamander WTS - Waste Compactor	-		20,000
Scamander WTS - Inert Landfill study	7,024		25,000
Total Waste Management	23,895	14,283	79,283
Total Capital	4,622,061	3,552,782	8,971,868

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Raoul Harper, Manager Business Services
FILE REFERENCE	040\028\002\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update on the activities and services the delivered by the Visitor Information Centre and History Room.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Visitor Information Report:

- Main tourists this month were from VIC, QLD, NSW and we also had a few overseas tourists from NZ, Canada.
- Had a lot of phone calls regarding when the Parks and Wildlife Campfire Restrictions will be lifted.
- Informed tourists about the current fuel reductions happening at the moment and advised them of the Tas Alerts page so they can keep updated with any current issues.
- We had our yearly Audit which we have to comply with for our TVIN Accreditation which we passed.

The History Room Curator Report:

- **TROVE workshop (ZOOM):** This was facilitated by the Tasmanian Branch of the Australian Society of Archivists of which I am their Secretary on 10 April 2024. Great overview of utilising this resource for research purposes by Dr Nick Brodie who is a historian and an author. He is currently the Dean of Academic Studies at Jane Franklin Hall.
- **ANZAC Day display:** This was set up to commemorate ANZAC Day in the foyer of the centre.
- **Interesting Objects:** Back upon display in the Foyer display cabinet at the centre.
- **Bay of Fires Exhibition:** This new exhibition is being developed to promote the Winter Arts Prize and will showcase the St Helens History Room's own collection of local art. This will be available to the public for May/June/July 2024.

- **Aviation Travelling Exhibition:** Had a very productive discussion with Andrew Johnson, President of the Tasmanian Aviation Historical Society to produce some local content panels to augment their exhibition. This negotiation is continuing.
- **Cats & Dogs – All at Sea:** Negotiating this travelling exhibition with the Australian National Maritime Museum for hosting at the St Helens History Room.
- **Volunteer Film Festival:** Created a short film to be included for this event.
- **Chamber of Commerce:** Both Deb O’Sullivan and myself will be presenting to the Chamber on 7th May 2024. We will be providing members with an overview of operations at the centre.
- **Meetings:** Next Backroom meeting is scheduled for 10 May 2024 and the Friends’ of St Helens History Room’s meeting is on 13 May 2024.
- **Budget items:** Currently working on proposals for upgrading AV equipment for The Chinese Experience and to revamp the Historic Bollards in St Helens.
- **Curator on Leave:** Dates requested are 28 May 2024 – 25 June 2024 inclusive.
- **Stats:** Figures compare favourably throughout the years.

Statistics:

Door Counts

Month/Year	Visitor Numbers	Daily Average	History Room
April 2013	3,297	109.90	115
April 2014	3,344	115.31	152
April 2015	4,030	138.97	149
April 2016	2,847	94.90	100
April 2017	2,849	94.96	87
April 2018	2,958	98.60	114
April 2019	2,850	98.28	123
April 2020	NIL	NIL	NIL
April 2021	2,224	76.69	111
April 2022	2,278	78.55	99
April 2023	2,103	70.1	87
April 2024	2,602	86.7	101

Revenue 2022/2023

Month	VIC Sales	HR Entry	HR Donations
July	2,838.51	188.00	80.90
August	2,518.86	0	197.35
September	4,865.29	331.00	58.50
October	6,847.24	532.00	138.80
November	8,437.20	601.00	107.75
December	7,698.94	415.00	148.05
January	9,745.80	647.00	190.60
February	10,381.03	668.00	296.85
March	11,971.72	872.00	176.95
April	4,265.51	333.00	105.65
May	3,805.27	309.00	110.00
June	2,187.51	179.00	69.20

Revenue 2023/2024

Month	VIC Sales	HR Entry	HR Donations
July	3,108.79	174.00	149.50
August	4,459.92	0	131.05
September	5,654.13	311.00	85.20
October	6,891.47	356.00	162.80
November	8,255.03	519.00	127.50
December	7,284.50	369.00	51.00
January	8,438.70	518.00	157.75
February	9,845.73	565.00	272.90
March	8,884.98	661.00	215.90
April	4,440.14	397.00	164.35

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Economy - To foster innovation and develop vibrant and growing local economies which offer opportunities for employment and development of businesses across a range of industry sectors.

Strategy

Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses' to live and work in BOD.

LEGISLATION & POLICIES:

N/A

BUDGET AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Angela Matthews, Corporate Services Coordinator
FILE REFERENCE	014\002\010\
ASSOCIATED REPORTS AND DOCUMENTS	Correspondence detailing the Summary of Changes prepared by Simmons Wolfhagen – September 2023 and January 2024 Updated Delegation Register February 2024 (<i>Circulated under separate cover</i>)

OFFICER’S RECOMMENDATION:

That having conducted a review of Council’s Delegations Register in accordance with Section 22 of the *Local Government Act 1993*, the Council adopt the updated Delegations Register dated February 2024.

INTRODUCTION:

The aim of the report is to provide Council with an updated Break O’Day Council Delegations Register following the annual review as required under the *Local Government Act 1993*.

PREVIOUS COUNCIL CONSIDERATION:

Reviews undertaken annually.

OFFICER’S REPORT:

The Delegations provide to the administration the authority for officers to deliver Council services.

Delegations need to be clear and well documented to ensure Council’s operations are open, transparent and accountable.

The *Local Government Act 1993* requires that Council must cause a separate record to be kept of all delegations under Section 22 and in accordance with good governance should at least once in every financial year review the delegations for the time being in force under this section.

Councils have certain duties which they must perform, and certain powers which they may exercise, pursuant to the *Local Government Act 1993* as well as a range of other Acts. In most cases the relevant Acts grant these obligations and powers directly to the Council as a body.

It is not practical or efficient for Council as a body of elected members to perform the many functions or undertake the many activities that are required in the day-to-day administration of Council’s roles and functions. Delegations are the way in which Council enable other people/bodies (usually Council Officers) to undertake these steps on its behalf. Therefore, it is necessary for Council to take formal steps to delegate to such people/bodies the authority to make decisions, perform functions or undertake activities on behalf of Council.

If the delegations are not done properly, the enforceability of decisions and actions taken may be compromised and there may be legal and administrative problems for the Council.

As part of Council's ongoing governance arrangements, a review of the Delegations Register has been undertaken and the delegations updated.

As a matter of best practice, it is usual for delegations to be made by the Council to the General Manager. Delegations under the Land Use Planning and Approvals Act (LUPAA) do not allow the General Manager to sub-delegate.

Whilst the proposed instruments of delegations reflect the functions and duties which are granted to Councils under various Acts, it is a matter for the Council to decide which of those powers and functions are to be delegated. It is important to note that any specific delegation may be withdrawn or altered or reviewed by Council at any time and therefore it is recommended that the delegations be supported.

In addition, both the wording of the resolution and the instrument of delegation itself are important. It is the resolution which makes the delegation. The resolution is the instrument which sets out the scope of the delegation. Consequently, Council needs to be careful with respect to varying the wording of the recommendations of this report.

The Local Government Association of Tasmania (LGAT) engages Simmons Wolfhagen to undertake an annual review, amend and update LGAT's model delegations. The Delegations Register Index shows the Legislation included within Councils delegations register and highlights any amendments etc in relation to the specific legislation. Through this review Simmons Wolfhagen have completed reviews which may include amendments that have been made to the following Acts/Regulations as well as the inclusion of new legislation:

1. *Cat Management Act 2009 - NEW;*
2. *Child and Youth Safe Organisations Act 2023 - NEW;*
3. *Land Titles Act 1980 - NEW;*
4. *Land Use Planning and Approvals Act 1993;*
5. *Local Government Act 1993.*

Cat Management Act 2009

With regards to this "New" Legislation delegations have not been made for each section recommended by Simmons Wolfhagen at this time. As Cat Management evolves Council Officers will revisit these delegations annually and review them and make recommendations to Council accordingly when and if situations arise that need to be reviewed.

Child and Youth Safe Organisations Act 2023

With regards to this "New" Legislation no delegations have been made at this time and therefore any/all notifications must be made by the General Manager only until when and if the General Manager identifies appropriate Officers for these delegations to be made to.

Correspondence from Simmons Wolfhagen (attached) provides a summary of the amendments made through the review and hence the amendments which have been made in Councils delegations to align with this legal advice.

STRATEGIC PLAN & ANNUAL PLAN:

N/A

LEGISLATION & POLICIES:

Particularly the *Local Government Act 1993* however also includes all other Acts and Regulations as listed in the Delegations Register.

BUDGET AND FINANCIAL IMPLICATIONS:

There are no financial implications identified in adopting these delegations.

VOTING REQUIREMENTS:

Simple Majority

Contact: Kate Hanslow
Our Ref: KH/KH/132644

5 September 2023

Mr M Edrich
Local Government Association of Tasmania
GPO Box 1521
HOBART TAS 7001

By email michael.edrich@lgat.tas.gov.au

Dear Mr Edrich

Legislative Audit and Compliance Register/Delegations Register for Members

I refer to your recent emails in relation to our recent review and update of the Delegations Register for Members.

Following our review and consideration of the matters you have raised with us, we have updated the Delegations Register as follows:

1. **Land Titles Act 1980**
 - 1.1 The *Land Titles Act 1980* has been included in the Register to include Council's functions in relation under section 138U(2) and s138Y(2).
2. **Land Use Planning & Approvals Act 1993**
 - 2.1 Sections 51A and 56AA of the *Land Use Planning & Approvals Act 1993* have been added to the Register.
 - 2.2 A comment was made in relation to the distinction between a delegation by the Council acting as the planning authority and a Council exercising its general power of delegation under the *Local Government Act*. It was noted that it is appropriate that any function or power given to the Council acting as the planning authority should be delegated separately to the Council's functions and powers as a consequence of Regulation 25 of the *Local Government (Meeting Procedures) Regulations 2015*.
 - 2.3 We agree that it is appropriate to adopt that approach. We have included a comment in the Delegations Register confirming that a delegation by a Council acting as the planning authority pursuant to s. 6 of LUPAA should be a separate resolution to the delegation process by the Council under

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section 22 of the *Local Government Act* and recorded in the minutes accordingly.

- 2.4 We have also included a separate column to identify the functions and powers delegated to Councils acting as a planning authority and will populate that column of the delegations register in the next iteration.

3. *Biosecurity Act 2019 and the Biosecurity Regulations 2022*

- 3.1 A question has been raised about the operation of Regulation 28 of the *Biosecurity Regulations 2022*.

- 3.2 Regulation 28 is a savings and transitional provision providing that a person holding an appointment as an inspector for the purposes of the *Weed Management Act 1999* immediately before the commencement of the Regulations (on 2 November 2022) is taken to be appointed by the Secretary to be an authorised officer under section 31 of the *Biosecurity Act*, on the same terms and conditions, and, if any term of appointment is specified, for a term expiring on the same day as specified.

- 3.3 This has the following implications:

- (a) any person appointed as an inspector under the *Weed Management Act 1999* prior to 2 November 2022 is deemed to be an authorised officer for the purposes of the *Biosecurity Act* on the same terms and for the same period as their appointment;
- (b) upon the term of any inspector's appointment validly made under the *Weed Management Act* expiring, any reappointment will need to be made pursuant to section 31 of the *Biosecurity Act*;
- (c) As has been identified, the following are eligible to be appointed as an authorised officer for the purposes of the *Biosecurity Act*.
 - (i) a State Service officer or State Service employee;
 - (ii) an employee of a council;
 - (iii) an employee of the Commonwealth or of another State;
 - (iv) an employee of an entity prescribed for the purposes of this section (none are presently prescribed); or
 - (v) a person who has entered into a contract, or who is employed by an organisation that has entered into a contract, with the Crown to perform a function under this Act;

- (d) the effect is that, unless falling within categories (iv) or (v) above, it is our opinion that it would not be possible for a Council subcontractor to be appointed as an inspector for the purpose of the *Biosecurity Act*.

4. *Child and Youth Safe Organisations Act 2023*

- 4.1 Thank you for raising this matter with us. The *Child and Youth Safe Organisations Act 2023* introduces a range of new requirements for relevant entities, including Councils. For Councils, those obligations apply from 1 January 2024 (refer to ss.14(2) and 32; Schedules 2 and 3, clause 2).
- 4.2 Although Councils are not required to comply with the child and youth standards and reportable conduct scheme established under the Act until 1 January 2024, we have included the Act within the Delegations Register.

5. Other

- 5.1 Feedback was received that the Delegations Register should specify whether there are any conditions or limitations on the delegation of functions and powers, particularly where there are limitations around that delegation only being made to a Council employee. We encourage Councils to carefully review any restrictions around delegations and to review the relevant sections of the legislation identified in the Register. We are content to have future discussions around whether you wish for those restrictions to be set out within the Register in future updates.

6. Contact

- 6.1 If you have any questions, or would like to discuss further, please do not hesitate to contact us.

Yours faithfully
Simmons Wolfhagen



Kate Hanslow
Senior Associate | Local Government
kate.hanslow@simwolf.com.au

Delegations Register Update

Summary of all changes as at 31 January 2024

1. Summary of amended Acts

- 1.1 Four (4) Acts have been amended since the last delegations register update. These are:
- (a) *Local Government Act 1993* (Tas);
 - (b) *Public Interest Disclosures Act 2002* (Tas);
 - (c) *Tasmanian Civil and Administrative Tribunal Act 2000* (Tas); and
 - (d) *Urban Drainage Act 2013* (Tas).
- 1.2 Only the amendments to the *Local Government Act 1993* (Tas) are relevant to the Delegations Register.

Local Government Act 1993 changes

- 1.3 The *Local Government Act 1993* was amended on 20 November 2023.
- 1.4 The amendments introduced new requirements in relation to the appointment of general managers (sections 60G, 61 and 63), which are not relevant for the purposes of the delegations register.
- 1.5 Amendments were also introduced to facilitate the electronic collection and inspection of documents (s. 339G). Those changes enable a general manager to authorise the collection and inspection of information, records and document via electronic means, if they are satisfied that an emergency exists that would otherwise make the collection or inspection of documents in person impracticable.

2. Other updates to the Register

- 2.1 In addition to the changes made to reflect legislative amendments, we have also made the following additions and improvements to the Register.

Cat Management Act 2009

- 2.2 General Managers have functions under the *Cat Management Act 2009* which are now tracked in the Register.

**Land Use Planning and Approvals Act 1993**

- 2.3 Whilst undertaking advice work for a Council, we have recently identified a gap in the Land Use Planning and Approvals Act 1993 (Tas) (LUPAA) which has resulted in the Council's functions and powers under section 40T of LUPAA now being included in the Delegations Register.
- 2.4 In summary, the issue relates to a legislative gap resulting from the operation of, and interaction between, sections 40T, 40U, 40Y and 52(1B) of LUPAA.
- 2.5 Section 52(1B) of LUPAA is already included in the Delegations Register. That section deals with applications for a permit where the applicant is not the landowner. It provides that, where the land subject to an application is owned or administered by a council (and the planning scheme does not provide otherwise), then an application must be signed by the Council's general manager and accompanied by the written permission of that general manager to the making of the application.
- 2.6 Section 40T deals separately with applications for permits where the applicant also seeks amendment of a local provisions schedule (LPS). Like s. 52(1B), section 40T(3) also requires that an application for a permit in these circumstances be accompanied by a declaration that the applicant has notified the owner of the property and obtained their written consent. Subsection (6) outlines requirements consistent to s. 52(1B), providing that (so long as the planning scheme does not provide otherwise), an application for a permit must be signed by each owner of the land, or accompanied by the written permission of each owner of the land. Unlike section 52(1B), however, there is no equivalent provision confirming the ability for a council's general manager to sign that application and give that necessary permission where it is a council that is the relevant landowner.
- 2.7 Critically, for reasons that are unknown to us and are presumed to be an unintentional drafting error, section 40Y(5) of LUPAA excludes the operation of section 52 to applications made under section 40T(1). Consequently, there is no automatic function and power given to a council's general manager in relation to applications made pursuant to section 40T, unlike those that exist in relation to applications made under section 52.
- 2.8 As a result, we recommend that Councils consider delegating its functions and powers pursuant to section 40Y(6) when it is the landowner. That approach provides consistency with s. 52(1B) and, in our opinion, results in a more efficient and appropriate approach where a council is landowner. We see no basis to constrain a council's ability to delegate to achieve this alignment and in our view such a delegation would present a clear separation which councils might favour to avoid any assertions that a Council acting as landowner determining landowner consent is conflating its decision-making considerations with those of the Planning Authority determining whether to accede to a request for pursuing an amendment pursuant to section 40T. That is, of course, a matter for each Council.

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA
DELEGATIONS REGISTER INDEX – JANUARY 2024

No.	Act / Regulation	Legislation Amended	Last Checked	Register Last Updated
1.	<i>Archives Act 1983</i>	18.03.22	31.1.24	18.01.22
2.	<i>Biosecurity Act 2019</i>	17.05.23	31.1.24	04.07.23
3.	<i>Biosecurity Regulations 2022</i>	02.11.22	31.1.24	04.07.23
4.	<i>Building Act 2016</i>	05.11.21	31.1.24	18.01.22
5.	<i>Building Regulations 2016</i>	01.07.23	31.1.24	21.12.16
6.	<i>Burial and Cremation Act 2019</i>	25.12.19	31.1.24	31.01.20
7.	<i>Burial and Cremation Regulations 2015</i>	16.11.22	31.1.24	31.01.20
8.	<i>Cat Management Act 2009 - NEW</i>	01.03.22	31.1.24	31.01.24
9.	<i>Child and Youth Safe Organisations Act 2023</i>	01.07.23	31.1.24	23.08.23
10.	<i>Dog Control Act 2000</i>	18.12.19	31.1.24	18.01.22
11.	<i>Environmental Management and Pollution Control Act 1994</i>	14.12.22	31.1.24	18.01.22
12.	<i>Food Act 2003</i>	05.10.21	31.1.24	13.05.16
13.	<i>Heavy Vehicle National Law (Tasmania) Act 2013</i>	27.11.20	31.1.24	20.01.21
14.	<i>Historic Cultural Heritage Act 1995</i>	05.11.21	31.1.24	18.01.22
15.	<i>Land Titles Act 1980</i>	13.06.23	31.1.24	05.09.23
16.	<i>Land Use Planning and Approvals Act 1993</i>	17.05.23	31.1.24	31.01.24
17.	<i>Land Use Planning and Approvals Regulations 2014</i>	22.12.22	31.1.24	18.01.22
18.	<i>Litter Act 2007</i>	02.12.19	31.1.24	20.01.21
19.	<i>Local Government Act 1993</i>	20.11.23	31.1.24	31.01.24
20.	<i>Local Government (Building and Miscellaneous Provisions) Act 1993</i>	01.12.22	31.1.24	18.01.22
21.	<i>Local Government (General) Regulations 2015</i>	05.11.21	31.1.24	18.01.22
22.	<i>Local Government (Highways) Act 1982</i>	01.01.22	31.1.24	18.01.22
23.	<i>Local Government (Meeting Procedures) Regulations 2015</i>	29.06.15	31.1.24	13.05.16
24.	<i>Monetary Penalties Enforcement Act 2005</i>	13.06.23	31.1.24	18.01.22

Legislation Amended: records the last time that the piece of legislation was amended. The delegations register is only updated if amendments affect delegations.

Last Checked: means the last time the legislation was checked for any changes that affect delegations. The Last Checked date will usually postdate the Legislation Amended date, except where amendments come into force after the legislation is checked.

Register Last Updated: refers to the last time the delegations register was updated to reflect amendments, also being the last version of the delegations register that was updated for that piece of legislation.

No.	Act / Regulation	Legislation Amended	Last Checked	Register Last Updated
25.	<i>Place Names Act 2020</i>	01.07.20	31.1.24	18.01.22
26.	<i>Public Health Act 1997</i>	24.10.22	31.1.24	18.01.22
27.	<i>Public Interest Disclosures Act 2002</i>	31.08.23	31.1.24	18.01.22
28.	<i>Right to Information Act 2009</i>	18.03.22	31.1.24	07.09.20
29.	<i>Roads and Jetties Act 1935</i>	17.05.23	31.1.24	27.02.23
30.	<i>Strata Titles Act 1998</i>	05.11.21	31.1.24	18.01.22
31.	<i>Survey Co-Ordination Act 1944</i>	01.07.20	31.1.24	20.01.21
32.	<i>Tasmanian Civil and Administrative Tribunal Act 2020.</i>	27.11.23	31.1.24	18.01.22
33.	<i>Traffic Act 1925</i>	23.06.23	31.1.24	18.01.22
34.	<i>Urban Drainage Act 2013</i>	27.11.23	31.1.24	18.01.22
35.	<i>Vehicle and Traffic Act 1999</i>	23.06.23	31.1.24	18.01.22

Legislation Amended: records the last time that the piece of legislation was amended. The delegations register is only updated if amendments affect delegations.

Last Checked: means the last time the legislation was checked for any changes that affect delegations. The Last Checked date will usually postdate the Legislation Amended date, except where amendments come into force after the legislation is checked.

Register Last Updated: refers to the last time the delegations register was updated to reflect amendments, also being the last version of the delegations register that was updated for that piece of legislation.

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Raoul Harper, Manager Business Services
FILE REFERENCE	018\005\024\
ASSOCIATED REPORTS AND DOCUMENTS	Minutes of the Audit Panel Meeting 18 March 2024

OFFICER'S RECOMMENDATION:

That Council receive the minutes of the Audit Panel meeting of the 18 March 2024.

INTRODUCTION:

The Council Audit Panel meets every three months and the minutes of each meeting are provided to Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as an agenda report after each meeting.

OFFICER'S REPORT:

As per the minutes, the Audit Panel received and reviewed various elements of Council's financial performance, internal and external audit activities, management of risk and review of policies. Legislation requires these minutes be provided to Council.

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategies

1. Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
2. Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

Local Government (Audit Panels) Order 2014
Division 4 – Audit Panels of *Local Government Act 1993*

BUDGET AND FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority



AUDIT PANEL MINUTES

Monday 18 March 2024
Council Library, St Helens

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03/24.1.0 ATTENDANCE

03/24.1.1 Present

Mr Andy Gray, Newton & Henry (Chair)
Clr Barry LeFevre
Clr Kylie Wright

03/24.1.2 Others in Attendance

Raoul Harper, Acting General Manager
Angela Matthews, Coordinator of Corporate Services
Wanita Wells, Customer Service Officer

For Item 03/24.6.7:

Derek Burns, Tasmanian Audit Office
Oluwadara Oyesanmi, Tasmanian Audit Office
Dylan Xing, Tasmanian Audit Office

03/24.1.3 Apologies

John Brown, General Manager

03/24.2.0 DECLARATION OF PECUNIARY INTERESTS / CONFLICT OF INTEREST

Nil

03/24.3.0 ADOPTION OF PREVIOUS MINUTES

Minutes of the Audit Panel meeting held on 18 December 2023 were received by Council and carried unanimously (COUNCIL DECISION: 01/24.13.4.294).

The Audit Panel adopted the minutes of the previous meeting.

03/24.4.0 BUSINESS ARISING

Nil

03/24.5.0 OUTSTANDING FROM PREVIOUS MEETING – ACTION SHEET

A workshop item on the roles and functions of the Audit Panel and its membership and value is yet to be delivered. This is for awareness for Councillors with a view to seeing other Councillors attend meetings as observers or applying for a role on the Audit Panel.

The Audit Panel noted the action as outstanding. A workshop agenda item will be prepared for Council to discuss.

03/24.6.0 GOVERNANCE AND STRATEGY

03/24.6.1 Review 10 Year Financial Plan

The Audit Panel Agenda included the 10 Year Financial Plan for review. The 10 Year Financial Plan is a component of the Long Term Financial Plan. A high level review is complete and the 10 Year plan based on current data was provided.

The Audit Panel received an update by the Acting General Manager and noted the review provided.

03/24.6.2 Review Financial Management Strategy – Sustainability

The Financial Management Strategy informs the 10 Year Financial Plan and the Long Term Financial Plan. The Audit Panel Agenda included the Financial Management Strategy for review.

The Audit Panel noted the review and the discussion included the following points:

- The Chair recommended that KPIs linked to the Financial Management Strategy be included for future agendas.
- The Audit Panel discussed that the objective to move beyond ‘financial sustainability’ to a position of ‘financial comfort’ (where Council has an ongoing annual surplus of \$500,000) by 2025/26 should be reviewed during the budget process.
- Regarding the measure of financial sustainability, the Chair suggested the primary financial sustainability indicators be provided in a table. The Acting General Manager undertook to prepare this for the next meeting.

03/24.6.3 Review Preliminary Budget Parameters and Assumptions

The Acting General Manager explained to the Audit Panel that operational areas have been corrected, that the outcome of the Enterprise Bargaining Agreement negotiations may alter expenses, and that a pattern similar to the previous budget will be applied and that significant change is not expected.

The Audit Panel noted the update provided by the Acting General Manager.

03/24.6.4 Review of Policy LG40 - Rates and Charges

The Audit Panel Agenda included Rates and Charges Policy LG40 for review as per the annual work plan. This Policy provides the rating framework that the Council has adopted for rates and charges. The Policy was last amended on 17 April 2023 (Minute No. 04/23.13.6.80). Officers agreed that change is not necessary.

The Audit Panel noted the update provided by the Acting General Manager and endorsed the Policy review noting that no change or revision is required at this time.

03/24.6.5 Review Fraud and Corruption Control Policy and Plan

The Audit Panel Agenda included the Fraud and Corruption Control Policy and Plan for review. This document was adopted by Council on 17 April 2023 (Minute No 04/23.13.4.078).

No example of fraud or corruption has occurred during the past 12 months and it is the Officers' opinion that the Policy and Plan remains current and does not require amendment.

The Audit Panel noted the update provided by the Acting General Manager and endorsed the Policy review noting that change is not required at this time.

03/24.6.7 Tasmanian Audit Office – Financial Audit Strategy

The Audit Panel received a briefing from the Tasmanian Audit Office (TAO) on the proposed Financial Audit Strategy for the year ending 30 June 2024.

TAO staff spoke to the significant risks arising from the use of service organisations as outlined in Appendix B of the Financial Audit Strategy.

The Acting General Manager advised the Audit Panel and TAO staff that cash investments now sit in a different account and that any new arrangements will be discussed in advance with TAO staff. An anomaly to note is that the Assessed Annual Value of properties has not increased despite Capital Values increasing.

The Audit Panel noted the update provided.

Derek Burns undertook to discuss the AAV anomaly with the Office of the Valuer-General and will relay information back to the Acting General Manager.

03/24.7.0 FINANCIAL AND MANAGEMENT REPORTING

03/24.7.1 Financial Reports

The Audit Panel were advised that Council approved a revised Capital Works program and budget at its February meeting. The Audit Panel reviewed the following financial statements for the month ending 28 February 2024.

1. Balance Sheet
2. Cash Flow
3. Profit and Loss Statement Summary and Detailed
4. Capital Works 2023-2024

The Audit Panel noted the update provided by the Acting General Manager and endorsed the Financial Reports.

03/24.7.2 Review any Special Reports

Nil.

03/24.8.0 INTERNAL AUDIT

03/24.8.1 Internal Audit Reports

Nil

03/24.8.3 Review the Adequacy of Internal Audit Resources for Consideration in Council's Annual budget and Review Performance of Internal Auditors

A verbal update was provided to the Audit Panel.

The Audit Panel agreed it would include internal audit activities during 2024/25.

A discussion on the timing of the meetings took place. While holding the Audit Panel meeting on the morning of the Council meeting has some advantages, it does limit the ability of the Panel to discuss matters more broadly due to the time constraint on the meeting itself.

The Audit Panel suggested that dates separate to Council meetings and workshops be considered for future Audit Panel meetings.

03/24.9.0 EXTERNAL AUDIT

03/24.9.1 External Audit Reports

Nil

03/24.10 RISK MANAGEMENT AND COMPLIANCE

03/24.10.1 Receive Material risk management reports (risk profile, risk management, and treatment and periodical/rotational risk review)

The Audit Panel received the risk management reports.

03/24.10.2 Review the Procedure for Council's compliance with relevant Laws, Legislation and Councils Policies

The Audit Panel noted the verbal report to the meeting. During the discussion the Acting General Manager noted that a Council compliance register be created during the next financial year.

03/24.10.3 Review Internal, Anti-Fraud and Anti-Corruption Management Controls

See Fraud and Corruption Policy and Control Plan.

03/24.10.4 Review Processes to Manage Insurable Risks and Existing Insurance Cover

The Audit Panel noted the verbal report to the meeting.

03/24.10.5 Review Delegation Processes and Exercise of these

An updated delegations register is in development.

The Audit Panel noted the verbal report to the meeting.

03/24.10.6 Review Tendering Arrangements and Advise Council – Policy No LG07

Staff have reviewed the existing policy and advise that the policy remains fit for purpose.

The Audit Panel noted the verbal report to the meeting.

03/24.10.7 Monitor any Major Claims or Lawsuits by or against the Council and Complaints against the Council

Nil.

03/24.10.8 Oversee the Investigation of any Instances of Suspected Cases of Fraud or other Illegal and Unethical Behaviour

Nil.

03/24.11.0 OTHER BUSINESS

03/24.11.1 Review Issues Relating to National Competition Policy

No issues to report.

03/24.11.2 Out of session budget meeting

The Acting General Manager will set up an out of session meeting to consider the budget, prior to the Council meeting and commencing at 8.15am.

03/24.12.0 MEETING CLOSE / NEXT MEETING DATE

The next meeting of the Audit Panel is 24 June 2024.

ACTION SUMMARY

Action	Responsible Officer	Item No
Arrange Council workshop agenda item (roles and functions of the Audit Panel, its membership and value)	Raoul Harper	03/24.5.0
Update Financial Management Strategy to correlate to Profit and Loss statement	Raoul Harper	03/24.6.2
Include KPIs linked to the Financial Management Strategy for future agendas	Raoul Harper	03/24.6.2
Discuss with Council revised timeframe for ongoing annual surplus of \$500,000	Raoul Harper	03/24.6.2
Provide primary financial sustainability indicators in a table	Raoul Harper	03/24.6.2
Discuss AAV anomaly with the Office of the Valuer-General and provide information to Acting General Manager	Derek Burns	03/24.6.7
Create a Council compliance register during 2024/25	Raoul Harper	03/24.10.2
Set up an out of session meeting to consider the budget prior to the Council meeting	Raoul Harper	03/24.11.2

05/24.14.0 WORKS AND INFRASTRUCTURE

05/24.14.1 Works and Infrastructure Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	David Jolly, Manager Infrastructure and Development Services
FILE REFERENCE	014\002\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:


This report provides summary detail relating to Works Operations and Capital Projects for the reporting period April 2024.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Asset Management	
Aerodrome	<ul style="list-style-type: none">• Taxiway A maintenance and line remarking.
Boat Ramps	<ul style="list-style-type: none">• Monthly inspections and cleaning undertaken.
Road Network	<ul style="list-style-type: none">• Sealed and unsealed road patching and grading (Ansons Bay Road and various roads in Fingal Valley.• Drainage maintenance.• Guidepost and sign replacements.
Town & Parks	<ul style="list-style-type: none">• Mowing/ground maintenance.• Garden/tree maintenance and weeding.• Footpath maintenance and repairs.• Routine playground inspections.• Community event support.
MTB	<ul style="list-style-type: none">• Routine track maintenance.

Weed Management for April 2024	
St Marys	Gorse, Spanish heath, broadleaf
Irishtown quarry	Pampus, gorse, broom, Spanish heath.
St Helens	Broadleaf, thistles, blackberry, broom, multiple weed varieties.
Seymour	Gorse
Argonaut quarry	Thistles, fox glove, cape spurge
Binalong Bay	Bridal creeper
	Holly (<i>Ilex aquifolium</i>) is a declared weed under the Tasmanian <i>Weed Management Act 1999</i> . Native to northern Africa, western and southern Europe and western Asia, the importation, sale and distribution of Holly is prohibited in Tasmania. Birds and other animals disperse the seed into bushland while people also spread the seed primarily in dumped garden waste. Plants may spread laterally by suckering and layering to form dense thickets, replacing native plants and shrubs. For information or help in identifying holly, contact Biosecurity Tasmania on 03 6165 3777.

Waste Management – General Information

General Waste to Copping Landfill													
Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2023/24 (T)	187	232	224	214	240	274	361	233	228	301			2,494
2022/23 (T)	194	243	226	206	250	262	388	197	267	246	199	234	2,912
Difference (T)	-7	-11	-2	-8	-10	12	-27	36	-39	55			

Despite the additional waste associated with the Easter and school holiday period in April, the year-to-date (YTD) quantity of general waste sent to landfill is still in line with the expected trend.

Kerbside Recyclables Collection – JJ's Waste service													
Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2023/24 (T)	49	45	49	38	45	58	55	50	57	47			493
2022/23 (T)	53	56	66	64	67	65	81	63	69	61	50	61	756
Difference (T)	-4	-11	-17	-26	-22	-7	-26	-13	-12	-14			

The year-to-date (YTD) difference in recyclables weight compared to the financial year 2022-2023 is 152 tonnes lower, representing a decline of 23.5%. This decrease is not being compensated by an increase in material being sent to landfill. The situation is currently under investigation.

CAPITAL WORKS

Activity	Update
Bituminous Surfacing Works 2023-2024	Scheduled road sealing program completed. Other works relating to minor repair and remediation in progress.
Cecilia Street/Georges Bay Esplanade Junction Upgrade	In-progress. The project is a Local Roads and Community Infrastructure- Phase 4 fully funded project.
Medea St/Circassian St Junction Upgrade	Minor delay as roundabout design is pending State Growth approval. Works re-scheduled for May/June and only when design is approved. This project is fully funded under the Australian Governments Road Blackspot Program.
St Columba Falls Road – shoulder widening and sealing	In-progress. Shoulder widening and sealing work completed. Bridge approach barriers to be installed in June by contractor. The project is a Local Roads and Community Infrastructure-Phase 4 fully funded project.
Upper Scamander/Germantown Road Flood Recovery October 2022 Final Work Fingal and Mathinna road re-sheeting – Louisa Street, Sorrell Street, Franks Street, Victoria Street, Evercreech Road, Mathinna Plains Road	Completed. Works including road resealing and gravel re-sheeting In-progress.
Storm water – Victoria Street, Fingal	In-progress.
Storm water – Aulichs Lane St Marys	Design in progress.
Stormwater – Minor stormwater jobs	Completed (allocated projects for 2023-2024).
Storm water – Penelope Street	In-progress. Materials ordered. Installation deferred to July/August due to resources diverted to February storm damage works.
Scamander Footpath - LRCI Round 4	In-progress. Works include upgrade of footpath segments and installation of new pedestrian crossovers. The project is a Local Roads and Community Infrastructure- Phase 4 fully funded project.
Bridge 2293 – Cecilia Street	In-progress. Design completed and precast superstructure components to be manufactured in May/June with installation scheduled for July. Affected residents to be briefed in the coming weeks.
Bridge 1675 – Lower German Town Road	In-progress. Design completed and precast superstructure components to be manufactured in May/June with installation

	scheduled for June/July. Affected residents to be briefed in the coming weeks.
Bridge 1243 – Binns Road	In-progress. Timber deck and runners to be replaced. Timber components ordered with work scheduled for June.
Bridge 1245 – Clelands Road	In-progress. Timber deck and runners to be replaced. Timber components ordered with work scheduled for June.
Scamander WTS – Waste Compactor	In-progress. NPV analysis for replacement options under development.
Scamander WTS – Replace sump pit and pump	Completed

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

- Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.
- Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle.
- Develop and maintain infrastructure assets in line with affordable long-term strategies.

LEGISLATION & POLICIES:

N/A

BUDGET AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority.

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Municipal Inspector
FILE REFERENCE	003\003\018\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received by Council.

INTRODUCTION:

This is a monthly update for animal control undertaken since the last meeting of Council.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

Dog control – activity summary 5 April – 9 May 2024

Category/Area	Ansons Bay	Binalong Bay, The Gardens	Cornwall	Fingal, Manganna	Falmouth	Four Mile Ck	Upper Esk, Mathinna, Evercreech	Beaumaris	Scamander	Seymour, Denison	Parnella, Stieglitz, Akarora	Goshen, Pyengana, Weidborough	St Helens	St Marys	Reporting Period Total	2023-2024
Dog - Attack on a person (Serious)															0	2
Dog - Attack on another animal (Serious)										1					1	6
Dog - Attack/Harassment - on another animal (Minor)													1		1	3
Dog - Attack/Harassment on a person (Minor)											1				1	4
Dog - Declared Dangerous															0	3
Dog - Dangerous Dogs Euthanised															0	3
Dog - Barking							1						1		2	16
Dog - Chasing a person														1	1	13
Dog - Impounded													2		2	15
Dog - in Prohibited Area															0	1
Dog - Lost Dogs Reported									1						1	5
Dog - Rehomed/kennel for rehoming															0	3
Dog - Wandering/at large													1		1	26
Verbal Warnings given to dog owners													2	1	3	42
Notice Issued - Unregistered Dog															0	1
Notice Issued - Bark Abatement Notice															0	0
Notice Issued - Caution Notice													1	1	2	12
Notice Issued - Infringement Notice															0	11
Infringement Notice - Disputes															0	1
Infringement Notice - Time Extension Request															0	0
Infringement Notice - Revoked															0	1
Written Letter - Various matters to Dog owners.										1	1		1	1	4	39
Patrols - Township/Urban Areas	1	1					1	1	1		1		3	2	11	93
Patrols - Beaches/Foreshore	1	1			1	1			2		1		3		10	119
Unregistered Dog - Notice to Register														1	1	1
Kennel Licence - No licence held															0	0
Kennel Licence - Issued															0	6
Other - Cat complaints															0	1
Other - Livestock															0	3
Other - Poultry															0	3
Other - Animal Welfare, RSPCA intervention														1	1	2
TOTAL	2	2	0	0	1	1	2	1	4	2	4	0	14	9	42	0

Registered 2023-2024 YTD	1,415

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.

LEGISLATION & POLICIES:

- *Dog Control Act 2000*
- *EP05 Dog Management Policy*

BUDGET AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

ACTION	DECISION
PROPONENT	Council
OFFICER	David Jolly, Manager Infrastructure & Development Services
FILE REFERENCE	033\030\005\
ASSOCIATED REPORTS AND DOCUMENTS	Letter from Hagen Oil

OFFICER’S RECOMMENDATION:

That Council adopt a Waste Transfer Station (WTS) fee for motor oil disposal.

INTRODUCTION:

The purpose of this report is to notify Council that as of 1 January 2024, waste motor oil will incur a fee from the processor.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER’S REPORT:

Hagen Oil has notified Council that they will be introducing a charge for the removal of waste oil commencing 1 January 2024.

Council officers have contacted other businesses for price comparison and found that the cost is the same, therefore we will continue the current collection arrangement with Hagen Oil.

It is recommended that Council adopt a WTS disposal fee of \$1.25 per litre including GST.

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Infrastructure - To provide quality infrastructure which enhances the livability and viability of our communities for residents and visitors.

Strategy

1. Develop and maintain infrastructure assets in line with affordable long-term strategies.

Key Focus Area:

Waste Management - Provide access to affordable services and facilities that foster a circular economy approach to Waste Management.

LEGISLATION & POLICIES:

Local Government Act 1993

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority



Hagen Oil
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Tasmania 7248
Australia
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ABN 71 076 085 884

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Website: www.hagenoil.com.au

24/11/2023

Dear Valued Customer,

As of the 01/01/2024 Hagen Oil will be introducing a charge for the removal of waste oil.

The cost will be \$1.00 +gst per litre.

This charge is being implemented as Hagen Oil can no longer absorb the costs associated with the provision of this service.

If you do not hold an account with us already, trading terms will be 14 days from date of invoice.

Overdue accounts will attract 1% monthly interest fee. Accounts that are outstanding for 2 months after collection will have provision of the service suspended.

Thank you for your continued support and we look forward to working with you in the future.

regards

Bronc Richards
Operations Manager

Rebecca Hawley
Administration Manager

05/24.15.0 COMMUNITY DEVELOPMENT

05/24.15.1 Community Services Report

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	011\034\006\
ASSOCIATED REPORT AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various activities which are being dealt with by the Community Services Department.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:

2023 - 2024 Programs and Initiatives

Community Services	2023-2024 Budget	2023-2024 – 4.4.24
Community Grants	30,000	\$29,800
Youth Services	8,000	300
Misc Donations & Events	7,500	
School Prizes	1,000	1,000

Community Event Funding		
Seniors Day	3,000	1,700
Australia Day Event	5,000	3,000
Swimcart	1,000	1,000
St Helens Athletic Carnival	2,500	2,500
Carols by Candlelight	1,600	1,600
Australia Day Event (including Woodchopping)	15,000	2,000
Fingal Valley Coal Festival	2,000	Not going ahead in 2024
Pyengana Endurance Ride -	500	
St Helens Game Fishing Comp	2,000	
Wellbeing Festival	3,500	3,500

Marketing Valley Tourism	2,500	
Volunteer Week	2,500	
Bay of Fires Art Prize	10,000	
Bay of Fires Winter Arts Market	4,000	
St Marys Community Car & Bike Show	2,000	
East Coast Masters Golf Tournament	2,500	2,500
International Disability Day Event	1,000	1,000
Mental Health Week	500	500
Barn Dance	2,000	
Suicide Prevention	1,000	1,000
Pyengana Easter Carnival	1,000	1,000
Mannalargenna Day	2,500	2,500

Council Sponsorship		
Funding for BEC Directory	2,000	
St Helens Online Access Centre		5,000
St Helens Marine Rescue	3,000	3,000
Business Enterprise Centre (BEC)	28,000	28,000
Welcome to Town Christmas Signs	1,000	1,000

The above table shows what donations/sponsorships have been paid to the relevant committees up to and including the 4 April 2024. The remaining events will be paid out prior to the 30 June 2024 due to the scheduling of these events once requested by the community organisations.

Updates on current projects being managed by Community Services:

Reconciliation Action Plan (RAP)

Council will commence the development of a Reconciliation Action Plan this month - May. The first step to drafting a RAP is to decide which type of RAP is right for our community. This conversation will occur with a representation from Reconciliation Tasmania.

Pump Track Project

No further update

Scamander/Beaumaris Survey

The survey has now closed. Council received 143 responses from the community. A report will be prepared for the June Workshop.

Community Events/Activities

Community Services staff have been working with community members in ensuring that all the great events listed below are able to go ahead. We thank the volunteers who put a lot of their time into organising these events so that the community and visitors to our area can enjoy what we have in our municipality.

Staff have designed a Volunteer Film Festival Project to showcase and celebrate volunteering in Break O'Day for National Volunteer Week 20-26 May. Council has 11 Volunteer Films to showcase at our Film Premiere on Tuesday 14 May at Easy Tiger Cinema. More than 60 people RSVP'd. More details on the volunteering page of Council's website.

Council staff are working in collaboration with COTA TAS and both Neighbourhood Houses for an event at St Marys on Wednesday 12 June 2024 – Long Table Lunch for Lifelong Respect. Watch out for the purple posters advertising this event.

May 2024

13 – Road Safety Workshop with Kim Smith – Portland Hall

14 – Break O'Day Volunteer Film Festival – Easy Tiger

June 2024

6-9 – Youth Arts Prize – Portland Hall

7 – 16 - Bay of Fires Winter Arts Festival

9 - St Mary's Community Car, Bike and Pedal Show Inc – St Marys

12 - Long Table Lunch – St Marys Hall

22-23 – Winter Lights Festival – St Marys Hall

23 – Virtuosi Tasmania Concert – Portland Hall

Learner Driver Mentor Program

The program hours are up this week due to another mentor becoming more active within the program. The program continues to be delivered in St Helens, Fingal and St Marys. Break O'Day Council and are holding a Road Safety Event on Monday 13 May at the Portland Hall, the Learner Driver Mentors will attend this workshop to upskill their road rules.

Total road hours – 71.5 Hours

Total Mentors - 11

Learner in car - 29

Waiting list – 7

Graduated – 0

Community Wellbeing Project

The Wellbeing Certificate Training team met on 16 April to progress planning for the 2024 Certificate Two rounds of the Wellbeing Certificate are to commence in July until early September.

The Wellbeing Collective met on 23 April to discuss project delivery and continue planning the Festival of Wellbeing, the Wellbeing Summit. The Festival of Wellbeing will be held on Thursday 10 October and a Summit is being planned for the following day to bring community together for a big conversation about Our Shared Future.

A Wellbeing Conversation was held at the Fingal Valley Neighbourhood House on 24 April with 10 people enjoying the conversation and activities and sharing wellbeing ideas. Many have expressed an interest in being part of the Certificate in Fingal and are excited it is coming to their town.

Youth

Staff continue to meet with youth workers and youth stakeholders to support activities and plan events. The Glow Party on Friday 12 April was a big success with nearly 40 young people having a fun and safe time. The staff and volunteers of YCONNECT and Free2B were amazing.

Staff facilitated the Youth Collective meeting and helped member brainstorm their future direction. The draft Youth Commitment Statement was also tabled at the meeting.

Council's participation in the Live4Life Partnership Group is ongoing.

Health and Wellbeing

The next meeting of the Health and Social Services Network is on Monday 17 June and will be held at Fingal Valley Neighbourhood House and online.

Hub4Health management is ongoing and staff are seeking quotes from consultants to develop a Management Plan that is informed by community engagement and can revitalise the facility for the future.

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Community - To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

- Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge.
- Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community.

LEGISLATION & POLICIES:

N/A

BUDGET AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	004\010\001\
ASSOCIATED REPORTS AND DOCUMENTS	N/A

OFFICER'S RECOMMENDATION:

1. That Council consider relocating the RV caravan parking currently located within the Fingal Park area to the Fingal Recreation Ground; and
2. That Council engage with the Fingal Community to relocate the RV Caravan camping to the Fingal Recreation Ground and seek their comments on the proposed relocation.

INTRODUCTION:

As part of the planning for the Fingal Youth Recreation Hub, the landscape architect engaged by Council to design the space, has identified a risk with the RV caravan parking and users of the Fingal Park space.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

As part of the process in revamping the youth space at Fingal, we have had to look at all current users of the area and how it is all connected.

The current RV and informal camping uses splits the Fingal Park into two and has created tracks and potential pedestrian/children safety conflicts.



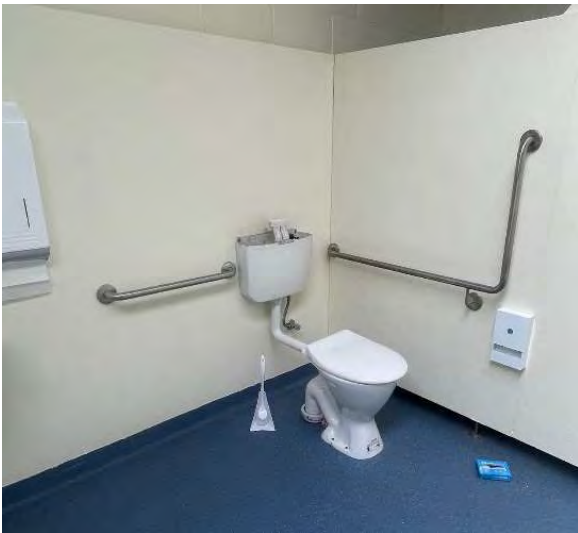
The location of the RV and informal camping area takes up a lot of room. To stop further tracks developing on the current green space, more hard stand would be required to enable easier access and turning for the vehicles, therefore reducing the usable recreation space of the Fingal Park.

The landscape architect undertaking the design work on behalf of Council has raised the below concerns in light of the Youth and Child Standards legislation.

“The RV’s /caravans provide undesirable potential conflict with the park/play/trail bike facilities planned, particularly as located on the plan: these include vehicular /pedestrian/fast moving bike conflicts, and also social risks and conflicts (namely inappropriate overlooking from caravans looking at children playing nearby, and also, people quietly camping or picnicking/BBQ Ing right next to a basketball court and a pump track...). On the day we did our site analysis and meeting, there was caravan in the park, which highlighted these concerns.”

There are challenges with informal camping and RV usage at the Fingal Park, which are currently posing physical and social risks. The Child and Safe Framework legislation highlights the importance of ensuring a safe environment for our young people – the users of this area once the recreational upgrades have been completed. Relocating the free camping to the Fingal Recreation Ground is something that Council needs to consider in addressing the concerns that have been raised to ensure that we maintain a child-safe culture and environment. We also believe that we need to engage with our community to ensure that such a move does not have any negative impacts on our community.

If Council decides to move the free camping area to the Fingal Recreation Ground, there is still access to a toilet and shower which could be used by the people camping.



There is also plenty of space which could be used for RV camping at the Recreation Ground and if Council wanted to provide – there is also an external power box.



Council currently allows RV groups to use the Fingal Recreation Ground when they tour as a large group for a number of days. These groups in the past have made contact with Council to seek permission to use the Fingal Recreation Ground.

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.

Break O Day Annual Plan 2023 – 2024

Actions:

5.2.2.1 Foster Opportunities - Provide leadership and work in partnership with community and service providers to create inclusive and equitable opportunities for everyone to feel valued and contribute meaningfully to their community.

LEGISLATION & POLICIES:

N/A

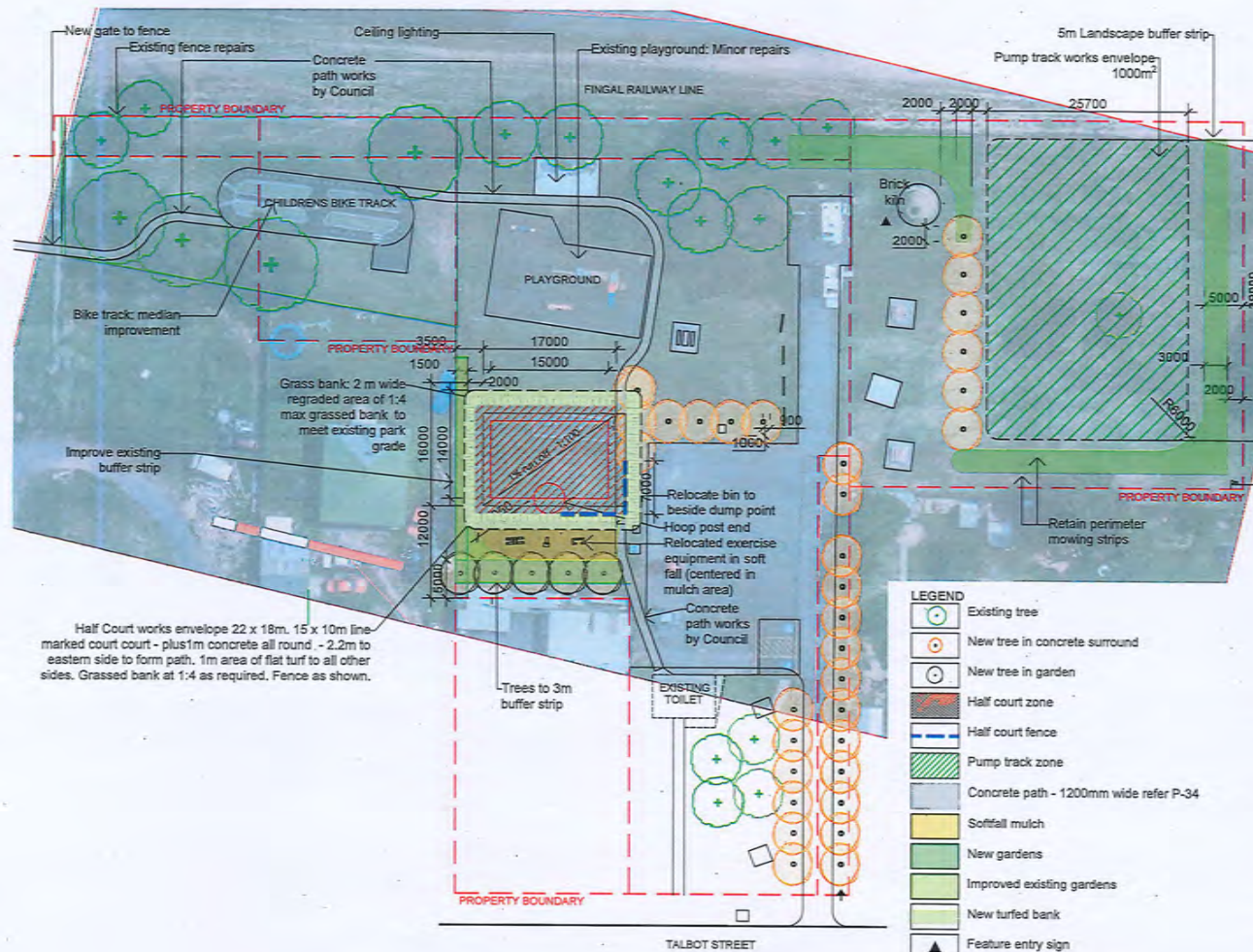
BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are no identified budget requirements at this stage.

VOTING REQUIREMENTS:

Simple Majority

Community Development - Item 9:1



GENERAL DRAWING NOTES

Verify the location of all services on the site prior to commencing work. The Contractor is responsible for any damage incurred to the existing services.

Coordinate all work with the other Contractors.

Contours indicated are approximate only.

All levels to be verified on site.

Set out all levels for the approval of the Landscape Architect prior to planting.

All plants to be set out on the site for approval by the Landscape Architect prior to planting.

Verify and mark all alignments prior to commencing work.

Only vegetation designated by the Landscape Architect is to be removed from the site. Retain all other existing vegetation.

All ordering to be obtained through the approved suppliers. Advise the Landscape Architect if supply difficulties are encountered.

DATE	01/05/24	REVIEW	JM
ISSUE			



JOHN MONGARD
LANDSCAPE ARCHITECTS
The Design Bank, 89 Gray Street,
South Brisbane, Queensland, Australia 4101
Phone: John Mongard: 0419 643 704
Email: mail@mongard.com.au | Web: www.mongard.com.au

Break O'Day Council FINGAL PARK Design Layout Plan

SCALE: 1:500 @ A3	DATE: 01/05/24
DWG NO: LCD01	DRAWN BY: JR
SHEET NO:	CHECKED BY: JM
ISSUE: A	JOB NO: 2220803

SCALE 1:500 (H)

05/24.15.3 Neighbourhood Houses Tasmania 2024 Conference – Request for Support

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	018\019\001\
ASSOCIATED REPORTS AND DOCUMENTS	N/A

OFFICER’S RECOMMENDATION:

That Council consider the request to provide financial support to Neighbourhood House Tasmania (NHT) to assist in the running of the 2024 conference being held in St Helens in the sum of \$5,000.

INTRODUCTION:

Council has received a letter from NHT seeking financial assistance with the running of their annual conference which is being held in St Helens this year.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER’S REPORT:

Neighbourhood Houses Tasmania (NHT) is the peak body for Neighbourhood Houses. They represent, support, and enable the 35 Neighbourhood Houses across Tasmania, and as the peak body their goal is to help Houses do what they do best –support local communities in ways that make a real difference in people's lives.

What do Neighbourhood Houses do?

Neighbourhood Houses are the heart of our community. They are run by the community, for the community, and bring people together to connect, learn and contribute through social, educational, recreational and support activities. Neighbourhood Houses address a variety of social issues impacting their communities, including food insecurity, social isolation, and educational gaps such as everyday literacy.

Services and activities run by Houses include, but are not limited to:

- community lunches
- food hampers
- community transport
- adult education
- childcare and playgroups
- Men’s Sheds
- emergency relief
- volunteer programs to assist with employment, friendship, and community connections
- employment support services

- support accessing government and external programs and services
- health & wellbeing services
- community gardens
- support accessing technology and internet
- Driver Mentors

Last year 22/23, the 35 Neighbourhood Houses in Tasmania;

- connected with community members an average of 19,884 times per week
- received over 4,370 requests for food assistance per week
- were supported by 1,263 volunteers
- consulted with community on 1081 occasions
- worked with 1,464 partners and services across Tasmania

Conference

The annual NHT Conference is a chance for Neighbourhood Houses and the community services sector to come together, network, learn from each other, celebrate their achievements, and participate in professional development.

This year, the conference is being co-hosted by the St Helens Neighbourhood House & the Fingal Valley Neighbourhood House at Panorama, and the event will run from Wednesday 18 September to Friday 20 September 2024.

The theme for this year's conference is *Thriving People, Thriving Communities*, and speakers and workshops will focus on three main topics: health & wellbeing, community development, and governance.

Last year's conference was a sell-out and was co-hosted by Rosebery & Zeehan Neighbourhood Houses on the West Coast. They welcomed 185+ delegates over 3 days, and their post-conference survey indicated 83% of delegates were satisfied with the conference.

What value will the event bring to the community?

The conference will bring up to 200 delegates from across Tasmania to the Break O'Day area, however the value the conference adds to a region is not only a dollar amount.

They will engage community throughout their planning process and embed touches of the local region throughout their program. Local volunteers from the St Helens and Fingal Neighbourhood Houses will help run the conference, and they will host part of the conference at these venues.

They aim to engage local entertainment during the conference dinner and provide activities like scavenger hunts that encourage delegates to explore the local area. The conference bags will be the locally made Boomerang Bags, and the delegate and presenter gifts will come from local businesses. During the Trade Expo, they will invite local artists to display and sell their goods and provide the stall to them at low-or-no cost, this is proposed to be held at the Portland Hall.

Conference registration is also open to the public, which gives the entire community an opportunity to join in on the program and learn from a wide range of reputable speakers from across the country.

How we can work together?

NHT are a small, not-for-profit organisation, and to run this event for their community, they require sponsorship from partners. The total cost of the event will be approx. \$80,000, and NHT cannot cover this by ticket sales alone.

Last year, they worked with the West Coast Council to deliver the conference. West Coast Council provided sponsorship of \$2000 (inc. GST), as well as the in-kind donation of waiving venue hire fees (approx. \$1500 in value).

This year, they are seeking \$5000 (inc. GST) sponsorship from the Break O'Day Council.

The amount will include:

- full or majority fee-waiver for the use of Percy Steel Reserve on the morning of Wednesday 18 September for their Welcome to Country; and
- and full or majority fee-waiver for Portland Hall for the afternoon of Thursday 19 September for the Trade Stall Expo.

As part of the sponsorship package, NHT would provide Break O'Day Council with 4x non-member tickets to the conference (usually \$495 each), and a stall at their Trade Expo (usually \$110).

They would also like to invite the Mayor and Councillors to be part of the proceedings. The program is yet to be finalised but they are open to working with Council staff on what this could look like.

They have also highlighted that the Mayor may be interested in providing a short opening address on Day 1, or Councillors may like to be invited to either the morning tea at Fingal Valley Neighbourhood House, or the evening event at St Helens Neighbourhood House.

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Community – To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

Break O Day Annual Plan 2023 – 2024

Actions:

5.2.2.1 Foster Opportunities - Provide leadership and work in partnership with community and service providers to create inclusive and equitable opportunities for everyone to feel valued and contribute meaningfully to their community.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are funds in the 2023 – 2024 budget to cover this request through the item Miscellaneous donations to cover the requested sponsorship amount.

VOTING REQUIREMENTS:

Simple Majority

05/24.15.4 Bay of Fires Winter Arts Festival - Funding

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	Chris Hughes, Manager Community Services
FILE REFERENCE	018\019\001\
ASSOCIATED REPORTS AND DOCUMENTS	N/A

OFFICER'S RECOMMENDATION:

That Council do not re-allocate the \$4,000 from the 2023 – 2024 budget, which was initially allocated for the Bay of Fires Winter Arts Market, to the Bay of Fires Winter Arts Festival, as the market will not be taking place this year.

INTRODUCTION:

Council has received a letter from the Bay of Fires Winter Arts Festival committee advising that the market will be not be held this year.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

The attached letter from the committee provides an overview of where the current committee are in relation to the Bay of Fires Winters Arts Festival for this year.

With the change of owners at Panorama – the venue which has housed this event for many years has advised the committee that the foyer area which has previously showcased the market stalls is no longer available for this purpose. The committee have made the decision not to go ahead with an artisan market.

Other events which the committee supports will still go ahead, for example the youth art works, local art works and the very successful Secret People Secret Places event. The committee advise that they support these events financially as well.

They are asking that Council still provide the \$4,000 allocated to the market event to assist with this year's running costs of the Bay of Fires Winter Arts Festival.

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Community – To strengthen our sense of community and lifestyle through opportunities for people to connect and feel valued.

Strategy

Foster and support leadership within the community to share the responsibility for securing the future we desire.

Break O Day Annual Plan 2023 – 2024

Actions:

5.2.2.1 Foster Opportunities - Provide leadership and work in partnership with community and service providers to create inclusive and equitable opportunities for everyone to feel valued and contribute meaningfully to their community.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There are funds in the 2023 – 2024 budget to cover this request

VOTING REQUIREMENTS:

Simple Majority




156 Scamander Av.

Scamander. 7215

22-4-2024

Break O' Day Council.

The Mayor and Councillors.



I write to ask again for your continued support and monetary contribution to the Bay of Fires Winter Arts Festival and the Major Art Prize which is to be held the long weekend in June, the 7th- 16th June.

As a new Committee we are busily putting together the program for the Gala night, working with the judges, producing the brochures for the Arts Trail, the weekend program brochure and the catalogue showing the 30 chosen Art works. This year we have had 127 entries, which is great, with the theme being "Sanctuary".

We will have Tania Rattray MLC in attendance and I do ask the availability of the Mayor to formally welcome the guests to the Gala Evening and to officially launch and open the Art Exhibition, Friday 7th June at 6pm

I will be acting as the MC on the night, to introduce the Mayor, the judges, the winners and the sponsors.

Council has been most supportive in donating \$14, 000 towards this highly prized event.

We are now the third most lucrative art prize in the State with Hadley's being the first and the Glover second. We have been written up in the Examiner " as one of Tasmania's premier arts festivals."

We are now in our 12th year and have secured Panorama as our venue for the Major Art Prize alongside the Local art Prize through the generous support of the new owners of the hotel who are most supportive of the arts.

We have extended the length of time for the exhibition as requested by many visitors and community members which means we will be relying on our wonderful volunteers to man the exhibition.

The committee is unable to conduct an artisans market this year because the new owners do not wish the stalls to be inside their newly painted foyer or the area designated for house guests only [these were the areas used last year for the stalls]. The positive outcome is they will be filling in a roofed section of the deck to accommodate markets and other activities during the colder

months of the year allowing for greater flexibility. This demonstrates the evolving parameters of the Festival as it continually grows and moves forward.

The Committee supports the Youth Arts , the Local Arts { purchasing the hanging wires for two rooms] the Dawn Dash and Splash [purchasing new swimming caps and paying for two Surf Life Savers] and producing brochures in support of the Secret People Secret Places, the program of events and the catalogue as well as the extra money for the winning art Prize of \$20,000. We also pay Nicola Stevens for her work on our web site. We have an extremely tight budget to work with.

We do believe that our rationale is indeed convincing and respectfully and graciously ask for our normal \$14,000 to be granted to us for this year.

We have worked extremely hard with the new establishment at Panorama , to meet their needs and requirements to secure and gain their support for The Art Prize and the Gala Event and believe it will be an outstanding Art Exhibition and Festival for the Break O' day Municipality this year and an even bigger Art experience next year.

I respectfully await your reply.

Yours truly,



Mrs Sandra A French. AM

East coast arts festival 'stronger than ever' after 12 years

Duncan Bailey

ONE of Tasmania's premier arts festivals continues to strengthen winter tourism on the state's East Coast, and is "not to be missed" this year according to organisers.

The Bay of Fires Winter Arts Festival is "critical" to the region, festival secretary Carol Liefing said.

"In terms of what it does to our community - wintertime is always a quiet time for any high traffic tourist area," Ms Liefing said.

"Everyone knows that the East Coast is a terrific destination for summertime, but now we've been able to energise that June long weekend when the festival runs."

"It's such a wonderful way to spend a winter long weekend; you're just wandering

around gardens and art places and it gives you a little bit of extra activity to do while you're here."

This year's \$20,000 Major Art Prize revolves around the theme of 'sanctuary', with calls for entries ending April 15.

Ms Liefing said it was the third most lucrative art prize in the state.

"We used to be the highest next to the Glover, but the Hadley's came along and knocked us down to third place," Ms Liefing said.

Along with the Major Art Prize, the Tasmania Shop Local and Youth Art Prize are also up for grabs.

For those brave enough, Ms Liefing said the Dawn Dash and Splash welcomed anyone to jump into the brisk waters of Binlong Bay.

When we started the Art Prize, no one really knew how large the art community was in this district and region.

Carol Liefing

"You'll be jumping into the water at Binlong Bay Beach just as the sun rises at dawn; clothes are optional but bathing caps are not," Ms Liefing said.

Another part of the festival which highlights the "unseen" parts of the East Coast

is the Secret People, Secret Places arts trail, where 12 local artists from around the region will open their studios for the long weekend.

"When we started the Art Prize, no one really knew how large the art community was in this district and region," Ms Liefing said.

"That arts trail contains 12 different sites - people take themselves on a guided tour around places like St Mary's, St Helens and Pyengana and using our map and brochure, can visit these secret people in their secret places."

The Bay of Fires Winter Arts Festival runs from June 7 to 9, with the gala opening on June 7 at the Panorama Hotel in St Helens.

Tickets can be purchased online through eventbrite.

Sunday April 14th 2014

BAY OF FIRES WINTER ARTS Festival JUNE LONG WEEKEND

**ST HELENS - TASMANIA
PANORAMA HOTEL**

Home of the Bay of Fires Art Prize

BAY OF FIRES ART PRIZE

& The Tasmania Shop LOCAL ART PRIZE

Gala Opening Fri 7th June 6pm

EXHIBITION OPEN: Sat 8th - Sat 16th June Daily 10am to 2pm

SECRET PEOPLE, SECRET PLACES

Open Studio Arts & Gardens Trail
Various locations

YOUTH ART PRIZE

Portland Memorial Hall
Exhibition Fri 7th - Sun 9th
10am to 4pm daily

DAWN DASH & SPLASH

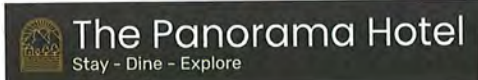
Main Beach Binalong Bay
Sat 8th at 7:15am
Register at the beach or online



[**bayoffireswinterartsfestival.com.au**](http://bayoffireswinterartsfestival.com.au)



Thanking all our sponsors:



05/24.16.0 DEVELOPMENT SERVICES

05/24.16.1 Development Services Report

ACTION	INFORMATION
PROPONENT	Department
OFFICER	Jake Inhen, Development Services Coordinator
FILE REFERENCE	031\013\003\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER’S RECOMMENDATION:

That the report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various activities which have been dealt with by the Development Services Department since the previous Council meeting.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER’S REPORT:

KEY DEPARTMENT STRATEGIC OR OPERATIONAL MATTERS

1. Building Surveying Staff attended Australian Building Surveyors Institute training.
2. Department Staff participated in Policy work with State Government Departments and Local Government Association on Landslip Mapping updates and Regulatory reviews.

PLANNING REPORT

The following table provides data on the number of applications approved for the month including statistical information on the average days to approve and the type of approval that was issued under the *Land Use Planning and Approvals Act 1993*:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	EOFY 2023/ 2024
NPR	1	5	2	2	1		1	2	6	3			23	
Permitted	0	1	7	6			5	4	3	4			30	
Discretionary	12	8	22	13	10	9	14	6	9	9			112	
Amendment	3	2	3	5	2	1	1	1		1			19	
Strata		1				1				3			5	
Final Plan	3	2	1			1							7	
Adhesion														
Petition to Amend Sealed Plan					1		1		1				3	
Boundary Rectification														
Exemption														
Total applications	19	19	35	26	14	12	22	13	19	20			199	284

Ave Days to Approve Nett *														
	19	19	24.33	24.75	26.92	50.8	35.22	21.53	18.68	30.4			26.69	

* Calculated as Monthly Combined Nett Days to Approve/Total Applications

The following table provides specific detail in relation to the planning approvals issued for the month:

April 2024

DA NO.	LOCATION	DESCRIPTION	SECTION	Day to Approve Gross	Days to Approve Nett
244-2023	Scamander	Shed	S57	135	42
236-2023	Upper Esk	Dwelling & Shipping container (domestic storage)	S57	56	31
029-2024	Binalong Bay	Additional Use for Visitor Accommodation	S58	25	9
395-2004 STRATA 2	St Helens	2 Lot Strata	STRATA	17	17
064-2024	St Helens	Demolition of Shed & New Shed with Amenities	NPR	5	5
019-2024	St Helens	Demolition of Dwelling & Construction of New Dwelling	S57	41	40
006-2024	Scamander	2 Lot Subdivision	S57	43	42
051-2024	Stieglitz	Additional Use for Visitor Accommodation	S58	11	10
058-2024	St Marys	Shed	NPR	20	13
024-2024	Cornwall	Retrospective Approval of Annex	S57	40	39
151-2021 STRATA 2	St Helens	Staged Strata Development	STRATA	9	9
079-2023	Mathinna	Retrospective Approval of Demolition of Dwelling, Dwelling Alterations and Additions	S57	30	29
040-2024	St Helens	Outbuilding	S57	50	37
067-2024	Scamander	Dwelling Additions & Alterations	NPR	3	3
261-2021 AMEND	Falmouth	Minor Amendment to Planning Permit	AMEND	12	12
195-2023	St Helens	Construction of a Unit for Visitor Accommodation	S57	211	210
011-2024	St Marys	Partial Demolition & Additions & Alterations to Dwelling	S57	32	31
048-2024	Goshen	Dwelling Additions & Alterations	S58	8	7
043-2019 STRATA	Falmouth	Strata Lot 16	STRATA	14	14
039-2024	Scamander	Retrospective Approval of Annex	S58	44	8

TOTAL 20

Strategic Planning Projects in the 2023/2024 financial year

Description	Percentage Complete	Current Update
Low Density Residential Review - Review land area within the Low Density Residential Zone and quantify impact of State Planning Policy in relation to minimum lot size on supply.	50%	No progress has occurred in the last 3 months due to a focus on other activities. In the first 6 months vacant residential land within the Low Density Residential Zone has been investigated for the St Helens area and surrounds. An overlay has been incorporated into Council mapping software showing vacant residential land in St Helens, Binalong Bay, Stieglitz, Akaroa, Beaumaris, Scamander, St Marys, Falmouth and Fingal. This will be further refined and scrutinised.
Scamander/Beaumaris Township Structure Plans - Commence process for a detailed examination of the structure of this area to address growth which is occurring.	50%	Only minor progress has been made with this item over the last 3 months. A report was prepared and presented to Council at its Workshop on Monday 2 October 2023. Council instructed Development Services to progress the preparation of a Project Brief to further this body of work and to discuss with the State Planning Office opportunities for funding contributions. The State Planning Office and Council staff are working towards a final brief
Break O'Day Council Land Use Strategy 2015 - Review Strategy including progression of recommendations applicable to the Low Density Residential and Rural Living Zones.	50%	Minor progress over the last 3 months with development assessment activities taking precedence. Review of the Land Use Strategy has been completed. Review of Low Density Residential land has commenced. Review of Rural Living Zone has not yet commenced as there are substantial modifications to the LPS within this zone. Any review will need to consider these zone changes
Vacant Residential Land - Complete a comprehensive review to gain an understanding of life cycle of current lots and development trends.	50%	This project work aims to take the vacant residential land investigation one step further to understand how vacant land is being held in the municipality in order to consider the true availability of residential land in the municipality for development. Some data collection has commenced and is scheduled for further work in early 2024.
State Planning Policy - Participate in review of State Planning Policy by providing comments associated with the review of Regional Land Use Strategy (RLUS), State Planning Provisions and State Planning Policies	50%	Council Staff have volunteered to participate of several working groups which aim to conduct review of higher priority State Planning Policy. Council staff are also actively involved in the review of the Regional Land Use Strategy which has key linkages to Council's strategic priorities.
Regional Land Use Strategy - Actively participate in and support the review of the	75%	Participation in the review of the Regional Land Use Strategies continues. The strategic work being undertaken, including a proposed Scamander/Beaumaris Structure Plan, will feed into

Northern Tasmania Regional Land Use Strategy.		this process. A report on the Scamander Beaumaris Structure Plan has been presented to a Council Workshop (October) and Council has directed Development Services to progress this work. The State Planning Office has progressed the review of the framework with the release of the <u>Regional Planning Framework Consultation Report – Summary of submissions</u> . A report is presented to Council separately. At the same time or shortly after the State Government will commence the review of the existing regional land use strategies. The work we are doing will feed into this process.
Local Provisions Schedule (LPS) - Progress the Approval of the LPS in accordance with requirements of the Tasmanian Planning Commission, and subsequent implementation actions once approved. The Approval of the LPS in accordance with requirements of the Tasmanian Planning Commission, and subsequent implementation actions once approved.	100%	The Tasmanian Planning Commission has approved the latest suite of modifications, the process is now finalised.
Industrial Land Use Strategy	50%	Data capture exercise and Initial draft report has been completed. Council Officers will prepare a report for Council consideration in a future meeting.

BUILDING PROJECTS REPORT

Projects Completed in the 2023/2024 financial year

Description	Location	Updates
New Lighting Towers	St Helens Sports Complex – Football Oval	Completed September 2023
Kitchen Upgrades & Renovations	Scamander Sports Complex	Completed September 2023
St Marys Waste Transfer Station Additions	St Marys Waste Transfer Station	Completed September 2023
Sports Floor Replacement & New Backboard	Bendigo Bank Community Stadium	Completed October 2023
Replacement of Signage & Repainting	Service Tasmania	Completed November 2023

Projects ongoing – Capital Works Program (Includes carried over projects previous financial years)

Description	Location	Updates
Building upgrades	St Marys Railway Station	<ul style="list-style-type: none"> Repainting identified as priority which has now commenced.
Old Tasmanian Hotel Site – New Community Shed	20 Talbot Street, Fingal	<ul style="list-style-type: none"> Slab installation now completed; Works progressing as planned;
St Marys Indoor & evacuation Centre	St Marys Sports Complex	<ul style="list-style-type: none"> Framing stage now underway; Works are progressing as planned.
External Repainting	Council Chambers	<ul style="list-style-type: none"> Repainting underway.

Approved Capital Works Program – Current Financial Year - not yet started

Description	Location	Updates
Audio Visual Improvements	Portland Hall	<ul style="list-style-type: none"> Needs further consideration.
Re-Roof and Weatherproofing of athletics building	St Helens Sports Complex	<ul style="list-style-type: none"> Next phase of works pending outcomes of St Helens Sports Complex Masterplan consultation.

The below table provides a summary of the building approval issued for the month including comparisons to the previous financial year.

Building Services Approvals Report April 2024

No.	BA No.	Town	Development	Value
1.	2022/00322 - Stage 1	Goulds Country	New Sawmill & Cafe (excl cafe fit-out and decks)	\$575,000.00
2.	2023/00181	Scamander	Alterations & Additions - Dwelling	\$90,000.00
3.	2023/00243	Falmouth	New Shed	\$40,000.00
4.	2022/00284	The Gardens	Demolition (Existing Dwelling & Carport) & New Dwelling, Shed, Carport & Deck	\$372,000.00
5.	2023/00103	St Marys	Relocation of Dwelling & New Deck	\$183,000.00
6.	2024/00005	St Helens	New Dwelling, Garage & Decks	\$248,000.00
7.	2023/00131	Binalong Bay	Change of Use (Existing Dwelling to Visitor Accommodation) & New Dwelling, Shed incorporating mezzanine, Deck(s), Balcony & Retaining Wall	\$440,000.00
8.	2023/00059	Stieglitz	Additions to Dwelling & New Shed & Retaining Wall	\$223,000.00
9.	2023/00081	St Helens	Change of Use (Garage to Bedroom with Ensuite) & Alterations (Veranda over existing Deck)	\$19,000.00
10.	2024/00074	Scamander	New Solar Panels	\$12,000.00
11.	2024/00001 - Stage 1	Scamander	New Shed with amenities & Carport	\$43,000.00
12.	2024/00064	St Helens	Demolition & New Shed with amenities	\$34,000.00
13.	2023/00189	St Helens	Legalisation of Alterations & Additions - Dwelling, Shed & Deck	\$220,000.00
14.	2023/00153	St Marys	New Dwelling, Veranda & retaining wall	\$450,000.00
15.	2021/00323	Binalong Bay	Plumbing only approval – Replacement of onsite wastewater system (dwelling)	N/A
16.	2024/00071	St Marys	Plumbing only approval – Office building internal alterations	N/A
17.	2024/00049	St Helens	Temporary Occupancy Permit – Business/Residential	N/A

ESTIMATED VALUE OF BUILDING APPROVALS FINANCIAL YEAR TO DATE	2022/2023	2023/2024
	\$28,589,843.00	\$24,104,209.00

ESTIMATED VALUE OF BUILDING APPROVALS FOR THE MONTH	MONTH	2023	2024
	April	\$1,859,700.00	\$2,949,000.00

NUMBER BUILDING APPROVALS FOR FINANCIAL YEAR TO DATE	MONTH	2022/2023	2023/2024
	April	167	143

ENVIRONMENTAL REPORT

Description	Updates
Dog Management Policy review	The community has been commenting and sending in submissions on the Draft Revised Dog Management Policy. An online comments questionnaire is providing many people an easy way to have their say. The comment period closed before Council's Meeting and consideration of submissions and a revised policy is planned for its June meetings.
Georges Bay	Council staff joined others with marine, port, aquaculture and emergency services interests in Georges Bay on a oil spill response familiarisation day run by the Environment Protection Authority. Local networks and resources are vital if small spills are to be contained and cleaned-up.
Weed management	<p>The Break O'Day Serrated Tussock Eradication Project is nearing completion. Extra manual control work was completed to support landholders at the municipalities two infestation sites. And 'Fonzie' the serrated tussock detection dog will return in late May for a final tour of the properties to help find, remove and map this serious agricultural threat to Break O'Day.</p> <p>A community bushland weeding day was held on Binalong Bay foreshore with a focus on bridal creeper in conjunction with a statewide bridal creeper project large by Enviro Dynamics and funded by the Tasmanian Weed Action Fund. While attendance at Binalong Bay was low, a big bag of bridal creeper was dug out of the reserve. Raelene Mibus from Enviro Dynamics latter join a dedicated Falmouth volunteer weeding group to work on an infestation along Devils Creek.</p>
Climate Change	<p>The Northern Tasmania Alliance for Resilient Councils (NTARC) Program Manager presented an overview of the regional partnership and work being done, including a \$0.5M Disaster Resilience Fund grant project developing consistent council carbon and emissions footprint accounting and coordinating climate action strategies for each northern council.</p> <p>Council is represented on a co-design Working Group for the new Tasmanian Local Government Climate Change Capability Program being run by the Local Government Association of Tasmania. Supported by \$0.5M from the Tasmanian Government, the statewide project dovetails with NTARC's programs. The NTARC partnership is also represented on the Working Group by its Program Manager and City of Launceston.</p> <p>Council also provided input to a Tasmania's Risk Assessment for Climate Change Adaptation at a second pass assessment workshop. Public and private sectors across the state are participating in this action from the Tasmanian Government's Climate Action Plan.</p>
Natural Hazards Risks and Management	A draft final report for the lower George River floodplain Avulsion Impact Assessment project is being reviewed by stakeholders and finalised. It follows community and stakeholder input on the consequences of several future river channel break-out scenarios over the floodplain and a technical workshop on options for managing the risks.



Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table provides details of the rate of immunisations provided by Council through its school immunisation program.

MONTH	2023/2024		2022/2023	
	Persons	Vaccinations	Persons	Vaccinations
July - December	19	20	60	64
January - June	153	154	54	54
TOTAL	172	174	114	118

Sharps Container Exchange Program as at 8 May 2024

Current Year	Previous Year
YTD 2023/2024	YTD 2022/2023
68	60

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Environment – To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

- Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions.
- Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

ACTION	DECISION
PROPONENT	Officer
OFFICER	NRM Facilitator, Polly Buchhorn
FILE REFERENCE	016\012\003\
ASSOCIATED REPORTS AND DOCUMENTS	Lower George River Avulsion Consequences – Final Report

OFFICER’S RECOMMENDATION:

That Council receive the end of project report for the Lower George Floodplain Avulsion Impact Assessment, investigating risks and management of the George River breaking out into new channels over the George River floodplain.

INTRODUCTION:

This grant funded project to assess socioeconomic consequences of the George River breaking-out of its channel and forming new channels over the floodplain (avulsion) has produced its final report.

PREVIOUS COUNCIL CONSIDERATION:

Council discussed and provided comments on a draft final report at its May 2024 Workshop.

Council Meeting 16 November 2020**11/20.15.3.220**Moved: Clr G McGuinness / Seconded: Clr B LeFevre

1. That Council participate in a new project addressing Lower George floodplain priorities in partnership with the Lower George Riverworks Trust.
2. That Council contribute \$4,000 towards the cost of the project plus in-kind resources.

CARRIED UNANIMOUSLY**OFFICER’S REPORT:**

In 2019, Council and the Lower George Riverworks Trust developed a *River and Flood Management Action Plan* of priorities to address the sedimentation and avulsion threat on the floodplain. Included in these is an ‘impact assessment’ to understand the potential *consequences* of the river taking a new course over the floodplain, having already received expert advice that such ‘avulsion’ was increasingly likely.

With Lower George Riverworks Trust, Council obtained \$35,000 of funding from the Natural Disaster Risk Reduction Grants Program to undertake the current project to examine the consequences for the community and economic sectors of Break O’Day of possible, but inevitable, changes in river course over the George River Floodplain. The *Lower George Floodplain Avulsion Impact Assessment* project has been appraising the risks several likely ‘avulsion’ scenarios pose and investigates management options to mitigate the risks.

A draft of the attached final report for the project was circulated to project participants and considered by Council for feedback and minor edits. The project engaged stakeholders and community exposed to avulsion risks on the floodplain. Some of these were residents and farmers of the floodplain, the state manager of Binalong Bay Road, Taswater, shellfish farmers, and the tourism sector. The final report will be made freely available to participants in the project and the wider community through Council and its website.

The report documents the project's progressive assessment of the consequences of avulsion on the floodplain. It compares four likely scenarios for changes in course over the floodplain, evaluating their relative consequences, likelihood and subsequent risks. Included in these is the existing channel where natural floodplain processes will continue to make it unviable and a break-out inevitable. The evaluation points to a couple of avulsion scenarios being better overall options; both would pass over the existing 'causeway' of Binalong Bay Road.

The report also identifies several options for managing avulsion risks on the floodplain:

- Delay or prevent the avulsion
- Initiate a controlled avulsion
- Prepare for the consequences of avulsion.

It proposes an 'adaptation pathways' approach to help those exposed to cope with the long-term uncertainties but significant consequences. It recommends actions that could delay (but not prevent) avulsion occurring, and future investigations needed to create such a strategy:

- Detailed hydraulic modelling and studies
- Cost benefit analyses of avulsion management options
- Development of adaptation pathway and monitoring.

The report will provide a sound basis for at-risk stakeholders and landowners, Council and the Lower George Riverworks Trust to resource and undertake further planning studies and design mitigation works. And Council, with the Riverworks Trust, can facilitate and support that cooperation and action with this report documenting the work of the project.

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Strategic Plan 2017 – 2027 (Revised March 2022)

Goal

Environment - To balance our use of the natural environment to ensure that it is available for future generations to enjoy as we do.

Strategy

4. Recognise and alleviate the issues and risks to the environment from our use, and the risk to us from a changing environment. (For example, flood and fire.)

Key Focus Area:

Climate Change - Understand, address and evaluate the challenges of climate change in Break O'Day and develop and implement mitigation strategies.

LEGISLATION & POLICIES:

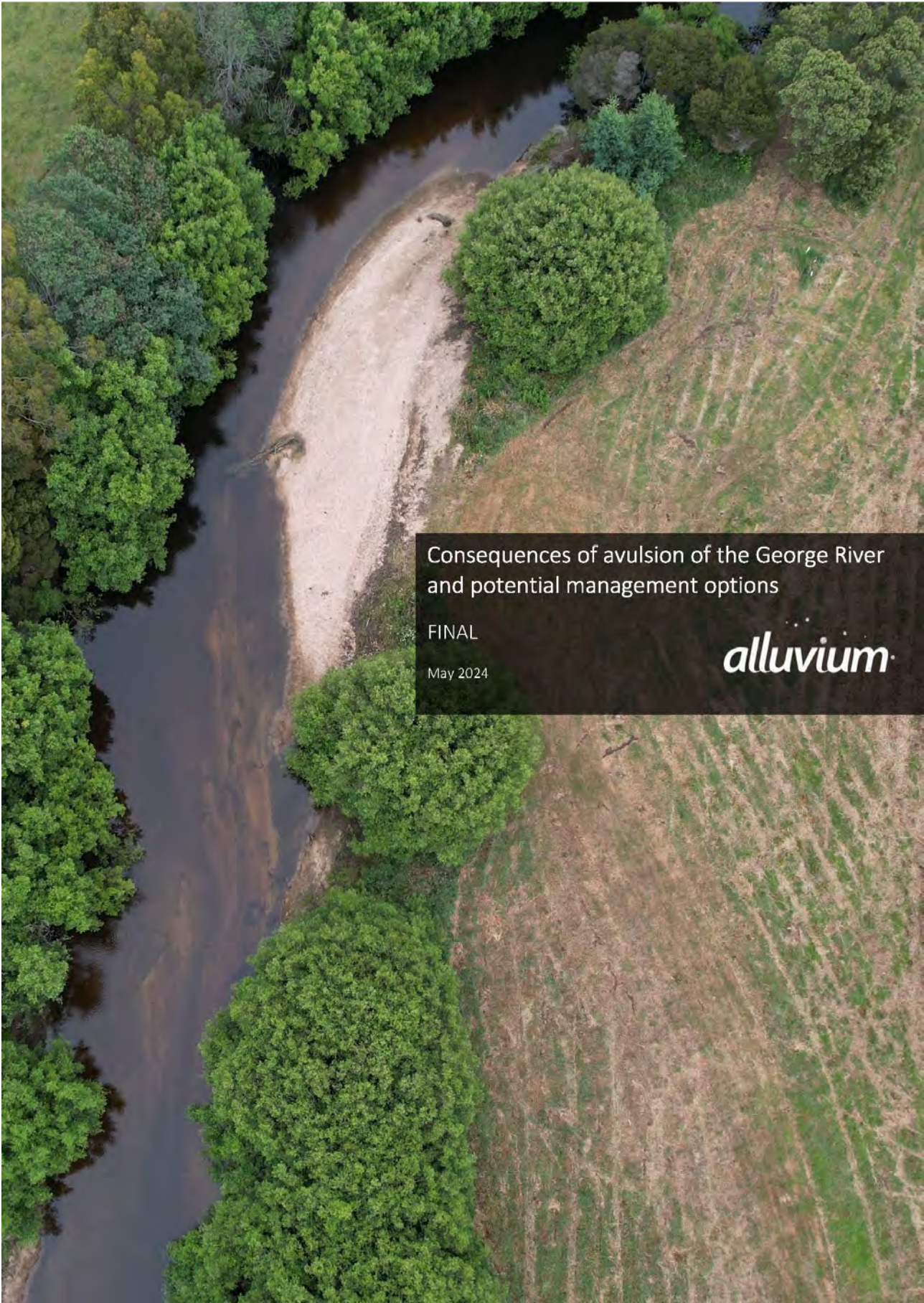
Water Management Act 1999 - the Lower George Riverworks Trust is a statutory body constituted under the Act.

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

The final report will underpin any funding opportunities for further avulsion and flood risk mitigation projects and works that Council may be a partner or sponsor of. What stake and share in such projects and work Council takes would be subject to decisions to allocate Council budget and resources.

VOTING REQUIREMENTS:

Simple Majority



Consequences of avulsion of the George River
and potential management options

FINAL

May 2024

alluvium



Alluvium recognises and acknowledges the unique relationship and deep connection to Country shared by Aboriginal and Torres Strait Islander people, as First Peoples and Traditional Owners of Australia. We pay our respects to their Cultures, Country and Elders past and present.

Artwork by Melissa Barton. This piece was commissioned by Alluvium and tells our story of caring for Country, through different forms of waterbodies, from creeklines to coastlines. The artwork depicts people linked by journey lines, sharing stories, understanding and learning to care for Country and the waterways within.

This report has been prepared by Alluvium Consulting Australia Pty Ltd for Break O’Day Council under the contract titled ‘**Socioeconomic impact of river channel break-out scenarios – George River floodplain**’.

Authors: Alex Sims, Kristen Joyse
Review: Alex Sims
Approved: Alex Sims

Version: 2 – Final
Date issued: 11th May 2024
Issued to: Polly Buchhorn, Break O’Day Council
Citation: Alluvium (2024) Socioeconomic impact of river channel break-out scenarios – George River floodplain’. Report prepared by Alluvium Consulting for Break O’Day Council

Cover image: Sand accumulations in the lower George River



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1 Introduction

1.1 Project scope

The lower George River Trust and Break O' Day Council received funding to investigate the socioeconomic impacts of an avulsion of the lower George River. The first stage of this work (Water Technology 2022) identified the likely locations that the George River may breakout from the current alignment. That first stage is being used as an input to the second and main stage (this project); appraising the possible consequences of an avulsion and compiling management options to address the resulting risk to infrastructure, life and livelihoods.

Alluvium Consulting has been engaged by the Break O' Day Council to undertake an assessment of the socioeconomic impacts of river channel break-out scenarios for the lower George River floodplain and neighbouring St Helens. This report outlines the likely scenarios for the new course of the lower George River and the potential impacts of a new river alignment on the wider community in the Break O' Day Council region. A suite of potential management options to mitigate the risks that would arise from a river avulsion is presented.

1.2 Project area

The lower George River is located immediately downstream of a steep gorge and flows across a large delta complex (the George River floodplain) before draining into Georges Bay. Evidence of previous avulsions that have occurred over the last several thousand years can be found in the form of abandoned river channels across the floodplain. This project also considers the indirect impacts avulsion across the George River floodplain would have on the wider region.

2 What is an Avulsion and why it occurring on the George River?

Avulsion is the process of abandonment of a waterway channel in favour of a new, more hydraulically efficient channel. The term avulsion refers to both the progressive processes of channel abandonment and new channel formation (which may occur over several decades or even a century), and the final, potentially very rapid, switching of a waterway course from the old to the new channel (i.e. the avulsion 'event' that connects the two channels).

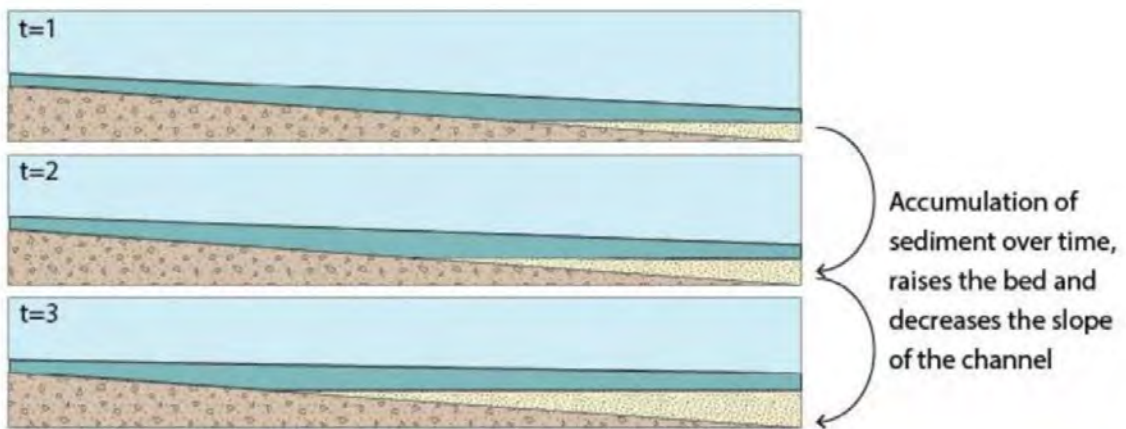
The new course may be a channel scoured from the floodplain during a series of floods or may be an existing channel on the floodplain that is re-occupied. In the George River floodplain, a combination of new channel scouring and re-occupation of former (and much older) channels of the George River will determine the alignment of a new course of the George River following avulsion.

The George River avulsion is occurring because the capacity of the lower George River to transport sediment and convey larger flows is decreasing over time. As the capacity of the George River decreases, the river becomes increasingly likely to change its course in favour of an alternative course that is straighter, steeper and more efficient.

The decrease in capacity (also termed hydraulic efficiency) is driven by the steady decrease in channel slope as sediment deposited at the mouth of the George River extends into Georges Bay, lengthening the river (this process is summarised in Figure 1). The natural accumulation of sediment in the lower George River, and the steady rise in bed level, has been accelerated by increased sediment inputs to the reach, derived from historic mining in the upper catchment. That historic mining generated a large pulse of sand sized sediment (often termed a sand slug) that is currently migrating into the lower George River (Water Technology, 2018).

As sediment accumulates in the bed of the George River, high flows are displaced from the river and spill across the floodplain more regularly. Flow spilling from the George River deposits sand, forming an alluvial ridge along the banks of the George River that perches the bed of the George River above the surrounding floodplain. This mismatch in elevation across the valley, shown in Figure 2, makes an avulsion of the George River inevitable.

Consequences of avulsion of the lower George River and potential management options



Deltaic lobe advances over time, lengthens and decreases the slope of the channel



Figure 1. The progression of a deltaic lobe at the mouth of the George River and its impact on channel slope. Figure from *Water Technology*, 2022.

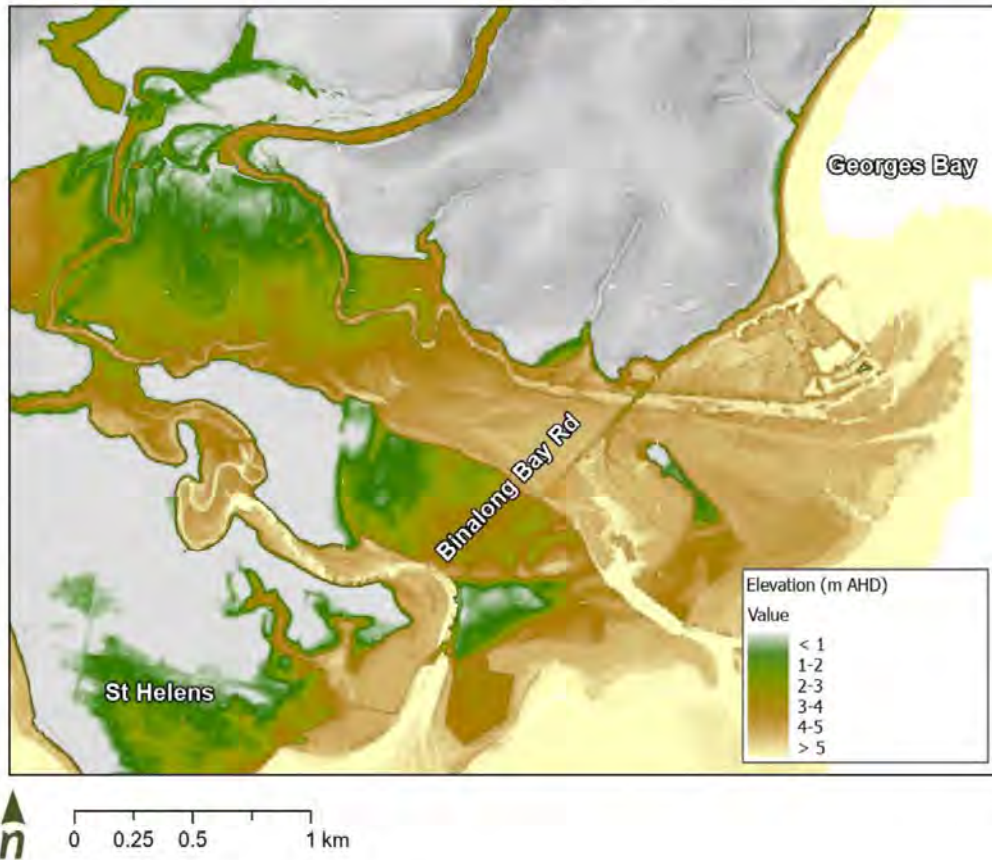


Figure 2. A elevation map of the George River floodplain.

The relationship between avulsion and floods

Floods drive both the gradual decrease in capacity of the George River and provide the flows that scour the floodplain and enlarge older, existing channels. Floods also act as the final ‘trigger’ for completion of the avulsion cycle when the George River fully connects with the new channel. However, the risk posed by flood inundation (flooding) is fundamentally different to the risk posed by an avulsion, triggered by a flood event.

Flood hazards include inundation, damage to assets by fast moving waters or flood debris and blocking of road access by flood water.

The primary hazard arising from an avulsion is the complete loss of land to erosion. Erosion caused by an avulsion may also deliver large volumes of sediment to Georges Bay, which has the potential to impact the marine life and oyster farming operations.

While flood inundation and avulsions are closely related to flood events, they are different and as a result different approaches are required to manage the risks they pose to assets and waterway condition.

3 Where will the avulsion occur?

An assessment conducted by Water Technology (2022) identified four potential alignments of the George River following avulsion. Each of the new river alignments identified, termed avulsion scenarios, consists of a breakout point on the George River and a new channel that will be scoured on the floodplain. The newly scoured channels feed into one of several former channels on the floodplain and then follow the alignment of those old channels to Georges Bay. The scenarios provide comparison for the different ways the avulsion can unfold and in the exact locations of breakout on the floodplain. Each of the four scenarios is briefly summarised below.

Scenario 1

In the first scenario, the current alignment of the lower George River is maintained, and no avulsion occurs. This scenario is used as a base case with which the consequences of other avulsion scenarios can be compared. This scenario is considered unlikely to occur over the long term, as a change in river course becomes more likely with time. Under this scenario, bed aggradation will continue in the lower reaches of the George River, which will force flow out of the channel and lead to sediment deposition and scouring of the floodplain.

Scenario 2

Under this avulsion scenario, the lower George River breaks out approximately 700 m upstream of Binalong Bay Road. A new channel of approximately 300 m in length is formed between the breakout point and a prior river channel. Downstream of the breakout point, the lower George River will flow through the new channel and into the prior channel. This scenario is considered the most likely scenario and is expected to occur within a 30-year timeframe.

Scenario 3

Under this avulsion scenario, the lower George River breaks out approximately 2 km upstream of Binalong Bay Road. A new channel of approximately 400-500 m length forms across the floodplain to link the breakout point with a prior channel. The lower George River will flow from the breakout point, through the new river channel, and down a prior river channel to reach Georges Bay. Two prior channels have the potential to be reoccupied; one of these prior channels hugs the perimeter of St Helens proper, while the second channel flows primarily through agricultural lands at in the middle of the floodplain. Floodplain scouring and new channel development is expected to occur over a 10-year timeframe.

Scenario 4

Under this avulsion scenario, the lower George River breaks out in the vicinity of Binalong Bay Road and occupies a prior channel that runs adjacent to Binalong Bay Road to Georges Bay. This scenario is considered the least likely and is not expected to cause the complete abandonment of the current channel.



Figure 3. Overview of the four avulsion scenarios. Red dashed lines are likely alignments of newly scoured channel on the floodplain and light blue lines are channels that may be re-occupied by the George River following avulsion.

4 When will the avulsion occur?

It is not possible to predict with high certainty when the George River avulsion will occur but without intervention, the likelihood of avulsion increases over time. Avulsion of the George River may occur over several decades, as the George River is progressively abandoned in favour of one of the alternative flow paths shown in Figure 3, or very rapidly during a single flood (or a series of floods that occur in quick succession). How quickly the George River avulsion develops will depend on:

- **The magnitude and frequency of flood events.** Floods drive the avulsion process, so larger and/or frequent floods will accelerate the avulsion process.
- **Sediment supplied to the lower George River.** Sediment accumulating in the bed of the George River is elevating the channel above the surrounding floodplain. The greater the supply of sediment, the faster the existing channel will fill and the more likely an avulsion.
- **Colonisation of the channel banks by willows.** Willows trap sediment and promote channel contraction.
- **Channel blockages in the lower George River.** Channel blockages force floodwater to spill from the parent channel and concentrate in developing daughter channels. Blockages may arise due to large wood jams in the channel, beds of willow on the channel bed, pulses of sediment causing rapid

streambed aggradation, or bank collapse that dams the channel. (Typically associated with spontaneous channel avulsions).

- **The removal of floodplain vegetation.** Floodplain vegetation decreases the velocity of floodwaters and limits floodplain scour. Removing floodplain vegetation promotes scour and channel development.
- **Management interventions in the lower George River.** If, how, when and where management interventions are implemented in the George River or the surrounding floodplain will change the rate of sediment accumulation in the George River or the potential for scouring of floodplain channels.

Climate change projections for the east coast of Tasmania include increased rainfall intensity, run-off, and sea level rise. These changes will exacerbate flood hazard on the lower George River floodplain and will act to accelerate the avulsion process. Therefore, while it is possible that a large flood in the near future could trigger the avulsion, the avulsion is increasingly likely to develop over the coming decades.

For all scenarios, it is important to note that the likelihood of an avulsion event occurring is determined by the frequency, intensity, and timing of future flooding events. Therefore, predicting the timing and evolution of an avulsion is difficult and has large uncertainties.

5 What are the likely consequences of avulsion?

Avulsion of the George River will have near-term and medium-term consequences for assets and livelihoods on the George River floodplain, on communities that rely on Binalong Bay Road for direct access to St Helens and the east coast and on industries in Georges Bay (e.g. oyster farming, recreation, and tourism). This section summarises the consequences of avulsion of the George River for these stakeholders, for each of the four scenarios outlined in section 3. This consequences assessment will be used in conjunction with the likelihood assessment (already completed) to describe the risk that each avulsion scenario poses to the George River floodplain and nearby communities.

The description of consequences has been written as ‘storylines’, which describe the consequences of each scenario, who is impacted by those consequences and how these consequences will emerge and evolve over time. A more detailed breakdown of consequences according to each industry, area, or stakeholder affected is provided in Table 1.

The main consequence of an avulsion is an expansion of a newly formed floodplain channel and the abandonment of the existing course of the George River. As the avulsion unfolds the new floodplain channel, and the old course of the George River that is reoccupied, will become deeper and wider, to accommodate the water and sediment delivered to this ‘new’ channel. The alignment of the new channel and its deepening and widening are the largest determinates of consequences for infrastructure, livelihoods and the environment.

Which of the multiple consequences described in this section materialise and at what time depend on:

- Which of the four avulsion scenarios occurs (or some fifth scenario).
- The rate at which the avulsion process unfolds. If the avulsion process proceeds more slowly than the most likely alignment of the new channel can be identified with more certainty, allowing more targeted management responses.

Scenario 1

Under Scenario 1, or the business-as-usual scenario in which no avulsion occurs, the changes in the George River that are driving avulsion will continue. Sediment will continue to accumulate on the channel bed and willows on the channel banks are likely to spread inwards, colonising islands in the channel. Sand splays, which are large lobe-like deposits of sand that emanate from breakout points on the right bank of the George River will continue to grow, and new splays will emerge over time. It is likely that flooding from high flows in the George River will become more frequent over time. The increase in flow spilling from the channel is driven by an increase in the magnitude and frequency of rainfall due to climate change, and the continued reduction of channel capacity in the George River due to sand accumulation.

The impacts of a continuation of the status-quo will predominantly be felt by landholders on the George River floodplain and users of Binalong Bay Road.

Flooding from the George River already impacts Binalong Bay Road, making the road either hazardous or temporarily impassable due to inundation. Under Scenario 1, these flood impacts will become more frequent and possibly more severe over time.

Residential properties that currently experience flooding from the George River during high flows can continue to expect to be inundated by future floods, which may lead to damages. Livestock on agricultural lands will be displaced by the floodwaters. Sand splays, which are large lobes of sand that deposited on the floodplain can be expected across paddocks adjacent to the George River.

Over time, the impacts described above will become more pronounced. In addition to changes in rainfall patterns, climate change will also cause sea level to rise, which will exacerbate the avulsion-related impacts just described. As mean sea level rises, salt water will begin to encroach past Binalong Bay Road and onto the lower George floodplain. At first this encroachment may occur during large storm surge events (i.e. rarely) but over time unusually high tides and eventually the more frequent, twice-daily high tides will be high enough to drive saltwater onto the floodplain. We expect that this will cause the floodplain to become more saline over time, and for the salt marshes between Binalong Bay Road and Georges Bay to extent inland. The ability of the floodplain to support agriculture and residential land use may decrease as this process unfolds and those stresses will be superimposed on the impacts caused by the status-quo avulsion scenario.

It is important to note that Scenario 1 becomes increasingly unlikely with each flood, and that the impacts associated with one or more of Scenarios 2-4 are likely to be more relevant.



Figure 4. Aerial view of the salt marsh at the edge of Georges Bay which is separated from the George River floodplain by Binalong Bay Road. Yellow arrows indicate scour channel shown in Figure 5.

Scenario 2

Many of the impacts associated with Scenario 2 are already occurring as the avulsion process continues to shape the George River floodplain.

Consequences of avulsion of the George River and potential management options

Flow will increasingly spill from the breakout in the right bank of the George River (shown in Figure 3), depositing sand splay on the floodplain. Flood by flood, the sand splays will grow larger over time, extending outwards across the floodplain. Smaller scour channels often form within those sand splays, as flood flows mobilise the sandy sediment and sculpt the floodplain. An example of this sand deposition occurring at the same time as channel are (re)scouring can be seen on the meander bend at the upstream extent of the floodplain (and addressed in Scenario 3). As the breakout develops over time it will become wider and deeper, meaning that George River will spill onto the floodplain more frequently. The sand splays bury grasses on the floodplain, making them inaccessible to stock until new grass establishes. Other breakouts on the right bank may also begin to form and will be most recognisable immediately after a flood event.

Floodwaters generally move southward and downstream across the floodplain, accumulating in low lying areas to the south. Those floodwaters are leading to the slow and steady expansion of the low-lying channels marked by white arrows in Figure 5. These channels will become deeper and grow in an upstream direction, moving as small head cuts that migrate towards the breakout point (yellow arrow in Figure 5). Users of the floodplain will notice these channels getting larger after each flood. If a large flood occurs then the channel may grow very quickly in a single event, 'appearing' as sculpted channels once floodwaters recede.



Figure 5. Scour channels that are developing on the George River floodplain. White arrows show developing scour channels, Yellow dashed arrow shows the likely direction and alignment of scour channel growth.

In the later stages of the avulsion, the floodplain channels marked by white arrows in Figure 5 likely are much larger and will have also become wider. The land within and around these channels will be muddier and less productive. At the same time that the floodplain channels in Figure 5 are being scoured, the pressure on existing culverts beneath Binalong Bay Road, where these channels terminate, will increase. The eventual completion of the avulsion cycle means that these channels from a continuous channel between the George River and the tidal channel beneath Binalong Bay Road, severing this section of the floodplain in two. That new

alignment will likely follow one of the white dashed lines in Figure 5. It is at this 'completion' phase that the impacts on Binalong Bay Road will be most noticeable.

Binalong Bay Road can be expected to flood or be undermined at the point where it crosses over the reoccupied channel. This would lead to residential properties and small businesses along Binalong Bay Road and beyond becoming inaccessible until Binalong Bay Road (or a temporary solution such as Reids Road) can be established.

The George River will find a new outlet into Georges Bay as a result of the avulsion. Aquaculture production may be impacted by changes in nutrient and sediment distribution in the Georges Bay as result of the new outlet. Additionally, decreased water quality can be expected as increased fine sediment discharge is expected immediately after the avulsion, which may impact marine life and habitats and recreation in the bay (e.g., swimming, fishing).

Scenario 3

Like Scenario 2, under Scenario 3 the current course of the George River will be abandoned. Slowly at first and then potentially very quickly. The breakout point lies at the upper extent of the floodplain, where flow emerging from the George overtops the right bank at a large meander bend (Figure 3). That meander bend has a history of erosion and migration and has been reinforced with rock armouring to prevent outward migration – note that the rock armour does not prevent flow from spilling over the top of the structure but does prevent lowering of the bank from the above, which prevents breakout point from becoming deeper.

Were avulsion to occur via this scenario, landholders on the George River floodplain would likely notice:

- Potential damage to the rock armouring of the bank, including evidence that flows are outflanking the structure and scouring the bank immediately upstream or downstream end.
- Increased sand deposition on the floodplain at the time as scour channels form and to grow, extending towards the George River.
- Increasing flows in the abandoned channel (left side of Figure 6), causing the channel to become deeper and wider, and for parts of that channel that are currently disconnected, to re-connect.

Under Scenario 3, there are two paths the new river channel may take depending on the abandoned channel that becomes reoccupied during the avulsion (shown in Figure 8):

- A. The George River reoccupies an abandoned channel that flows along the perimeter of downtown St Helens, reaching the bay through Colchis Creek.
- B. The George River reoccupies an abandoned channel that flows through agricultural lands in the centre of the floodplain, reaching the bay across the Binalong Bay Road 'causeway'.

The point at which the two possible alignments diverge is shown in Figure 7.

If the avulsion follows Scenario 3A with the channel flowing adjacent to St Helens proper, residential properties may experience flooding and/or loss of land from widening of the abandoned channel. This erosion would occur at first during flood events, as more and more water is diverted southward along this flow path. There are a number of water mains emplaced through or adjacent to this abandoned channel that would likely be damaged and would require repair following the avulsion. Potable water access would be limited in some areas while these water mains were repaired. Sewer mains may likewise be affected. Access to the Sewage Treatment Plant may be lost if the bridge on Binalong Bay Road over Colchis Creek or the underlying pipes are damaged. This damage could be exacerbated by erosion from increased flows in the new channel. Damages to the sewage mains, the Sewage Treatment Plant, or the bridge over Colchis Creek would limit treatment of St Helen's sewage until repairs could be made.

As the avulsion process accelerates and is eventually completed, this new course would become the George River – a significant change in flood hazard and the lived experience for those residents who currently live adjacent a swampy, abandoned channel. Note that there is a high level of uncertainty as to how these impacts may evolve and at what rate over time.



Figure 6. The breakout point under Scenario 3. White dashed lines show approximate direction water and sediment will move and green dashed lines show the two dominant directions floodwaters may travel, which determines whether alignment 3A or 3B is realised (see Figure 7).

Alternatively, the new channel alignment may follow Scenario 3B, where the channel instead flows eastwards rather than south and traverses the middle section of the floodplain (to eventually meet the existing channels that would also be re-occupied under Scenario 2 (shown in Figure 5). Like Scenario 2, agricultural land may be temporarily or permanently inundated from widening of the abandoned channel as it becomes the George River. This new course, which is effectively a translating of the lower George River from the Northern side of the floodplain to the southern side of the floodplain, would sever a large area, leaving a strip of agricultural land between the new channel and the abandoned channel. The current topography of the George River floodplain means that flow tends to backwater at the point at which alignments 3A and 3B diverge (forcing floodwaters towards alignment 3A), meaning larger and more erosive flows would be required to force the new channel along alignment 3B.

Under either scenario, it is possible that Binalong Bay Road may be flooded or undermined by widening of the reoccupied channel. Access may be lost to residential properties and local businesses along Binalong Bay Road during flooding or while repairs are made to the road. Non-local traffic can be redirected to Reids Road.

A new discharge point into Georges Bay will be established. The location of the discharge point will depend on which abandoned channel the George River reoccupies during the avulsion. The new discharge point is expected to disrupt aquacultural industries by redistributing nutrients throughout the bay. Additionally, decreased water quality can be expected in the bay following the avulsion from increased amounts of sediment discharge.



Figure 7. The alignments of two abandoned channel that may be re-occupied by the George River under Scenarios 3A and 3B. The George River is likely to re-occupy one (but not both) of these channels under scenario 3.

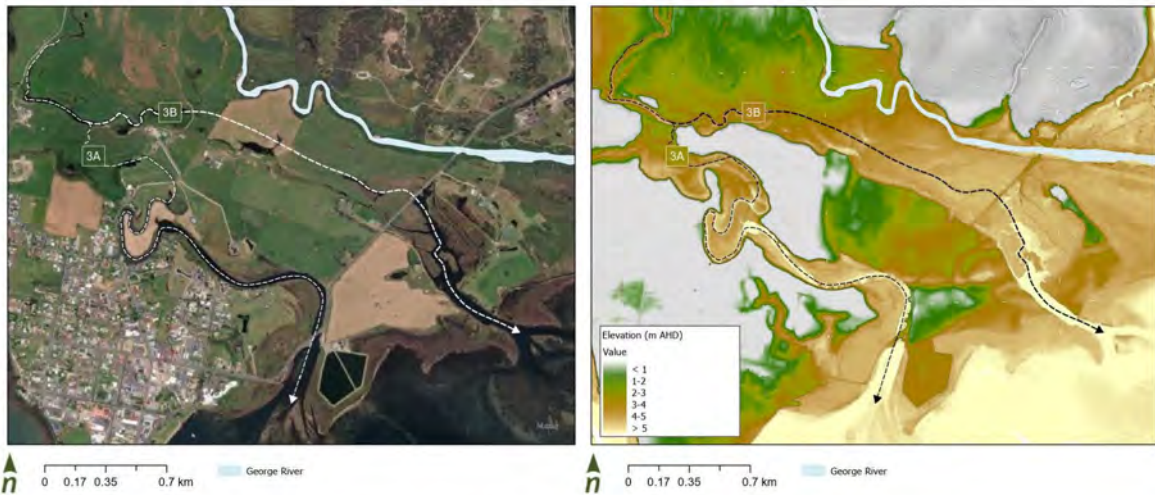


Figure 8. A wider view of the alignments of two abandoned channel that may be re-occupied by the George River under Scenarios 3A and 3B.

Scenario 4

The current course of the George River is not expected to be fully abandoned under Scenario 4. Rather, an older and relatively short abandoned channel at the downstream extent of the floodplain is expected to be reoccupied (Figure 3). Unlike Scenarios 2 and 3, Scenario 4 sees the George River break out from the left bank, carve a short section of new channel and then spill into an existing tidal channel that flows in a straight line into Georges Bay (Figure 9). This tidal channel is maintained to provide water access for aquaculture operations. The location of this breakout near the downstream extent of the floodplain means the impacts on the George River floodplain will be much less severe – no land on the floodplain will be served by channel formation and St Helens township will not be affected directly.

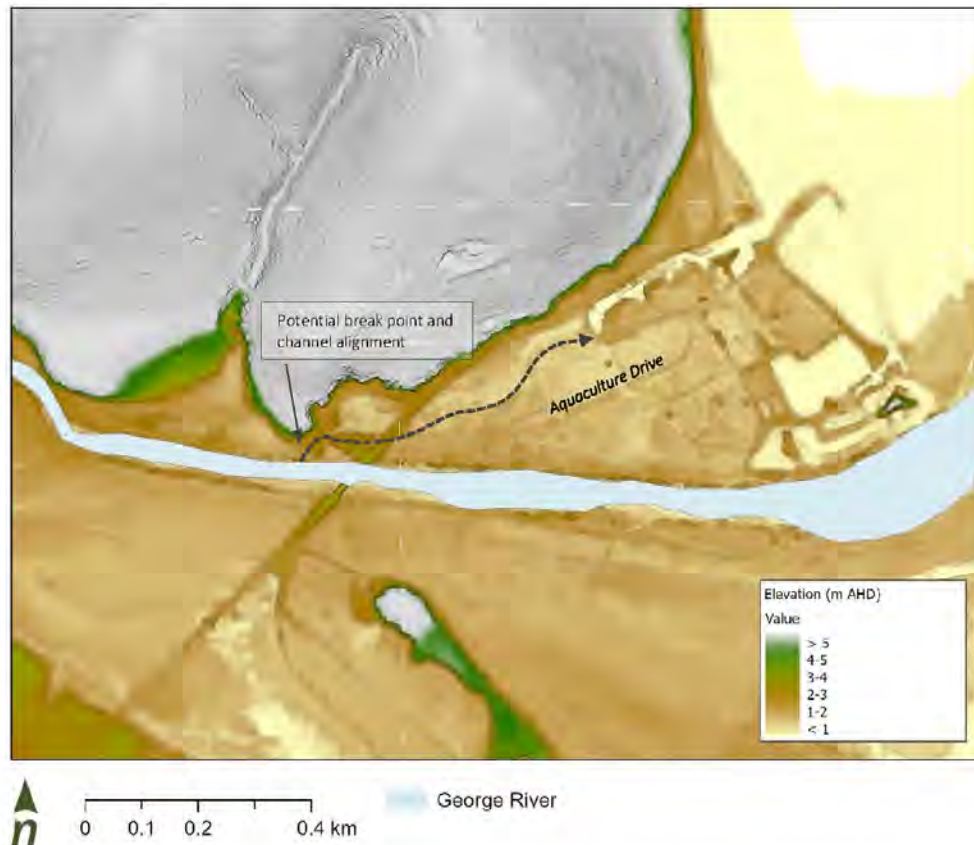


Figure 9. The potential alignment of a newly scoured channel under Scenario 4 (grey dashed line), adjacent Aquaculture Drive.

However, the impacts of Scenario 4 on the business located along Aquaculture Drive and for the section of Binalong Bay Road between the Georges Bay and the hillside to the north of the floodplain will be significant. Initially, businesses along Aquaculture Drive would experience increased flooding, potentially damage to the road and landing infrastructure on the tidal channel, and the loss of vegetation and some scour along the alignment of the abandoned channel (grey dashed lines in Figure 9). As the avulsion process nears completion, potentially accelerating, the extent of flooding and scour along the new alignment would threaten the use of this area for industry. Depending on the alignment of the newly scoured channel, erosion may threaten Binalong Bay Road, requiring rock armouring or similar protection to ensure the road is not undermined. Finally, some increase in width of the tidal channel may occur, but the fact that this channel is tidal and that there is much smaller elevation drop between the current George River and bay in this area means that stream powers (and erosion potential) in this channel will be lower than the new channels eroded in Scenarios 2 and 3.

Table 1. Summary of near term and long-term consequences of a George River avulsion for Scenarios 1-4 for relevant industries, areas and stakeholders.

Timeframe of likely consequences	Industry, area, or stakeholder affected	Avulsion Scenario			
		Scenario 1	Scenario 2	Scenario 3	Scenario 4
Near term (decades)	River channel and floodplain	<ul style="list-style-type: none"> Continuing and more frequent flooding of the lower George River during high flows Sediment deposition on the floodplain 	<ul style="list-style-type: none"> Abandonment of the old river channel Scouring of floodplain to form new channel Widening and reoccupation of old river channel A new discharge point into Georges Bay is established 	<ul style="list-style-type: none"> Abandonment of the old river channel Scouring of floodplain to form new channel Widening and reoccupation of old river channel A new discharge point into Georges Bay is established 	<ul style="list-style-type: none"> Widening and reoccupation of an old river channel A new discharge point into Georges Bay is established
	Residential	<ul style="list-style-type: none"> Residential properties flooded 	<ul style="list-style-type: none"> Residential properties are flooded or become inaccessible Homes require repair from flood damage 	<ul style="list-style-type: none"> Residential properties are flooded or become inaccessible Homes require repair from flood damage 	
	Agricultural	<ul style="list-style-type: none"> Livestock have to be relocated during flooding 	<ul style="list-style-type: none"> Livestock have to be relocated during flooding 	<ul style="list-style-type: none"> Livestock have to be relocated during flooding 	
	Aquacultural		<ul style="list-style-type: none"> Stocks are impacted by changes to nutrient flows in Georges Bay Aquaculture industries lose business due to effects of new discharge point in Georges Bay 	<ul style="list-style-type: none"> Stocks are impacted by changes to nutrient flows in Georges Bay Aquaculture industries lose business due to effects of new discharge point in Georges Bay 	<ul style="list-style-type: none"> Production impacted by changes to nutrient flows in Georges Bay and infrastructure damage Aquaculture industries lose business due to effects of new discharge point in Georges Bay
	Local businesses and tourism		<ul style="list-style-type: none"> Local businesses are flooded or become inaccessible Local businesses lose revenue due to inaccessibility 	<ul style="list-style-type: none"> Local businesses are flooded or become inaccessible Local businesses lose revenue due to inaccessibility 	

Continued on next page of the George River avulsion impact assessment report

Timeframe of likely consequences	Industry, area, or stakeholder affected	Avulsion Scenario			
		Scenario 1	Scenario 2	Scenario 3	Scenario 4
			<ul style="list-style-type: none"> Tourism decreases as people avoid the area or use alternative routes 	<ul style="list-style-type: none"> Tourism decreases as people avoid the area or use alternative routes 	
	Binalong Bay Road	<ul style="list-style-type: none"> Binalong Bay Road is unpassable during floods 	<ul style="list-style-type: none"> Binalong Bay Road becomes undermined and unpassable 	<ul style="list-style-type: none"> Binalong Bay Road becomes undermined and unpassable 	
	Water and sewage			<ul style="list-style-type: none"> Water mains are damaged such that potable water is unavailable in areas Sewer mains are damaged Damage to Binalong Bay Road cuts off the Sewer Treatment Plant and damages underground pipes such the community is cut off from sewage treatment services and/or, The Sewer Treatment Plant is damaged such that sewer treatment services are suspended 	
Long term (decades to a century)	River channel and floodplain	Scenario 1 is unlikely to occur over the long term.	<ul style="list-style-type: none"> Flood patterns change across the floodplain as a result of the new channel 	<ul style="list-style-type: none"> Flood patterns change across the floodplain as a result of the new channel 	
	Residential		<ul style="list-style-type: none"> Loss of private residential land to new river channel 	<ul style="list-style-type: none"> Loss of private residential land to new river channel 	
	Agricultural		<ul style="list-style-type: none"> Loss of agricultural land to new river channel 	<ul style="list-style-type: none"> Loss of agricultural land to new river channel 	
	Aquacultural		<ul style="list-style-type: none"> Stocks are redistributed throughout the bay 	<ul style="list-style-type: none"> Stocks are redistributed throughout the bay 	<ul style="list-style-type: none"> Stocks are redistributed throughout the bay

Continued on next page of the George River avulsion impact assessment report

Timeframe of likely consequences	Industry, area, or stakeholder affected	Avulsion Scenario			
		Scenario 1	Scenario 2	Scenario 3	Scenario 4
	Local businesses and tourism		<ul style="list-style-type: none"> Tourism is diverted away from Binalong Bay Road as Reids Road becomes preferable route 	<ul style="list-style-type: none"> Tourism is diverted away from Binalong Bay Road as Reids Road becomes preferable route 	
	Binalong Bay Road		<ul style="list-style-type: none"> Binalong Bay Road requires reconstruction and remains unpassable – Reids Road is used as an alternative 	<ul style="list-style-type: none"> Binalong Bay Road requires reconstruction and remains unpassable – Reids Road is used as an alternative 	
	Water and sewage			<ul style="list-style-type: none"> Reconstruction of Binalong Bay Road means the Sewage Treatment Plant remains cut off from the community Increased flows down the new channel leading to erosion would require additional repairs and mitigation measures for the Sewage Treatment Plant 	

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5.1 Consequence rating

In many cases, the value of damages and losses is closely linked to the number of assets negatively affected. Therefore, in the absence of a more detailed economic assessment, we have used spatial analysis and stakeholder engagement to identify the assets expected to be impacted by an avulsion under each scenario. This data has been linked to the relevant consequences and assists with understanding and comparing the relative consequences of an avulsion between scenarios. This analysis is presented in Table 2. We have assigned each scenario with an overall consequence rating, where 1 is the lowest rating (lowest relative consequence) and 4 is the highest (largest relative consequence).

Table 2. Consequence assessment for avulsion scenarios

Consequence categories	Proxy measure	Scenario				
		1	2	3a	3b	4
Loss of agricultural land and business disruptions	Area of agricultural land affected (ha)	N/A	1	5	7	0
Damage to residential properties, displacement due to property damage / inaccessibility, and loss of residential land	Number of residential land parcels affected	N/A	0	11	4	1
Loss of business income	Number of local businesses affected	N/A	1	0	1	>1
	Length of water mains affected (m)	N/A	0	140	0	0
Damage to public assets and disruption to public services	Number of sewage pump stations affected	N/A	0	1	0	0
	Loss of sewage treatment services (Yes / No)	N/A	No	Yes	No	No
Damage to roads, transport disruptions and loss of tourism	Yes / No	Yes	Yes	Yes	Yes	Yes
Overall consequence rating		1*	2	4	3	1

*The lowest consequence rating of 1 was assigned to Scenario 1 so that a final risk score (section 6) could be calculated.

This analysis indicates that Scenario 3a is likely to have the highest economic consequences, with the highest count / area of assets affected in all consequence categories (except 'Loss of agricultural land and business disruptions) and threatens the wastewater treatment plant serving most of St Helens. Scenarios 2 and 4 are likely to have a lower level of consequences relative to Scenario 3, with less residential properties, and public assets affected. Scenario 4 may have an impact on several aquacultural businesses, however, based on available information it is unclear to what degree and how many businesses would be affected.

Importantly, transport disruptions and losses of tourism may occur across all scenarios due to the inundation or undermining of Binalong Bay Road, limiting access to the Bay of Fires through Reid's Road. Although access would not be severed, such a disruption has the potential to deter many visitors. Given this impact occurs across scenarios, and the importance of tourism to the region (more than 200,000 people are estimated to have visited the Bay of Fires in 2022-23 based on Tasmanian Visitor Data) further examination of the consequences of disrupted access through Binalong Bay Road should be prioritised. A case study which draws on Tasmanian Visitor Data and explores the economic value of tourism to the region and the cost under different potential scenarios of reduced tourism would be a cost-effective way to start this process.

6 Risk assessment

The likelihood ratings derived in previous assessments (Water Technology 2022, reproduced in Table 3) and the consequence ratings (Table 3) were combined using the risk matrix in Table 4 to calculate a *relative* risk rating for each avulsion scenario. The risk rating is relative because the likelihood and consequence scoring used to calculate risk were also relative, as opposed to absolute (i.e. avulsion scenarios are ranked in order of most likely to least likely /least to greatest impact, relative to the other scenarios, not according to some independent and quantitative measure of likelihood or impact). Avulsion Scenario 3 was separated into Scenario 3A and 3B, which correspond to the two possible channel alignments shown in Figure 7.

Table 3. Likelihood and consequence ratings assigned to each avulsion scenario.

Scenario	Relative likelihood (1=lowest,4=highest)	Relative consequence (1=lowest,4=highest)
1	1	1
2	4	2
3a	3	4
3b	3	3
4	2	1

Table 4. Risk matrix used to combine likelihood and consequence ratings for each avulsion scenario

		Consequence rating			
		1	2	3	4
Relative likelihood	Less likely	1	2	3	4
	2	3	4	5	6
	3	4	5	6	7
	4	5	6	7	8
	More likely	6	7	8	9

Scenario 2 and 3a both have a relative risk rating of high, followed by Scenario 3b with a relative risk rating of medium while Scenarios 1 and 4 both have relative risk ratings of low. The high-risk ratings for Scenarios 2 and 3a are driven by different likelihood and consequence ratings. The high risk assigned to Scenario 2 is driven by the high likelihood score assigned to that scenario, despite having the second lowest consequence rating (Table 2). The high risk assigned to Scenario 3a, however, is driven by its high consequence rating (the highest of all scenarios) and a likelihood rating of 3. The low-risk ratings assigned to Scenarios 1 and 4 are due to their low likelihood and low consequence ratings.

Table 5. Final risk ratings for each avulsion scenario

Scenario	Relative Risk
1	Low
2	High
3a	High
3b	Medium
4	Low

The relative risk ratings and the likelihood and consequence ratings behind them are one means of guiding the planning and implementation of works to mitigate avulsion risk. The relative risk posed by each scenario will change over time as:

- new evidence suggests one avulsion scenario being much more likely than other scenarios (i.e. the uncertainty as to the alignment of the new avulsion channel reduces but is not eliminated),
- the mix of floodplain assets that could be impacted changes.
- management intervention alters the likelihood or consequence of one or more avulsion scenario.

Potential options to manage the risk of avulsion are outlined in section 7 and a possible pathway forward is outlined in section 8.

7 Potential management options

This section summarises possible management options for the George River avulsion. Many of the management options below were also identified in earlier investigations (Water Technology 2018). The most appropriate management options, or combination of management options, will depend on how the avulsion evolves over time, the course the George River avulsion takes and the risk tolerance of various stakeholders. Three broad strategies can be used to manage avulsions:

1. **Delay or prevent the avulsion.** Preventing an avulsion is challenging (or infeasible) and often requires an ongoing commitment to intensive river management. Delaying an avulsion by addressing the mismatch in capacity of the George River and the new course developing on the floodplain is more feasible. Delaying the avulsion requires limiting the decline in capacity of the George River while also limiting the increase in capacity of the channels developing on the floodplain.
2. **Initiate a controlled avulsion.** A controlled avulsion uses works to accelerate the development of the avulsion (i.e. increasing the likelihood the avulsion occurs in the short term) and controls which of the three alignments in Figure 3 the new channel occupies.
3. **Prepare for the consequences of avulsion.** Preparing for the consequences of avulsion relies on an understanding of the most likely alignment of the new channel post-avulsion, how the new channel alignment may impact flood hazard and floodplain assets, and how avulsion hazard interacts with hazards such as storm surge and sea level rise. Preparing for the consequences of avulsion can include relocating at-risk assets, limiting exposure to the hazard using planning controls and anticipating and preparing a likely river corridor to host the George River.

Many of the management options (for example riparian and floodplain planting) are useful regardless of which of the three strategies above is pursued. Stakeholders may also choose to pursue multiple strategies at the same time, for example by delaying the avulsion while also preparing for the inevitable consequences. The most appropriate management strategy to pursue and at what cost will vary between stakeholders, the assets at risk and the risk tolerance of those stakeholders/organisations. The management options summarised here do provide basis for multiple stakeholders to undertake coordinate their efforts to mitigate the risk avulsion

poses. The management actions and the areas of the George River floodplain where each is implemented is summarised below, organised according to the approaches above.

7.1 Delay or prevent the avulsion

Preventing the avulsion from occurring is very expensive and ultimately, unlikely to succeed. Avulsion of the George River is a natural landscape scale process, driven by the continual process of channel creation and abandonment – this process formed the George River floodplain. Maintaining the current alignment of the George River would require extensive levees along the left bank. Levee construction is likely to accelerate the avulsion process by preventing sand carried by high flows from being deposited across the floodplain and forcing more sediment to be deposited in the bed of the George River. In this manner, levees may act to *accelerate* rather than prevent an avulsion.

Delaying the avulsion is more feasible. Actions that can be used to address the growing mismatch in capacity of the George River and the new channels on the floodplain are:

- Riparian planting along potential channel alignment on the floodplain, along the banks of channel that may be re-occupied and the current channel. The riparian planting serves two purposes; increased roughness, which slows flow and limits floodplain scour or channel enlargement, and by increasing the strength of the floodplain soils, which also makes scour less likely.
- Extract sediment from the bed of the George River. Sediment extraction will limit the rate of bed level rise in the George River and/or lead to bed level lowering. Extraction is an ongoing measure, as new sand is continually delivered to the lower George River. If too much sand is extracted too quickly, then the falling bed level may trigger bank collapse in upstream and downstream reaches – which would act to undermine the strategy of delaying an avulsion.
- Works to repair breakout points in the left bank as they appear. Closing gaps that emerge in the left bank, where spill first occurs, reduces the likelihood that floodplain channels will connect with the George River.
- Replacing willow that has colonised the bed and banks of the George River with native vegetation. Willow spreads aggressively and tends to choke channels, reducing their capacity. Replacing willow with native vegetation ensures that the bank strength provided by willow is also replaced.
- Maintain the concrete weir(s) at the head of tidal channels beneath Binalong Bay Road. These weirs prevent those channels from migrating further onto the floodplain.

The indicative location the works outlined above are shown in Figure 10.

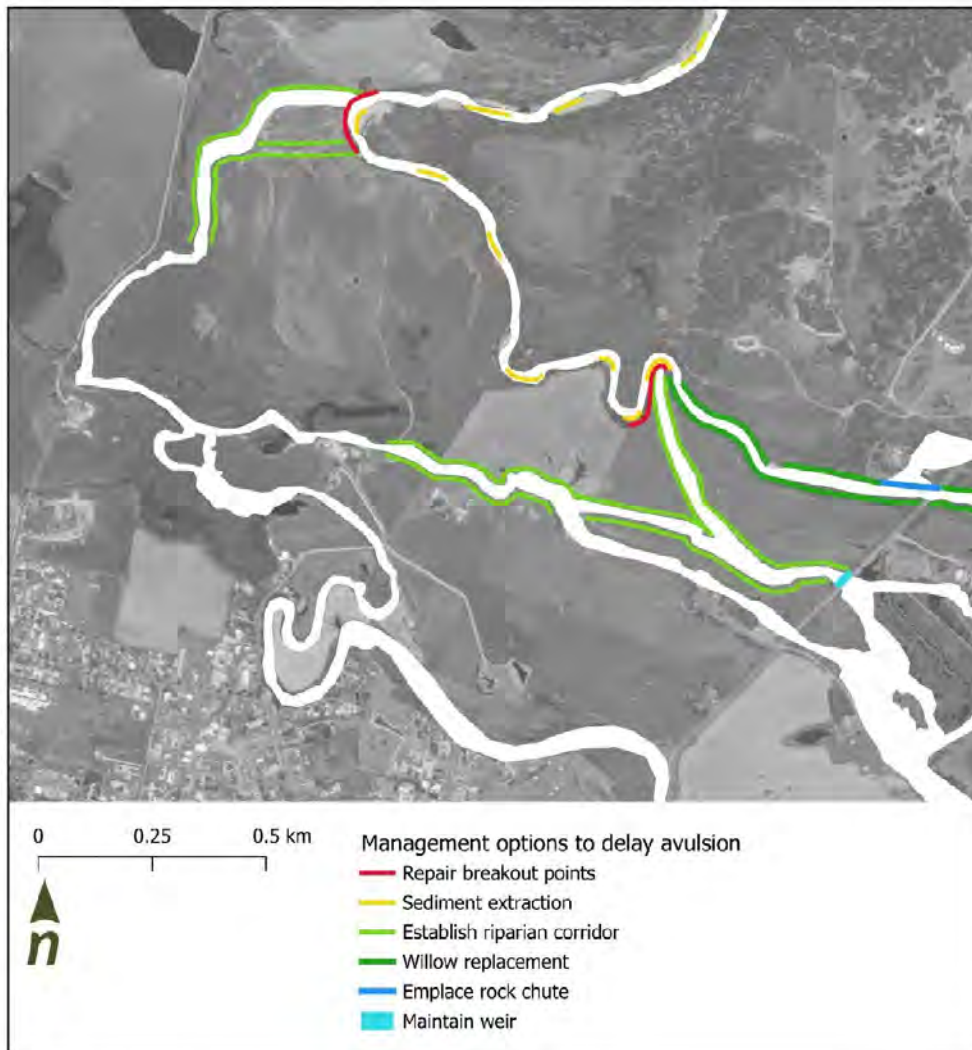


Figure 10. Locations of management options to delay an avulsion.

7.2 Initiate a controlled avulsion

Initiating a controlled avulsion along the alignment of Scenario 2 (the most likely avulsion scenario) requires excavating a gap in the right bank of the George River and armouring that gap with a rock chute to create an area of controlled spill. A new channel can be excavated on the floodplain, that connects the George River to one of the existing channels that flows beneath Binalong Bay Road. Dimensions of the new channel should approximate the pre-sand slug dimension of the lower George River. Appropriate channel design will need to ensure the channel alignment is stable, efficiently conveys the supplied sediment/sand slug to Georges Bay, that the channel has the potential to provide other environmental benefits, such as habitat and amenity values to community. Supporting works include riparian revegetation of new alignment. This strategy will also require

works to upgrade the culverts beneath Binalong Bay Road. A possible alignment of a new channel is shown in Figure 11.

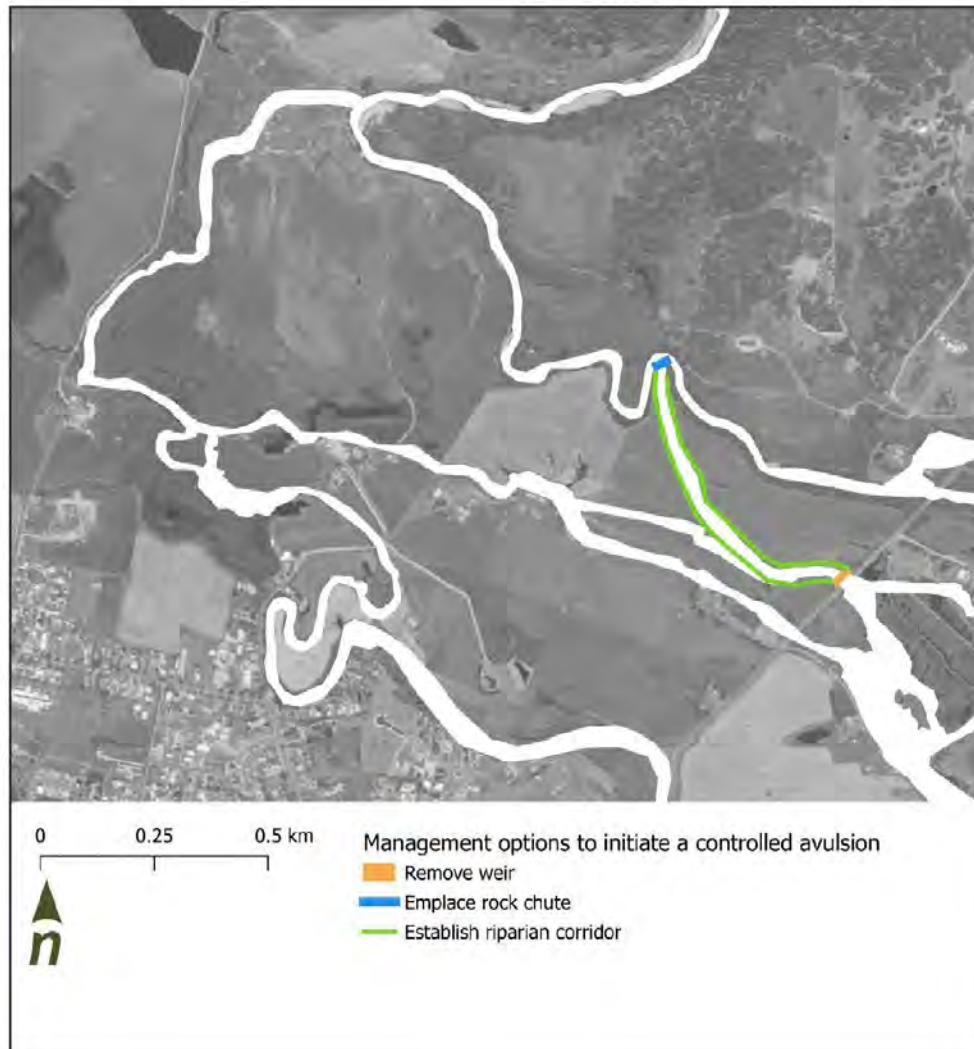


Figure 11. Locations of management options to initiate a controlled avulsion away from the city of St Helens.

7.3 Prepare for the consequences of avulsion

Preparing for the consequences of avulsion relies on using a combination of works to create a new riparian corridor along the most likely alignment of the new channel and planning mechanisms to reduce exposure to the hazard. Should Scenario 3 eventuate, two options exist to minimise the impacts of the new channel alignment:

1. Control the alignment of the Scenario 3 channel using levees (see Figure 12) to ensure that the new channel follows alignment 3B – along the George River floodplain and excavating a new channel to

connect low-lying points of the floodplain (purple lines in Figure 12). Prepare for the channel's continuation and crossing of Binalong Bay Road (as for Scenario 2).

2. Allow the new channel to follow the 3A alignment and undertake bank armouring works in areas adjacent high value assets (e.g. residential buildings and roads), preventing channel widening and protecting assets, particularly the sewage treatment plant.

Stakeholders can prepare for the consequences of avulsion by relocating assets away from the new flow path and preventing new assets from being constructed along possible alignments. Strategic planning and asset management, including land zoning and planning provisions, may be the most effective way to prevent future impacts and asset losses.

Preparations for avulsion should also consider the interaction between avulsion hazard and flood hazard and sea level rise. In particular, by upgrading Reids Road (C849) so that it is able to serve as a permanent replacement to Binalong Bay Road while planning for the decommissioning of the section of Binalong Bay Road that crosses the potential avulsion pathways.

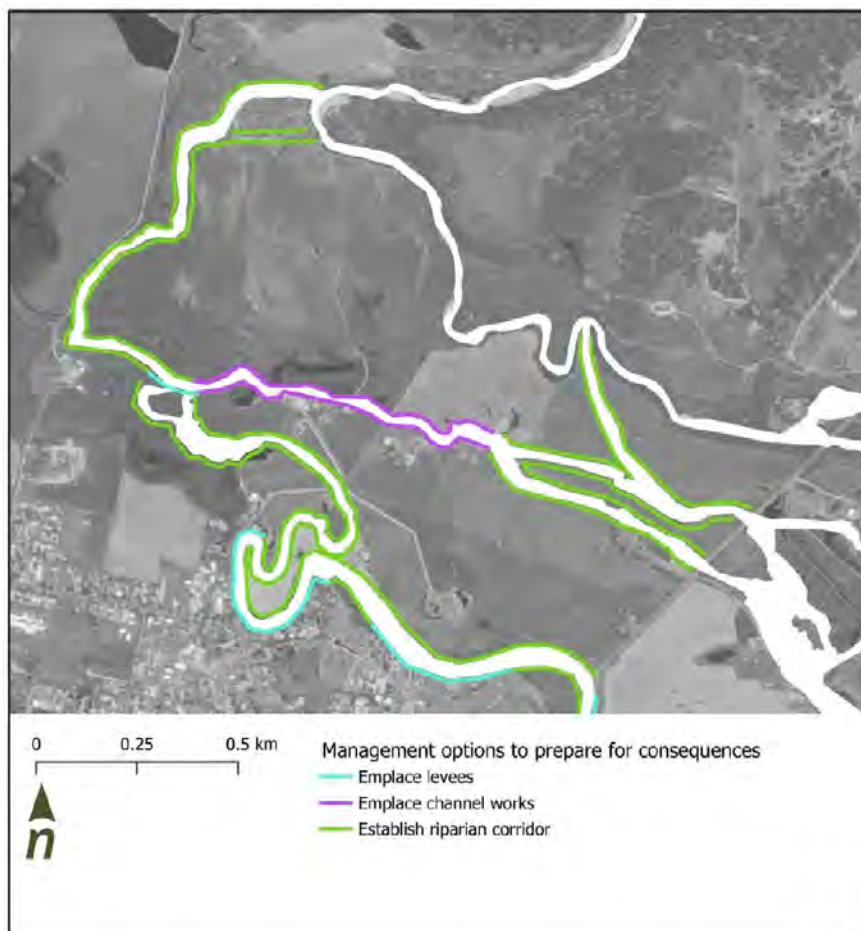


Figure 12. Locations of management options to prepare for the consequences of an avulsion.

8 Adaptation pathways

Risk mitigation actions can be used to reduce the likelihood of an avulsion scenario, reduce the consequences of a scenario, or to reduce the exposure of people and assets to avulsion. Stakeholders are faced with three questions when implementing one or more of the potential management options:

1. *What* actions should be implemented?
2. *Where* should interventions be implemented?
3. *When* should interventions be implemented?

The answer to these questions depends on the management option pursued, the stakeholder in question (for example water utilities or state road managers) and the how relative risk evolves over time. The management options summarised in section 7 can be used to guide action anytime up until an avulsion occurs, it is only the exact combination of works used to implement them that may change. Using one or more management options to guide risk mitigation provides a clear and evidence-based link between avulsion processes and actions that mitigate avulsion risk (avoiding interventions that may, at face value, seem to reduce risk but in reality will make little difference). One way to plan adaptation – the sequence of decisions, thresholds for action and the timing of management interventions – is via an adaptation pathway. Adaptation pathways are typically summarised in a graphical form and an example is shown in Figure 13.

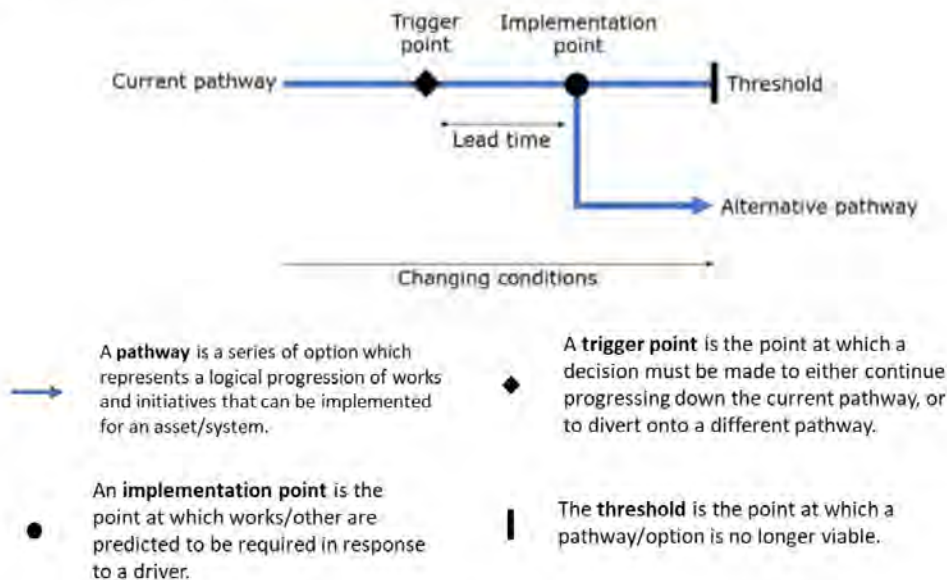


Figure 13. Example of a generic adaptation pathway diagram.¹

Developing an avulsion adaptation pathway for the George River floodplain like that in Figure 13 requires additional detail as to the feasibility, costs and trigger points of various management options. This adaptation pathway would need to consider the different stakeholders and how their risks are shared across the floodplain. Recommended future investigations to provide this information and reduce uncertainty are summarised in Section 10.

¹ Adapted from: Maynard, D., Boyle-Gotia, A., and Ho, J., 2022. Dynamic adaptive pathway planning – adding flexibility in an uncertain future. *Proceedings of the 2023 Water New Zealand Conference & Expo 2023*

² Consequences of avulsion of the George River and potential management options

Regardless of which management option(s) are pursued, there are no-regret actions that can be implemented to reduce the likelihood of avulsion, the consequences of an avulsion and the exposure of assets.

The no regret actions, in approximate order of least to greatest cost, are:

- Removal of willow that has colonised the bed of the George River and replacement with native vegetation to maximise channel capacity.
- Maintain the concrete weir at the upstream extent of the tidal channel beneath Binalong Bay Road (see Figure 10).
- Establish corridors of native riparian vegetation along potential avulsion pathways (and the current George River channel) to provide a range of benefits. The greatest benefit of riparian corridors is a reduced rate of widening once avulsion occurs and a reduced likelihood (in the near term) of bank erosion and levee breaches along the George River. Some potential additional benefits include reduced flood hazard for a subset of flood events due to increased channel roughness, improved waterway condition through a functioning riparian zone, greater amenity value (and potential to activate this space via public access), carbon sequestration and habitat for flora and fauna (including climate-migration of saline communities).
- Upgrade of Reids Road so it may serve as a suitable alternative to Binalong Bay Road following an avulsion. Note that although this option is more costly than other interventions listed here, the need for the alternative route becomes more pressing due to future sea level rise and flood hazard.

The risk assessment revealed that Scenario 3A poses a high risk, in large part due to the alignment of the new channel adjacent St Helens. Were an avulsion along Scenario 3 to be imminent (or much more likely) works to ensure pathway 3B was occupied instead of 3A would significantly reduce the risk to St Helens. Additional investigations are required to determine the feasibility and cost of this intervention.

9 Conclusions

This project has assessed the consequences and resulting risk of four possible avulsion scenarios for the lower George River. Avulsion management options, which can be used to mitigate the risk that avulsion poses to assets, livelihoods and people were summarised. Regardless of the exact management options employed, there are several 'no-regret' actions that can be implemented along the George River and across the floodplain – these no-regret actions are itemised in Section 8.

Developing adaptation pathways for the lower George River floodplain, which was beyond the scope of this assessment, will provide a framework for future decisions on the timing, scale and type of investments landholders, businesses, and public agencies may employ to reduce avulsion risk. Fully developing an avulsion adaptation pathway will require additional investigations to address some of the remaining uncertainties in the likely timing and location of avulsion, and in the feasibility and cost of several management options. A list of future studies to reduce uncertainty are provided in the section below.

10 Future investigations

10.1 Detailed hydraulic modelling

The distribution of bed shear stress across the floodplain during a flood is a key driver of channel breakouts from the George River, the initiation and expansion of floodplain channels and on the most likely avulsion scenario for the lower George River. Updated two-dimensional flood modelling for the George River floodplain can be used to:

- Reduce uncertainty in the most likely avulsion scenario, new channel alignment and the probability of an avulsion occurring over several timescales (for example 5, 10 or 50 years).
- Assess the likely impacts of one or more sand extraction scenarios on the bed levels of the George River and on the likelihood of avulsion.
- Inform strategies of willow reduction and replacement with native vegetation, to maintain some hydraulic efficiency without destabilising the channel excessively.

Consequences of avulsion of the George River and potential management options

- Assess the feasibility of or necessary scale of several of the avulsion management options, such as initiating a controlled avulsion, ensuring Scenario 3 follows the channel alignment of Scenario 3B, instead of 3A (for example by building a levee).
- Establish the scale and types of riparian vegetation required to ensure a meaningful reduction in the extent of floodplain scour, channel change along new alignments, as well as the scale of any supporting works required to ensure vegetation establishes.
- Understand how flood hazard changes in response to any one of the avulsion scenarios.
- How the above factors will change as sea level rises.

10.2 Cost benefit analyses of avulsion management options

Economic assessments like cost-benefit analysis (CBA) are often used to understand and compare the costs and benefits of different management options as part of developing business cases and informing decision making. A detailed economic assessment of the costs of an avulsion and the benefits for landholders, businesses, and public agencies of intervention is not within the scope of this project. However, much of the information prepared in this project would support the development of this type of assessment.

When undertaking a detailed economic assessment, costs and benefits are typically monetised. This assists with understanding the scale of the impacts, comparing consequences between scenarios, and understanding the viability of investing in different management options.

A range of approaches are required to value the consequences of an avulsion of the Lower George River. Several indicative approaches are described in Table 6 alongside the basic data requirements to assist with understanding the process for undertaking a more detailed economic assessment.

Table 6. Approach to valuing damages and losses of an avulsion

Impact category	Approach to valuation	Data requirements
Direct impacts		
Damage to residential properties	Based on the cost of repair or replacement	<ul style="list-style-type: none"> • Number and type of properties affected • Property values / construction unit rates (e.g. Rawlinsons)
Damage to public assets (e.g. roads, water mains)	Based on the cost of repair or replacement	<ul style="list-style-type: none"> • Length and type of asset affected • Construction unit rates (e.g. Rawlinsons)
Loss of residential land	Based on the value of land	<ul style="list-style-type: none"> • Area of land affected • Local land values
Loss of agricultural land	Based on the value of land	<ul style="list-style-type: none"> • Area of land affected • Local land values

Impact category	Approach to valuation	Data requirements
Indirect impacts		
Business disruptions (e.g. need to relocate livestock)	Flat rate amount per business based on expected incurred costs	<ul style="list-style-type: none"> Information relating to the type of disruption Disruption time
Loss of business income	Flat rate amount per business based on assumed daily turnover	<ul style="list-style-type: none"> Type and size of business Downtime
Displacement due to property damage / inaccessibility	Based on the cost of alternative accommodation	<ul style="list-style-type: none"> Number of properties affected Daily rate for short-term rental accommodation
Disruption of public services (e.g. loss of potable water supply)	Based on the costs of implementing temporary solution	<ul style="list-style-type: none"> Number of properties affected Information on alternative water supply options
Transport disruptions	Based on the additional cost of travel.	<ul style="list-style-type: none"> Number of users Travel time of alternative route Vehicle operating cost
Loss of tourism	Based on loss of value add	<ul style="list-style-type: none"> Number of visitors Average value add per visitor

10.3 Development of adaptation pathway and monitoring programme

Using the outcomes of the detailed hydraulic modelling, the cost-benefit analyses and further engagement with the community and stakeholders, an adaptation pathway of the format in Figure 13 can be developed. That adaptation pathway diagram will be populated by pathways (sequences of management interventions) deemed feasible by the cost-benefit analyses. The uncertainty in the timing of avulsion is unlikely to be eliminated by detailed hydraulic modelling, but that uncertainty may naturally reduce over time as the favoured alignment of the new channel becomes apparent.

A well-designed monitoring programme can be used to assess whether trigger points have been met, directing future actions. Note that this monitoring programme needn't be onerous and can commence prior to the detailed modelling and cost-benefit analysis. The purpose of the monitoring programme is to ensure decisions regarding investment in risk mitigation actions are informed by the most up to date, on-ground realities (which may have changed since the time this report was published). Potential parts of a monitoring programme to identify those trigger points are:

- The condition and elevation of the crest of the right bank of the George River, so that developing breakout locations can be identified.
- The condition of bank armouring at the breakout location of Scenario 3.
- Bed elevation profiles of the George River, so changes in channel capacity can be identified.
- The location, depth and length of floodplain scour channels, which can be used to update estimates of the most likely avulsion scenario and the timing of avulsion. High resolution aerial imagery, new

topographic surveys (LiDAR) or establishing sites for repeat ground photography are established means of such monitoring.

- The condition of the concrete weir(s) that limit the up-valley extension of tidal channels beneath Binalong Bay Road.



ACTION	DECISION
PROPONENT	Jake Inhen, Development Services Coordinator
OFFICER	Jake Inhen, Development Services Coordinator
FILE REFERENCE	004\018\005\
ASSOCIATED REPORTS AND DOCUMENTS	Design Options

OFFICER'S RECOMMENDATION:

That Council:

1. Proceed Community Consultation with three suggested site locations.
2. Allocate \$70, 000 in the 2024/2025 Capital works budget for demolition of the existing structure and installation of new.

INTRODUCTION:

The existing BBQ Shelter at Binalong Bay Village Green is no longer fit for purpose and requires demolition. Council officers have explored options for its replacement.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER'S REPORT:

Council officers have explored options in relation to the replacement of the existing BBQ. The current location of the shelter is not suitable and therefore demolition of the existing structure and relocation is proposed.

Other sites were considered however due to carparking and aboriginal heritage challenges the village green was considered the most suitable site along the Main Street of Binalong Bay.

Extract from Binalong Bay Foreshore Master Plan Vision – January 2014:



Similar photographic perspective of site:



Site Photos:



Option A (Sheet No. A01a) – Located adjacent (western side) Tennis Court

Pro's	Con's
Closer proximity to playground	Open space between tennis court and playground will be reduced
Closer to carpark	Inconsistent with master plan
Good visibility from road	Reduced view to beach

Officer preferred - Option B (Sheet No. A01b)– Located behind tennis court (north)

Pro's	Con's
Consistent with master plan	Reduced visibility from road
Good use of current 'dead space'	Gum Tree removal required
Good view over main beach	

Option C (Sheet No. A01C) – Located North of Playground

Pro's	Con's
Improved View	Located in lower portion of area, current stormwater soak area
	Increased (+10%) construction cost (electrical and earth works)
	No visibility from road

Total estimates for project are:

Item	Estimate (excl. GST)
Design & Approval Fees	\$5, 000
Demolition of Existing Structure	\$10, 000
Tree removal & Sculpture?	\$10, 000
Re-routing and New Under Power Supply	\$10, 000
New BBQ & Surround	\$8, 000
New Structure & Associated Concreting	\$27, 000
TOTAL	\$70, 000

It is considered that the proposed locations will not adversely impact the separate investigations relating to carparking, traffic and pedestrian safety.

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Infrastructure - To provide quality infrastructure which enhances the liveability and viability of our communities for residents and visitors.

Strategy

Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Absolute Majority

BUILDING DESIGNER: JONATHAN PUGH
 ACCREDITATION NO.: CC 6894
 TITLE REFERENCE: CT 2334/89/1
 DESIGN WIND SPEED: NOTE: DESIGNED TO ASSUMED N3 WIND CLASSIFICATION
 SOIL CLASSIFICATION: NOTE: DESIGNED TO ASSUMED SOIL CLASSIFICATION 'M'
 CLIMATE ZONE: 7
 BUSHFIRE PRONE BAL RATING: N/A
 ALPINE AREA: N/A
 CORROSION ENVIRONMENT: SEVERE - FRONT COASTAL - 50m TO BREAKING SURF
 FLOODING RISK: UNKNOWN
 LANDSLIP: NO
 DISPERSIVE SOILS: UNKNOWN
 SALINE SOILS: UNKNOWN
 SAND DUNES: NO
 MINE SUBSIDENCE: NO
 LANDFILL: NO
 DATUM LEVEL AT KERB: UNKNOWN
 GROUND LEVEL: MIN 150mm BELOW F.L.
 FINISHED FLOOR LEVEL: AS PER PLANS / OR 150mm ABOVE G.L.
 OVERFLOW RELIEF GULLY LEVEL: MIN 150mm BELOW F.L.

Preliminary Design Drawings

February 2024

Proposed BBQ Shelter

The Village Green, #55 Main Road / #223 Dora Point Road
 Binalong Bay, TAS 7216

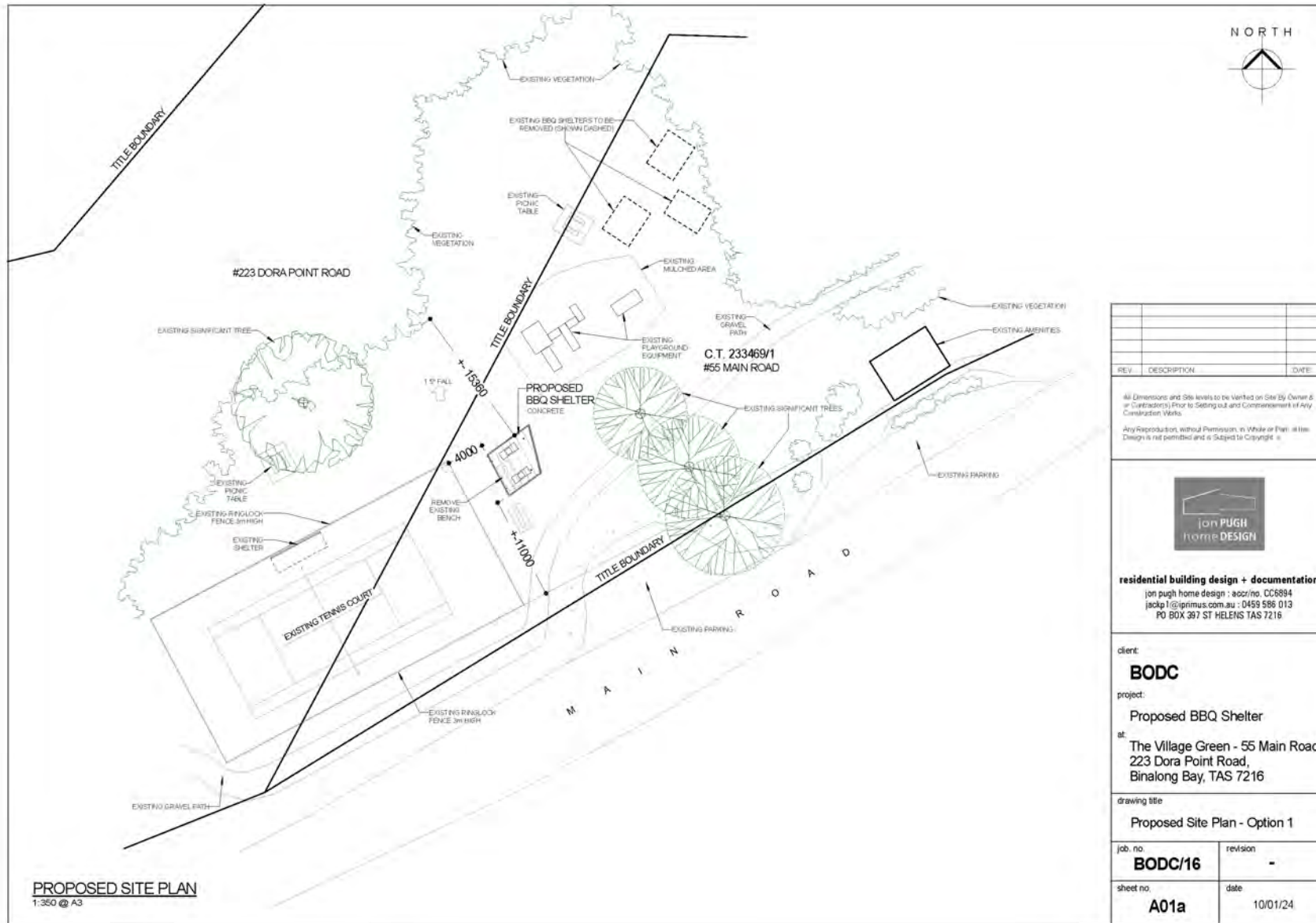
Building Areas

BBQ Shelter:	23.64m ²
--------------	---------------------

Drawing Schedule

Dwg No.	Drawing Name
A00	Cover Sheet
A01a	Proposed Site Plan Option 1
A01b	Proposed Site Plan Option 2
A01c	Proposed Site Plan Option 3
A02	Proposed Floor Plan
A03	Proposed Elevations

jon pugh home design : acor/no. CC6894
 jackp1@ipimus.com.au : 0459 586 013
 PO BOX 397 ST HELENS TAS 7216



PROPOSED SITE PLAN
1:350 @ A3

REV.	DESCRIPTION	DATE

All Dimensions and Site Levels to be Verified on Site By Owner & Contractor(s) Prior to Setting out and Commencement of Any Construction Works.
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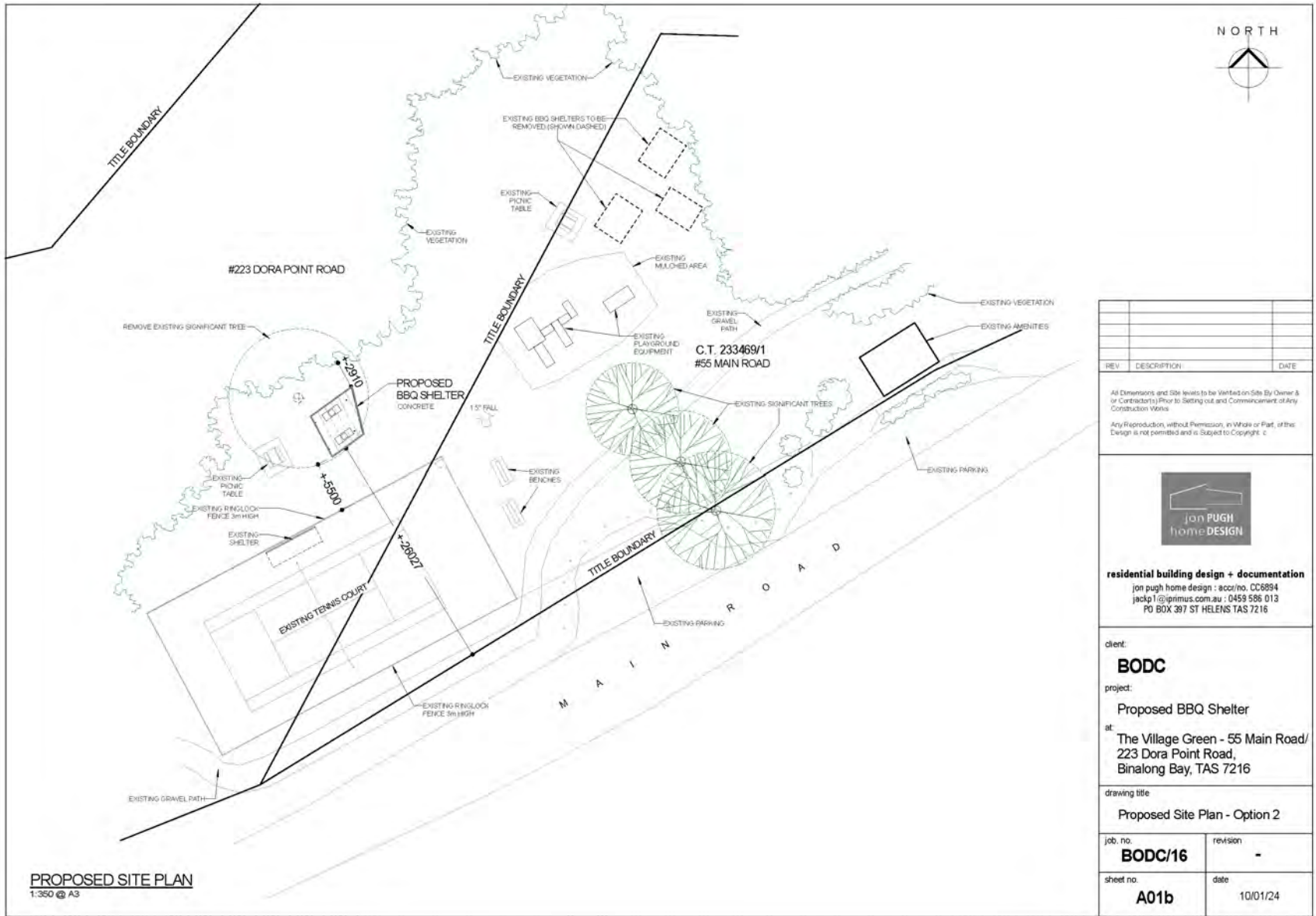


residential building design + documentation
jon pugh home design : accr/no. CC6894
jackp1@iprimus.com.au : 0459 586 013
PO BOX 397 ST HELENS TAS 7216

client:
BODC
project:
Proposed BBQ Shelter
at
The Village Green - 55 Main Road/
223 Dora Point Road,
Binalong Bay, TAS 7216

drawing title:
Proposed Site Plan - Option 1

job no. BODC/16	revision -
sheet no. A01a	date 10/01/24



REV	DESCRIPTION	DATE

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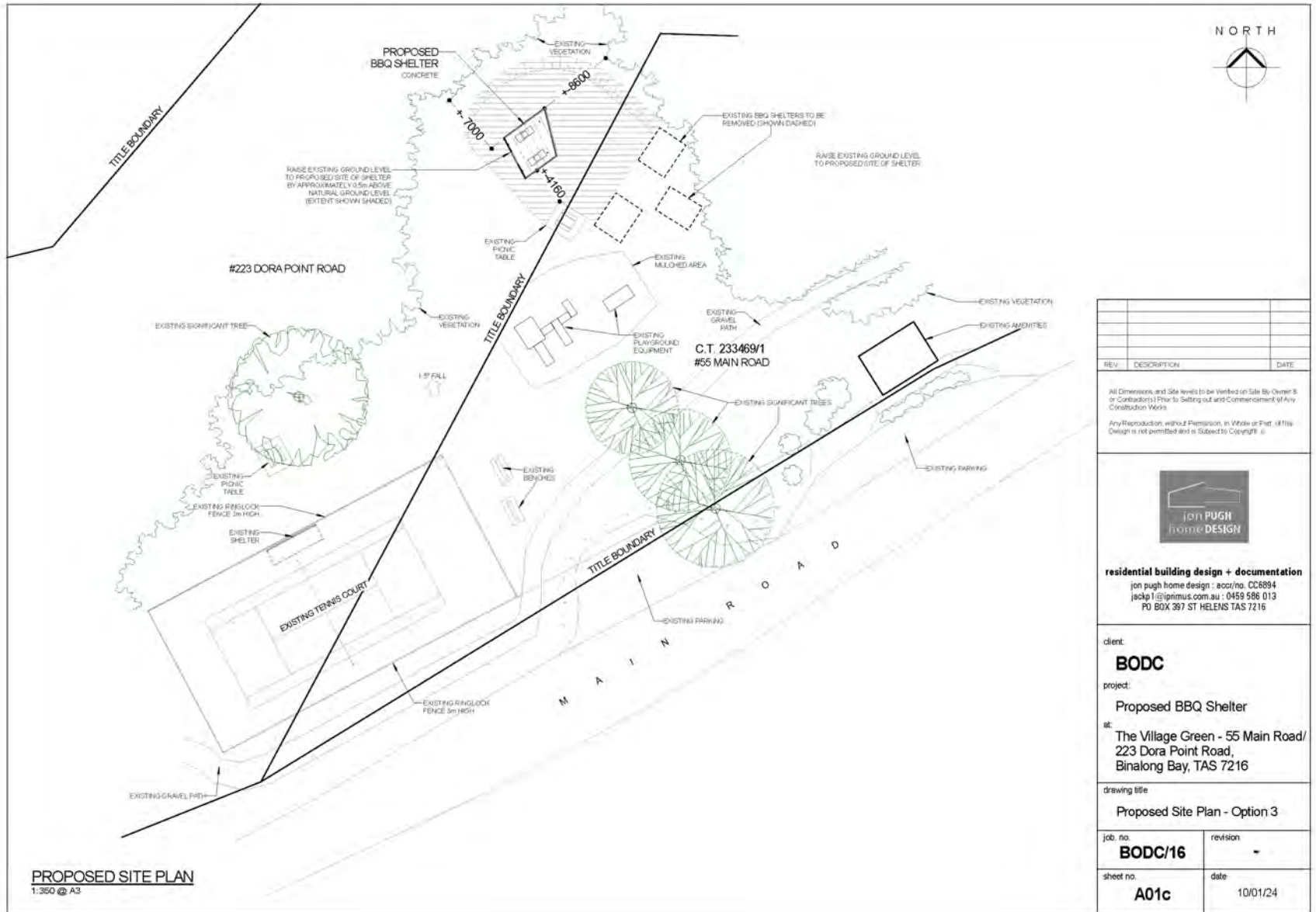


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jackp1@primus.com.au : 0459 586 013
PO BOX 397 ST HELENS TAS 7216

client:
BODC
project:
Proposed BBQ Shelter
at:
The Village Green - 55 Main Road/
223 Dora Point Road,
Binalong Bay, TAS 7216

drawing title
Proposed Site Plan - Option 2

job. no. BODC/16	revision -
sheet no. A01b	date 10/01/24



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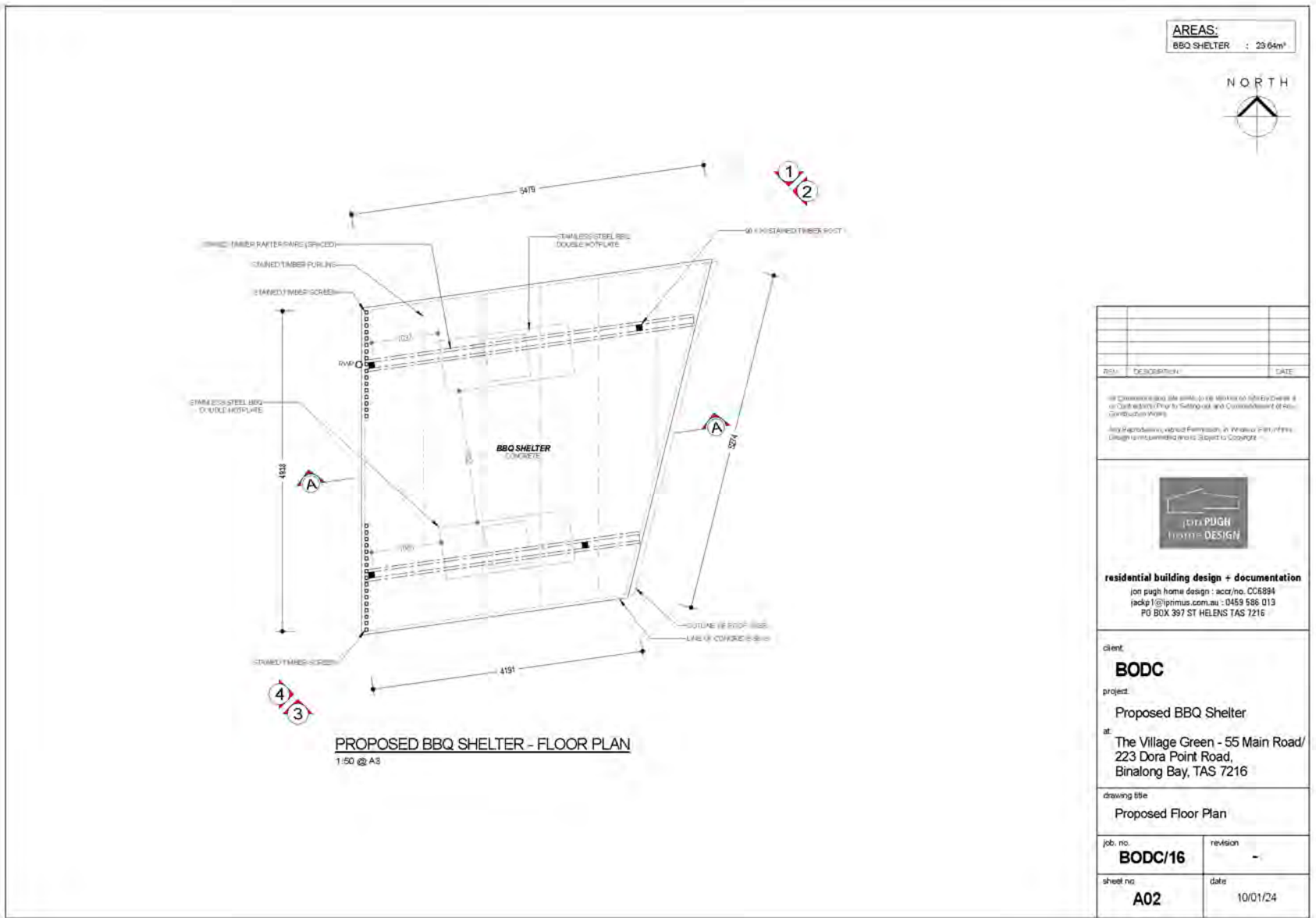


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 jon pugh home design : accr/no. CC6894
 jackp1@iprimus.com.au : 0459 586 013
 PO BOX 397 ST HELENS TAS 7216

client:
BODC
 project:
 Proposed BBQ Shelter
 at:
 The Village Green - 55 Main Road/
 223 Dora Point Road,
 Binalong Bay, TAS 7216

drawing title
 Proposed Site Plan - Option 3

job. no. BODC/16	revision -
sheet no. A01c	date 10/01/24



AREAS:
BBQ SHELTER : 29.64m²



PROPOSED BBQ SHELTER - FLOOR PLAN
1:50 @ A3

REV.	DESCRIPTION	DATE

All Construction Work shall be done in strict accordance with the conditions of any Council Order or Conditions of any Council Order for Setting out and Commencement of any Construction Work.

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JOHN PUGH
HOME DESIGN

residential building design + documentation
john pugh home design : acq/no. CC6894
jackp1@primus.com.au : 0459 586 013
PO BOX 397 ST HELENS TAS 7216

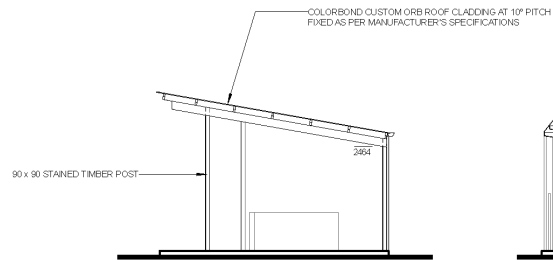
client:
BODC

project:
Proposed BBQ Shelter

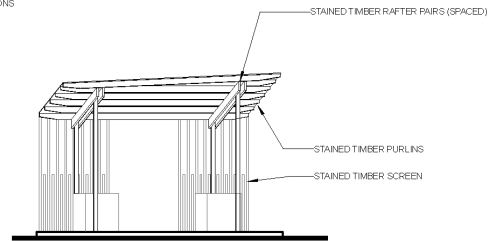
at:
The Village Green - 55 Main Road/
223 Dora Point Road,
Binalong Bay, TAS 7216

drawing title:
Proposed Floor Plan

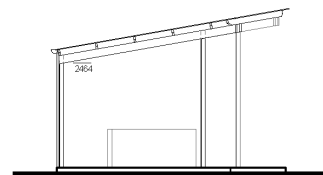
job no. BODC/16	revision -
sheet no. A02	date 10/01/24



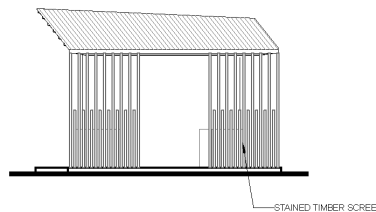
ELEVATION 1
1:100 @ A3



ELEVATION 2
1:100 @ A3



ELEVATION 3
1:100 @ A3



ELEVATION 4
1:100 @ A3

REV	DESCRIPTION	DATE

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jon pugh home design : accr/no. C05894
jackp1@iprimus.com.au : 0459 586 013
PO BOX 397 ST HELENS TAS 7216

client:
BODC
project:
Proposed BBQ Shelter
at:
The Village Green - 55 Main Road/
223 Dora Point Road,
Binalong Bay, TAS 7216

drawing title
Proposed Elevations

job. no. BODC/16	revision -
sheet no. A03	date 10/01/24

ACTION	INFORMATION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER'S RECOMMENDATION:

That the General Manager's report be received.

INTRODUCTION:

The purpose of this report is to provide Councillors with an update of various matters which are being dealt with by the General Manager and with other Council Officers where required.

PREVIOUS COUNCIL CONSIDERATION:

Provided as a monthly report – Council consideration at previous meetings.

OFFICER'S REPORT:**Meeting and Events attended:**

2. 04.2024	St Helens	– East Coast Tourism Tasmania, attended the Industry Celebration event which included presentations on Exceptional Customer Experience (Tasmanian Hospitality Association) and Emissions Reduction Initiative (Tourism Industry Council of Tasmania) as well as presentations of Awards to Industry operators.
06.05.2024	St Helens	– Council Workshop
08-09.05.2024	Hobart	– LGAT General Managers Workshop which included a range of presentations in relation to Climate Change, Emergency Services, Local Government Connectivity Planning and the office of Local Government.
14.05.2024	St Helens	– Special Council Workshop.
2. 04.2024	St Helens	– East Coast Tourism Tasmania, attended the Industry Celebration event which included presentations on Exceptional Customer Experience (Tasmanian Hospitality Association) and Emissions Reduction Initiative (Tourism Industry Council of Tasmania) as well as presentations of Awards to Industry operators.

Meetings & Events Not Yet Attended:

14.05.2024	St Helens	– Break O’Day Council Volunteer Film Festival at Easy Tiger Cinemas
17.05.2024	Launceston	– Circular North (NTWMP) Steering Committee meeting
17.05.2024	Launceston	– Northern GMs Meeting
20.05.2024	St Helens	– Council Meeting

General – The General Manager held regular meetings with Departmental Managers and individual staff when required addressing operational issues and project development. Meetings with community members included Jason Unwin and Georges Bay Sailing Club.

Brief Updates:

Tasman Highway Corridor Consultation

In February 2024, the Department of State Growth introduced the Tasman Highway Corridor Strategy project. This project aims to develop a corridor strategy for the Tasman Highway between Sorell and Launceston which extends along Tasmania’s east coast. The strategy will identify opportunities for improvement to meet the expected future needs of road users and communities along the corridor. The strategy may include the identification of safety issues, active and public transport opportunities, and investment opportunities.

Recently the Department of State Growth started a community engagement process for the Tasman Highway which closes on Monday 20 May 2024 and which asked the community a range of questions in relation to the Highway. Disappointingly the questions seem quite generic and the General Manager was left wondering whether anything of value will be derived from this part of the engagement process. Whilst the process doesn’t seek written submissions, a submission has been prepared by Council officers based on the previous representations which Council have made to the State Government on this vital piece of infrastructure.

State Election Commitments

During the recent State Election there were a number of commitments made which relate to the Break O’Day area which need to be noted. The timing around when the State Government will fund these commitments is a matter which is currently being pursued by the General Manager

- St Helens/Georges Bay multi-user foreshore track, \$1M to assist Council in leveraging Australian Government funding to complete the connection of the existing path at O'Connor's Beach through to Stieglitz, protecting the known landslip area from future coastal erosion and connecting the township of St Helens to the rapidly growing Stieglitz area and Akaroa.
- St Marys Indoor & Evacuation Centre, \$0.5M to assist with fit-out of kitchen, storage, recreational items, flooring and outdoor recreational spaces.
- Telstra Tower at St Helens Deliver, \$0.2M towards building a new tower, to address reliability of connection particularly during a natural disaster.

Communications Report

TOPIC	ACTIVITY	PROGRESS
-------	----------	----------

GENERAL COMMS	BODC Newsletter	Sent out 1 week ago. Included stories on: <ul style="list-style-type: none"> • ANZAC day services • Scamander Bowls Club winning the State Championships • East Coast Swans Pyengana game • EPA Oil Spill Training in St Helens
	Valley Voice - Five minutes with the Mayor NE Advertiser – Break O’Day	<ul style="list-style-type: none"> • Community support at the Annual Pyengana Heritage Game. • Promoting the Volunteer Film Festival. • Speed limit changes on the Tasman Highway.
SOCIAL MEDIA	Break O’Day Council	<ul style="list-style-type: none"> • Advertising for Works Coordinator and Economic Projects Officer. • Volunteer Film Festival Screening 14 May 2024. • Be Road Safe in Break O’Day workshop. • Mulch for sale at the St Helens Waste Transfer Station.
	Shared Social Media Posts	<ul style="list-style-type: none"> • ABC News - Special video featuring Tasmanian Veterans living on the East Coast. • Avidity/NDS - Disability Support Worker Pre-Employment Program. • Live4Life Break O’Day – Students inducted into award-winning youth mental health program. • Circular North – Dispose of household and garden chemicals for free on 15 May at St Helens WTS. • Tourism Industry Council Tasmania – Voting is open for Tassie Top Tourism Town 2024 – Binalong Bay is a finalist. • Winter Lights – St Marys Town Hall • Australian Chiropractors Association – Spinal Health Week 2024 • Parks and Wildlife Service – Campfire restrictions lifted – Where? Where? Wedgie! survey • Raising Children – Raising healthy, resilient children. • Tasmanian Women In Agriculture – Farmers Markets from Papa New Guinea women farmers. • Telstra – Extension of 3G network closing date 31 August 2024.

COMMUNITY ENGAGEMENT	Beaumaris and Scamander Projects	Community feedback using online and hard copies of surveys to understand what we can improve in these areas.
	Draft Dog Management Policy 2024	Community feedback on revised Dog Management Policy. Online survey open until 14 May 2024.
TENDER	Aquatic Facility Feasibility Study	Expression of Interest is open for consultant to undertake the study.
SURVEYS	Tasman Highway Corridor Strategy	State Growth seeking feedback on Corridor Strategy for Tasman Highway between Sorell and Launceston. Community consultation held at St Helens market on 20 April. Online survey open until 20 May 2024.
	Department for Education, Children and Young People	DECYP online survey about student residences for regional students attending years 11 and 12 at colleges.
EMAIL DATABASES	Continuing to develop	Continuing to collect email addresses for the newsletter and township databases. This has been going well with all the consultation underway, which is used as an opportunity to promote our EDMs.

Actions Approved under Delegation:

Nil

General Manager’s Signature Used Under Delegation for Development Services:

DATE	DOCUMENT	ADDRESS	PID OR DA
05.04.2024	337 Certificate	5 Wedge Court, Binalong Bay	6809601
08.04.2024	337 Certificate	41 Talbot Street, Fingal (CT 186035/1)	6412321
09.04.2024	337 Certificate	55 Scamander Avenue, Scamander	6784037
09.04.2024	337 Certificate	7 Idas Court, St Helens	6810821
10.04.2024	337 Certificate	721 Tyne Road, Mathinna	7720203
10.04.2024	337 Certificate	75 Irish Town Road, St Marys (CT 50765/1)	6407936
11.04.2024	337 Certificate	P1526+ Forest Lodge Road, Pyengana	1670460
12.04.2024	337 Certificate	34 Main Road, Binalong Bay	6797639
15.04.2024	337 Certificate	Forest Lodge Road, Pyengana (CT 46068/1, 239236/1)	2562509
16.04.2024	337 Certificate	12 Acacia Drive, Ansons Bay	6810100
17.04.2024	337 Certificate	27 Gray Road, St Marys	1942884
17.04.2024	337 Certificate	15 Talbot Street, Fingal	6412487
17.04.2024	337 Certificate	828 Forest Lodge Road, Pyengana	2562517
17.04.2024	337 Certificate	30 Erythos Grove, St Helens	6812093
17.04.2024	337 Certificate	1/32 Cameron Street, St Helens	2742366
22.04.2024	337 Certificate	Lot 1 Medeas Cove Esplanade, St Helens (CT 185290/1)	9269034
23.04.2024	337 Certificate	23 Tully Street, St Helens	6795836
24.04.2024	337 Certificate	9 Reserve Street, Binalong Bay	6798121
24.04.2024	337 Certificate	3 Talbot Street, Fingal	6412540
24.04.2024	337 Certificate	21036 Tasman Highway, Chain of Lagoons	1555964
26.04.2024	337 Certificate	47 Aquaculture Drive, St Helens	3261038
26.04.2024	337 Certificate	47 Talbot Street, Fingal	6412313

Tenders and Contracts Awarded:

Nil

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Services - To have access to quality services that are responsive to the changing needs of the community and lead to improved health, education and employment outcomes.

Strategy

- Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community.
- Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs.

LEGISLATION & POLICIES:

N/A

BUDGET AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	039\002\008\
ASSOCIATED REPORTS AND DOCUMENTS	Nil

OFFICER’S RECOMMENDATION:

For discussion and consideration.

INTRODUCTION:

The Call for Motions has been advertised for the General Meeting of the Association to be held on Wednesday 4 September 2024.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER’S REPORT:

This call for motions is an opportunity for Council to discuss and consider any aspects of Local Government, which could be listed for debate/discussion at the General Meeting of LGAT on Wednesday 4 September 2024.

Closing date for submissions to LGAT is Friday 7 June 2024.

STRATEGIC PLAN & ANNUAL PLAN:2023-2024 Break O’Day Council Annual PlanGoal

Stakeholder Management - Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including policy development.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

There would be no financial implications for Council.

VOTING REQUIREMENTS:

Simple Majority

ACTION	DECISION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\036\002\
ASSOCIATED REPORTS AND DOCUMENTS	2023 - 2024 Annual Plan Update at 31 March 2024

OFFICER'S RECOMMENDATION:

That Council receive the Review as at 31 March 2024 of the 2023-2024 Break O'Day Council Annual Plan.

INTRODUCTION:

Council's management team prepared the 2023 – 2024 Annual Plan based on discussions, which occurred through Council workshops and the normal budget/planning process. The Annual Plan was prepared to take into account broader factors which are impacting Council; and reflecting continuity of existing projects, and activities where this exists.

PREVIOUS COUNCIL CONSIDERATION:

The Annual Plan was adopted at the 26 June 2023 Council Meeting.

OFFICER'S REPORT:

This plan is generally based on Break O'Day Council's 10 Year Strategic Plan 2017 – 2027 (Revised March 2022).

This Report provides a quarterly update on progress with the activities detailed in the 2023-2024 Annual Plan as at 31 March 2024. As to be expected, there is variability in progress with some items but overall progress for the start of the year remains solid. From an overall perspective, we are at 67% completion vs a target of 75%. Looking at individual Key Focus Areas, progress sits at:

GOAL- Community

Communication	90%
Events & Activities	75%
Volunteering	88%
Community & Council Collaboration	71%
Wellbeing	75%

GOAL – Economy

Opportunities	65%	(Visitor Information Review, future of this activity questioned, and Business Opportunities impacted by Economic Development Strategy)
Brand	8%	(Consideration needs to be given as to the direction of this KFA)

Population	25%	(Now delayed due to Strategic Regional Partnership)
Housing	85%	

GOAL - Environment

Appropriate Development	64%	(Activity levels have impacted on resource availability to progress strategic items.)
Land & Water Management	76%	
Climate Change	65%	(Scamander River mouth Project timing)

GOAL - Infrastructure

Community Facilities	69%	
Towns	75%	
Recreational Facilities	66%	(Small delays in a few activities are impacting overall result)
Roads & Streets	59%	(Transport Master Plan, availability of resources)
Waste Management	71%	

GOAL - Services

Youth	75%	
Health & Mental Health	75%	
Education, Skills and Training	75%	
Access & Inclusion	62%	(Delay in Reconciliation Action Plan starting)

Councils are required each financial year, under Section 71 of the *Local Government Act 1993*, to prepare an Annual Plan.

STRATEGIC PLAN & ANNUAL PLAN:

Break O’Day Strategic Plan 2017-2027 (Revised March 2022)

LEGISLATION & POLICIES:

The Annual Plan is a requirement of Section 71 of the *Local Government Act 1993* as follows:

An Annual Plan is to –

- (a) be consistent with the strategic plan; and*
- (b) include a statement of the manner in which the Council is to meet the goals and objectives of the strategic plan; and*
- (c) include a summary of the estimates adopted under section 82; and*
- (d) include a summary of the major strategies to be used in relation to the Council’s public health goals and objectives.*

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment → Indirect Alignment

BREAK O'DAY COUNCIL PLAN

COMMUNITY

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
90%	01/07/2023	30/06/24	Strategy 1.1 Create an informed and involved community by developing channels of communication. : 30% to 100%		John Brown	-
90%	01/07/2023	30/06/24	↳ Key Focus Area 1.1.1 Communication: Improve and develop communication processes that lead to the community feeling more informed and involved.	John Brown: Communications activities are progressing well in general with the embedding of the Community Engagement Strategy in our day-to-day activities becoming more ingrained. The key activity this year is a major review of Council's website has now been completed and the findings are going to the April Council workshop. <i>29/04/2024</i>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→1.1.1.1 Community Engagement Strategy – Ensure that the Community Engagement strategy is embedded into Council activities, understood by the community and review for efficiencies.	<p>Jayne Richardson: The Community Engagement Strategy is now being used when ever we undertake community engagement.</p> <p>The internal templates created are being utilised by staff and is resulting in a consistent approach to our engagement.</p> <p>The Community Engagement page on the website is being used to not only promote opportunities for engagement but also to provide updates on where we are at with our engagement activities.</p> <p>As part of the Digital Transformation project and Review of the website, we will look for ways to better present and promote communtiy engagement opportunities. 17/04/2024</p>	Jayne Richardson	Chris Hughes
95%	01/07/2023	30/06/24	→1.1.1.2 Communications – Review communication methods to ensure they are diverse so as to reach a broad range of community members.	<p>Jayne Richardson: The internal templates developed for staff through the implementation of the Community Engagement Strategy has significantly assisted staff in determining which communication platforms are most appropriate for tehir audience.</p> <p>We continue to focus on a balance of both digital and hardcopy communications to ensure that we have a broad reach within our community.</p> <p>After a community engagement activity is completed, we use this as an opportunity to refelct on how our communications plan went and whether we need to make any changes for future communications. 17/04/2024</p>	Jayne Richardson	

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/11/2023	30/04/24	1.1.1.3 Website – Undertake a review of the entire Break O'Day Council website to look for improvements that will lead to a more accessible and easy to navigate website.	<p>Jayne Richardson: The Executive Officer developed a Review Plan for BODC's website with the purpose of:</p> <ol style="list-style-type: none"> 1. Considering the use of the website from a community perspective 2. Offering a platform for the digital delivery of online services 3. Ensuring that all information is easy to access and understand 4. Considering any added functionality tools that will improve the community's User Experience (UX) and User Interface (UI) <p>The Plan and required funds were approved by Councillors at the April 2024 workshop and will be implemented in the 24-25 FY as part of the larger Digital Transformation Program. Considerations 17/04/2024</p>	Jayne Richardson	Anna Williams
81%	01/07/2023	30/06/24	Strategy 1.2 Build community capacity by creating opportunities for involvement or enjoyment that enable people to share their skills and knowledge. : 30 to 100		John Brown	-
75%	01/07/2023	30/06/24	Key Focus Area 1.2.1 Events and Activities: Create a culture of volunteering and support to enable vibrant and sustainable events, activities and community groups.	<p>John Brown: A number of events have occurred towards the end of 2023 and early into 2024 which is the normal situation as the event season is typically spread through this period through into January. A number of other events are spread through the remainder of the year with Council officers assisting with their delivery. A solid program around environmental awareness has been underway which has also included a number of smaller events and activities. Progress is as expected and planned. 29/04/2024</p>	Chris Hughes	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→1.2.1.1 Environmental Awareness - Encourage and improve the sustainable enjoyment, use and care of the natural environment with communications and support for activities.	<p>Polly Buchhorn: Efforts in this space are ongoing and besides information and education services to the community, include collaborating and sharing information between other agencies like, Tasmanian Parks and Wildlife, Biosecurity Tasmania, Shore Bird Working Group, Natural Resources and the Environment, NRM North and other community groups undertaking activities in this space.</p> <p>Some of the activities undertaken this year include:</p> <ul style="list-style-type: none"> · Responsible cat management information sessions and DIY 'catio' display · Sponsoring Break O'Day volunteers to attend the 2023 Landcare Tasmania Conference · Working with the <i>Hands on Learning</i> students at St Helens District High School to plan and then implement a National Trees Day native understory project at the St Helens dog park · Collaborating in the Irapuna Community Weekend, a National Science Week event, which saw over 100 volunteers walk over 50km of the Irapuna coastline help keep it free of sea spurge and marine debris during five clean-up beach walks in August · Weed of the month promotion in Council's monthly newsletter and biosecurity alert social media posts · Waste education posts - aimed at encouraging community to <i>reduce, reuse and recycle</i> · Working with PWS and the Shore bird group around dogs on beaches <p>29/04/2024</p>	Jayne Richardson	Polly Buchhorn

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/2	→1.2.1.2 Community Event Support - Assist the community with event delivery by providing support and assistance with planning, approvals processes, compliance and arrangements for Council assistance and resources.	Chris Hughes: Council staff have continued to work with community groups in assisting with their new or annual events. Council also provides annual sponsorship to assist those community groups with upfront running costs. Council has also ensured that community groups are addressing the Child and Young People framework when completing their risk assessment. 16/04/2024	Chris Hughes	Jenna Barr
75%	01/07/2023	30/06/2	→1.2.1.3 Event Attraction - Actively promote the Break O'Day Municipality as an event destination and work with event organisers and organisations to develop and attract new events to the area.	John Brown: Ongoing discussions with East Coast Tasmania Tourism regarding even activities and promotion across Winter 29/04/2024	Erica McKinnell	Anna Williams
75%	01/07/2023	30/06/2	→1.2.1.4 Sustainable Events - Promote and support best practice sustainable events and implementation of the Soft Plastics policy on Council land.	Chris Hughes: Council staff continue to ensure that community groups abide by Council's policy with regard to the Soft Plastics policy when events are being held on Council owned or leased land. There are some organisations that are currently using up old stock but council staff work with the community groups discussing options for example smaller groups can use china and this can often be accessed through our tip shops. 16/04/2024	Chris Hughes	Jayne Richardson
76%	01/07/2023	30/06/2	→1.2.1.5 Festival of Wellbeing - Support the development and delivery of the Festival of Wellbeing, designed with our community to meet shared aims.	Leah Page: Planning has commenced for the 2024 Festival of Wellbeing. The Wellbeing Collective is meeting monthly to design the day. The Collective is currently made up of 6 community members who have had previous or ongoing involvement in the Wellbeing Project. The 2024 Festival will be held on Thursday 10 October at the Bendigo Bank Community Stadium. 17/04/2024	Leah Page	-
75%	01/07/2023	30/06/2	→1.2.1.6 Mountain Bike Events - Work with interested organisations to develop a sustainable Mountain Bike event for the St Helens Network.	John Brown: Council is providing support to the Directors of Geocentric Outdoors in the planning for 2025 Dragon Trail MTB event. 29/04/2024	Erica McKinnell	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
88%	01/07/2023	30/06/2	→Key Focus Area 1.2.2 Volunteering - Build community sustainability and inclusion through a culture of volunteering and support within our community.	John Brown: A small but important area of focus. and it was very pleasing to see the volunteers which came together to deliver the Christmas Festivities across the Break O'Day area. It had been expected that our Emergency Services volunteers would have a busy period during the Summer period, fortunately this did not eventuate. <i>29/04/2024</i>	Chris Hughes	-
75%	01/07/2023	30/06/2	→1.2.2.1 Strategy Implementation - Implement the Volunteer Strategy and build the volunteer base through promoting opportunities to volunteer.	Chris Hughes: Council continue to engage with people who wish to volunteer and let them know what community groups have advised that they need volunteers to assist with their projects. Council staff are also working with a volunteer group in reviewing the Arts & Cultural Strategy. Many volunteers have skill sets which are beneficial not just to community events but assisting Council in reviewing strategic documents. <i>16/04/2024</i>	Chris Hughes	Jenna Barr
100%	01/11/2023	30/04/2	→1.2.2.2 Emergency Management Volunteers - Develop Council's base of volunteers to provide support in an emergency situation including provision of training.	Chris Hughes: Council staff work with Red Cross Australia to offer training opportunities for those in our community who wish to assist when an incident occurs in our municipality to ensure that if an event occurs, volunteers are able to work with Council staff to assist those members of our community who are impacted by such events. <i>16/04/2024</i>	Chris Hughes	Angela Matthews
71%	01/07/2023	30/06/2	Strategy 1.3 Foster and support leadership within the community to share the responsibility for securing the future we desire. : 30 to 100		John Brown	-
71%	01/07/2023	30/06/2	→Key Focus Area 1.3.1 Community and Council Collaboration: Work within a community engagement framework which defines the relationship between the community and Council in decision making and project delivery.	John Brown: Activity is picking up in relation to a couple of the key activities in this KFA with the work which is now happening with the Arts & Cultural Strategy as well as the Portland Court Building. Township Plan reporting also occurred during the last 3 months which is important to support the collaboration work of the community and Council. <i>29/04/2024</i>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→1.3.1.1 Customer Feedback - Develop and promote methods for easy customer feedback and contact with Council.	<p>Jayne Richardson: Council Officers continue to encourage community to sign up to our email databases. This is done everytime we undertake community consultation as well as through the promotion of the newsletter on social media and in the newsletter itself. We are also still collecting new resident emails when they take our New Resident Survey.</p> <p>A review of the New Resident pack has been completed. Through this review it has been decided to redevelop the new resident survey through survey monkey to allow easier and more concise collation of the data recorded.</p> <p>Through the website review process, potential engagement tools will be researched with the aim of increasing engagement between council and the community as well as access to Council information.</p> <p>17/04/2024</p>	Jayne Richardson	-
75%	01/07/2023	30/06/24	→1.3.1.2 Local Township Plans - Finalise Plans and implement the activities from the Township Plans, report back to the community on progress.	<p>Chris Hughes: Council staff have completed the first reporting period of the plans. This information has been provided to those community members who provided us with their contact details and the documentation is also located on Council's website. Council staff continue to work on the actions identified within these plans as part of their day today business.</p> <p>16/04/2024</p>	Chris Hughes	-
75%	01/07/2023	30/04/24	→1.3.1.3 Arts & Cultural Strategy - Work with the community group to review the Strategy and reflect changes in an update of the document.	<p>John Brown: Ten community members have met to form an Art & Cultural committee to look at the review of the Art and Culture Strategy. The committee have some great ideas as to how we can further grow in this area but also were amazed at what already was happening in our community. The Art & Cultural committee continue to review the current strategic document as well as map out annual and any prospective events. Terms of Reference is currently with the committee under review.</p> <p>29/04/2024</p>	Chris Hughes	Leah Page

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
60%	01/07/2023	30/06/2	↳1.3.1.4 Portland Court Building - Develop the use of the former Hub 4 Health building through a co-design process with the community.	Chris Hughes: Council staff are currently seeking Expression of Interest to develop a management plan for the Hub4Health facility. We have currently received 2 applications and awaiting on a third. 18/04/2024	Chris Hughes	Leah Page
75%	01/07/2023	30/06/2	Strategy 1.4 Foster a range of community facilities and programs which strengthen the capacity, wellbeing and cultural identity of our community. : 30 to 100		John Brown	-
75%	01/07/2023	30/06/2	↳ Key Focus Area 1.4.1 Wellbeing - Support and enhance community wellbeing through shared understandings, and opportunities for people to get involved, connect, build on strengths, and feel a sense of belonging in Break O'Day.	John Brown: Activity in this KFA is very much focussed in the front end of the year with the delivery of the Wellbeing Certificate. The redesigned approach has been very successful and provides a blueprint for the future. Activities are continuing to spin out from the Wellbeing Certificate participants which importantly includes the coming together of a group of people as the Wellbeing Collaborative. 29/04/2024	John Brown	-
75%	01/07/2023	30/06/2	↳ 1.4.1.1 Wellbeing Pilot Project - Refine the project delivery approach to reflect participant feedback and support the implementation of the Break O'Day Community Wellbeing Pilot Project and related project activities.	Leah Page: Refinements are underway to prepare for the delivery of the 8-week 2024 Wellbeing Certificate starting July in St Helens and Fingal. Promotion is underway and Expressions of Interest are open. A Consultant has been contracted to co-deliver the sessions with Council. This year's programs will be hosted at the St Helens and Fingal Valley Neighbourhood Houses. 17/04/2024	Leah Page	-
75%	01/07/2023	30/06/2	↳ 1.4.1.2 Wellbeing - Partner with the community to identify, design and deliver wellbeing actions and activities.	Leah Page: The Wellbeing Collective are meeting monthly to review past activities and co-design new activities. They are also connecting with past participants to continue to support the development and implementation of their community actions. Community led projects and actions are showcased on the wellbeing website. www.wellbeingaction.org 17/04/2024	Leah Page	-

ECONOMY

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
65%	01/07/2023	30/06/23	Strategy 2.1 Develop and highlight opportunities which exist and can be realised in a manner that respects the natural environment and lifestyle of the Break O'Day area. : 30 to 100		John Brown	-
65%	01/07/2023	30/06/24	↳ Key Focus Area 2.1.1 Opportunities - Identify and realise opportunities that develop and support the Break O'Day economy in a sustainable manner.	<p>John Brown: This is a large area of activity for the year ahead. Completion of the Tourism Strategy review was a good task to complete and we have now reached the stage of bringing a consultant on board to complete the Economic Development Strategy Review. Some planned activities are linked to this review process.</p> <p>Some activities are being affected by a reliance on external parties to play a role, i.e. Visitor Information Provision (we may need to consider deleting this activity) and Bay of Fires Master Plan which we have now secured the required additional funding to undertake.</p> <p>29/04/2024</p>	John Brown	-
75%	01/07/2023	30/06/24	↳ 2.1.1.1 Opportunity Promotion - Identify platforms to promote Break O'Day as a desirable location for economic development.	<p>John Brown: The updated Investment prospectus has been uploaded to the website. Council officers continue to discuss opportunities available with RDA Tasmania.</p> <p>29/04/2024</p>	Anna Williams	-
0%	01/07/2023	30/06/24	↳ 2.1.1.3 Business Opportunities - Research and examine opportunities that could create jobs in Break O'Day (BOD).	<p>John Brown: Within the framework of the Economic Development Strategy, there will be a thorough evaluation of opportunities in Break O'Day concerning potential industries with the aim of fostering job creation.</p> <p>29/04/2024</p>	Anna Williams	Jayne Richardson
75%	01/07/2023	30/06/24	↳ 2.1.1.4 Economic Leadership - Nurture and support development of local leadership and participation in projects which support this including the Gastronomy project.	<p>Anna Williams: February business workshop was successful with 16 businesses registered and follow-up one-on-one meetings between workshop provider and business'. The consultation process during the Economic Development Strategy shall include local business and entrepreneurs acting as a mechanism for networking and collaboration of ideas to stimulate activity within the region.</p> <p>26/03/2024</p>	Anna Williams	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/07/2023	30/12/23	→2.1.1.5 Understanding Local Business - Assess the usefulness of a regular business survey regarding the needs of businesses and local economic trends and decide whether to continue.	<p>Anna Williams: It has been determined that the survey should be considered as part of a potential action of the future Economic Development Strategy. Given the ongoing stakeholder consultations within the business community pertaining to the Strategy, it is deemed advisable to capitalise on this process to delineate the potential direction, if any, for the business survey. This approach aligns with the objective of optimising our resources and ensuring efficiency in our strategic planning endeavors.</p> <p>09/01/2024</p>	Anna Williams	-
75%	01/07/2023	30/06/24	→2.1.1.6 Circular Economy - Examine opportunities to participate in projects focused on developing the Circular Economy at the regional and local level.	<p>David Jolly: The Northern Tasmanian Waste Management Partnership has prepared a draft strategic plan for 2023-2028. The plan seeks to improve waste management and resource recovery in northern Tasmania per state and national strategies and policies. The draft strategy is aligned with the Draft Tasmanian Waste and Resource Recovery Strategy 2022-2025, which sets a vision, goals, and actions for reducing waste generation, increasing resource recovery, and creating a circular economy in Tasmania. The partnership also utilises opportunities presented under the national Product Stewardship Schemes (PSS). These schemes encourage collecting and reprocessing various items, such as oil, TVs and computers, mobile phones, tyres, batteries, paint, and herbicide/pesticide containers through the drum muster program. Break O Day Council receives these materials across its six Waste Transfer Stations. The partnership aims to leverage the scheme in managing other materials, including aluminium cladding, plastic bags, clothing textiles, plastics in healthcare products, problematic single-use plastics, and photovoltaic systems. This aligns with the broader goal of promoting sustainable waste management and resource recovery.</p> <p>19/04/2024</p>	Anna Williams	David Jolly

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→2.1.1.7 Employment Barriers - Support the activities of Break O'Day Employment Connect (BODEC) Regional Jobs Hub Board which focusses on facilitating employment outcomes and addressing the barriers to employment.	<p>Erica McKinnell: BODC provides support to the activities of BODEC through the General Manager and Human Resource Coordinator participation on the BODEC Board. Operational activities focus on the core business of achieving sustainable employment matches and addressing barriers to employment.</p> <p>The inaccessibility to Childcare and Transport continue to be the main barriers to employment in Break O'Day. BODEC are a stakeholder in the State Government Free Child Care Policy implementation for 0-32 year old, with St Helens having been selected as a trial site.</p> <p>Addressing the impact of the shortage of worker accommodation is an increasing focus of Jobs Tasmania and DPAC due to the impact on the hospitality and Tourism sector.</p> <p>BODEC participated in providing a submission to the State Budget Community consultation as part of the Regional Jobs Hub network.</p> 11/04/2024	John Brown	Erica McKinnell
75%	01/07/2023	30/03/24	→2.1.1.8 Industrial Land Use Study - Complete Industrial Land Use Strategy which identifies Demand, Needs, Limitations and Opportunities for Industrial Expansion for Break O'Day Council.	<p>Deb Szekely: This body of work is not to complete a strategy. Instead this project was to commence a scoping study exercise that reviewed the existing Industrial land in the Break O'Day local government area. The scoping study would identify further work to be completed to ensure available industrial land is sufficient to meet future needs. Draft report provided to GM and DSC for consideration. Awaiting feedback.</p> 04/04/2024	Deb Szekely	Anna Williams

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→2.1.1.9 Marketing - Work with East Coast Tourism, Tourism agencies and Break O'Day Chamber of Commerce and Tourism to promote our area as a desirable tourism destination.	<p>Jayne Richardson: This will be an ongoing activity through out the Financial Year.</p> <p>This Finacial Year the Chamber of Commerce Executive Committee has changed. This is a big chnage for the Chamber and ECTT and ourselves we continue to watch the space carefully looking for opportunities to collaborate and support Chamber's activties moving forward.</p> <p>Activities in this space include:</p> <ul style="list-style-type: none"> • Regular meetings with ECTT CEO • Promotion of Business related workshops etc • Development of a Business Survey • Development of an entry for the Tiny Tourism Town with ECTT for Tassies's Top Tourism Town competition <p>17/04/2024</p>	Jayne Richardson	Anna Williams
5%	01/07/2023	30/06/24	→2.1.1.10 Visitor Information Provision - Work with East Coast Tasmania Tourism (ECTT) to complete a review of the St Helens Visitor Information Services having regard to the review initiated by the Tasmanian Government.	<p>John Brown: Officers are still waiting for this review to start as it needs to be driven by East Coast Tourism. Consideration will need to be given as to whether this activity is discontinued.</p> <p>In the meantime, Council continues to relay to ECTT the door figures of our VIC which have continued to show strong usage over the first 6 months showing how important the Centres are to the visitor economy.</p> <p>29/04/2024</p>	John Brown	Jayne Richardson
75%	01/07/2023	30/01/24	→2.1.1.11 Bay of Fires Master Plan - Support and participate in the process to develop a Master Plan for the Bay of Fires area, lobby for increased funding.	<p>Chris Hughes: As part of the East Coast Strategic Regional Partnerships the State Government has provided additional funding to continue with this project. The steering committee have met and are currently waiting on receipt of the funding to recommence this project.</p> <p>16/04/2024</p>	Chris Hughes	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
50%	01/07/2023	30/06/2	→2.1.1.2 Economic Strategy - Develop new Strategy based on the review completed in 2022 - 2023 and the process agreed by Council.	John Brown: An expression of interest (EOI) was open from 1st February until 1st March of which eight (8) submissions were received. Council officers have considered the submissions and a preferred consultant has been identified. <i>29/04/2024</i>	Anna Williams	-
100%	01/07/2023	30/12/2	→2.1.1.12 Tourism Strategy - Undertake a review of the existing Tourism Strategy for Council consideration.	John Brown: A review was provided to the September Council workshop for consideration with a recommendation to remove the Tourism Strategy as a strategic document and ensure tourism is considered within Economic Development Strategy which is being developed. <i>26/10/2023</i>	Anna Williams	-
0%	01/07/2023	30/06/2	Strategy 2.2 Provision of relevant training and skills development programs to create a workforce for the future that meets the changing needs of business. : 30 to 100		John Brown	-
8%	01/07/2023	30/06/2	Strategy 2.3 Create a positive brand which draws on the attractiveness of the area and lifestyle to entice people and businesses to live and work in Break O'Day. : 30 to 100		John Brown	-
8%	01/07/2023	30/06/2	↳ Key Focus Area 2.3.1 Brand - Understand and communicate the unique characteristics and differences of our communities and the Break O'Day area to foster a sense of pride and authenticity.	John Brown: Activity in this KFA has not progressed as planned, consideration needs to be given to the direction which needs to be followed. <i>29/04/2024</i>	John Brown	Jayne Richardson
15%	01/01/2023	30/06/2	→ 2.3.1.1 Township Brand - Engage with Township communities in order to understand the uniqueness of their communities and develop a brand identity.	Jayne Richardson: This activity has not been progressed this year as we reasses what this brand development may look like and what we are looking to achieve. <i>17/04/2024</i>	Jayne Richardson	Anna Williams
0%	01/01/2023	30/06/2	→ 2.3.1.2 Communications - Communicate individual township identities to Tourism bodies and other stakeholders.	Jayne Richardson: This item is reliant on the development of Township brands, as such this activity has not been progressed. <i>17/04/2024</i>	Jayne Richardson	Anna Williams
55%	01/07/2023	30/06/2	Strategy 2.4 Support and encourage innovation and growth in the economy through local leadership; infrastructure provision; support services and customer focused service delivery. : 30 to 100		John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
25%	01/07/2023	30/06/24	→Key Focus Area 2.4.1 Population - Monitor changes in an ageing population in order to understand and address challenges and opportunities this creates.	John Brown: As noted in previous updates, resources were focussed on the Housing activities and Economic Development Strategy review. Soon after we commenced progressing these activities the Strategic Regional Partnership for the East Coast has come along to throw a bit of a curve ball with the work that will be undertaken through this process. <i>29/04/2024</i>	John Brown	-
50%	01/07/2023	30/09/24	→2.4.1.1 Population Analysis - Complete review of information from 2021 Census with presentation to Council, stakeholders and the community.	John Brown: Initial conversations undertaken with Lisa Denny regarding updating our understanding of the BODC population. Progress was halted when the Strategic Regional Partnership MoU was signed as the SRP will include undertaking similar and potentially more detailed work. <i>29/04/2024</i>	John Brown	-
0%	01/07/2023	31/03/25	→2.4.1.2 Population Strategy - Develop Strategy to address Break O'Day Council's Ageing Population.	John Brown: Activity yet to be progressed, focus has been on broader Economic Development activities and Housing challenges. The recent signing of the Strategic regional Partnership MoU for the East Coast will impact timing to progress this activity. <i>29/04/2024</i>	John Brown	Anna Williams
85%	01/07/2023	30/06/24	→Key Focus Area 2.4.2 Housing - Develop an understanding of housing needs; advocate for and facilitate the construction of a range of housing solutions.	John Brown: The affordable housing project has now substantially progressed through the process and the resources required have been very substantial. At a more strategic level this KFA forms part of the Strategic Regional Partnership MoU for the East Coast by developing an understanding of housing needs along the coast. This also ties back to the population work which needs to occur. <i>29/04/2024</i>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/07/2023	30/06/2	→2.4.2.1 Housing Needs Assessment - Advocate for the Tasmanian Government to complete a housing needs assessment for the East Coast which feeds into developing a housing strategy.	<p>John Brown: Development of localised regional Housing Needs analysis forms part of the State Housing Strategy. The development of an East Coast Housing Needs Analysis will form part of the Strategic Regional Partnership MoU for the East Coast which was signed in early February.</p> <p>29/04/2024</p>	John Brown	Anna Williams
100%	01/07/2023	30/03/2	→2.4.2.2 State Housing Strategy - Participate in the development of the Tasmanian Government's Housing Strategy.	<p>Anna Williams: The Tasmanian Housing Strategy has been released, of which the Break O'Day Council provided a submission during the consultation stage.</p> <p>23/01/2024</p>	Anna Williams	-
75%	01/07/2023	30/03/2	→2.4.2.3 Aged Housing - Pursue investment in construction of Independent Living Units in the area.	<p>John Brown: Initial discussion has happened with CEO of Medea Park, and now the current extension project has been completed the focus can return to this opportunity.</p> <p>29/04/2024</p>	Anna Williams	-
75%	01/07/2023	30/03/2	→2.4.2.4 Council Investment - Examine and pursue opportunities for greater Council involvement in the provision of housing.	<p>John Brown: Following completion of the Public Land process with no Appeals to the disposal being received, discussions are now progressing with CentaCare Evolve on the project to finalise the Lease arrangements to Council's satisfaction.</p> <p>29/04/2024</p>	Anna Williams	-
75%	01/07/2023	30/06/2	→2.4.2.5 Public and Emergency Housing - Lobby and work with the State Government and housing providers to build new affordable housing and emergency housing.	<p>John Brown: Affordable housing projects are being pursued at Fingal with CentaCare Evolve and at St Marys with Homes Tasmania. Additional focus will come through the Strategic Regional Partnership for the East Coast.</p> <p>29/04/2024</p>	John Brown	Anna Williams

ENVIRONMENT

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
67%	01/07/2023	30/06/2	Strategy 3.1 Ensure the necessary regulations and information is in place to enable appropriate use and address inappropriate actions. : 30 to 100		John Brown	-
67%	01/07/2023	30/06/2	→ Key Focus Area 3.1.1 Appropriate Development: Encourage sensible and sustainable development through sound land use planning, building and design.	<p>John Brown: A very large area of activity with a lot of work relating to the strategic level and Policy development. The LPS coming into effect early in the year has been a highlight and involved a subsequent public exhibition and hearing process. The Strat Policy that was developed will greatly assist in controlling Strata developments. A number of items of strategic work have reached a point ready to progress as resources ant time permits.</p> <p>29/04/2024</p>	Jake Ihnen	-
75%	01/07/2023	30/06/2	→ 3.1.1.2 Regional Land Use Strategy - Actively participate in and support the review of the Northern Tasmania Regional Land Use Strategy.	<p>Jake Ihnen: Participation in the review of the Regional Land Use Strategies continues. The strategic work being undertaken, including a proposed Scamander/Beaumaris Structure Plan, will feed into this process. A report on the Scamander Beaumaris Structure Plan has been presented to a Council Workshop (October) and Council has directed Development Services to progress this work.</p> <p>The State Planning Office has progressed the review of the framework with the release of Regional Planning Framework Consultation Report – Summary of submissions. A report is presented to Council separately. At the same time or shortly after the State Government will commence the review of the existing regional land use strategies. The work we are doing will feed into this process.</p> <p>This work continue</p> <p>04/04/2024</p>	Deb Szekeley	Jake Ihnen
100%	01/07/2023	30/06/2	→ 3.1.1.3 Local Provisions Schedule (LPS) - Progress the Approval of the LPS in accordance with requirements of the Tasmanian Planning Commission, and subsequent implementation actions once approved.	<p>Jake Ihnen: The Tasmanian Planning Commission has now approved the latest's proposed amendments to the scheme. The process has now been finalised.</p> <p>04/04/2024</p>	Deb Szekeley	Jake Ihnen

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/07/2023	30/11/23	→3.1.1.4 Strata Policy - Implement a Strata Policy including Communication Strategy which provides inclusion of appropriate development controls.	<p>Deb Szekely: The Strata Policy No EP11 was approved by Council at its meeting on 21 August 2023.</p> <p>COUNCIL DECISION: 08/23.16.2.204 Moved: Clr K Chapple / Seconded: Clr K Wright Endorse the draft Strata Development Policy (Policy No EP11) which has undergone targeted consultation within the development community and legal counsel review. CARRIED UNANIMOUSLY.</p> <p>04/10/2023</p>	Deb Szekely	Jake Ihnen
50%	01/07/2023	30/04/24	→3.1.1.5 Low Density Residential Review - Review land area within the Low Density Residential Zone and quantify impact of State Planning Policy in relation to minimum lot size on supply.	<p>John Brown: No progress has occurred in the last 3 months due to a focus on other activities. In the first 6 months vacant residential land within the Low Density Residential Zone has been investigated for the St Helens area and surrounds. An overlay has been incorporated into Council mapping software showing vacant residential land in St Helens, Binalong Bay, Stieglitz, Akaroa, Beaumaris, Scamander, St Marys, Falmouth and Fingal. This will be further refined and scrutinised.</p> <p>29/04/2024</p>	Deb Szekely	Jake Ihnen
50%	01/07/2023	30/06/24	→3.1.1.6 Scamander/Beaumaris Township Structure Plans - Commence process for a detailed examination of the structure of this area to address growth which is occurring.	<p>John Brown: Only minor progress has been made with this item over the last 3 months. A report was prepared and presented to Council at its Workshop on Monday 2 October 2023. Council instructed Development Services to progress the preparation of a Project Brief to further this body of work and to discuss with the State Planning Office opportunities for funding contributions. The State Planning Office and Council staff are working towards a final brief</p> <p>29/04/2024</p>	Deb Szekely	Jake Ihnen

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
50%	01/07/2023	30/06/24	→3.1.1.7 Break O'Day Council Land Use Strategy 2015 - Review Strategy including progression of recommendations applicable to the Low Density Residential and Rural Living Zones.	<p>John Brown: Minor progress over the last 3 months with development assessment activities taking precedence. Review of the Land Use Strategy has been completed. Review of Low Density Residential land has commenced. Review of Rural Living Zone has not yet commenced as there are substantial modifications to the LPS within this zone. Any review will need to consider these zone changes 29/04/2024</p>	Deb Szekely	Jake Ihnen
50%	01/07/2023	30/06/24	→3.1.1.8 Vacant Residential Land - Complete a comprehensive review to gain an understanding of life cycle of current lots and development trends.	<p>John Brown: This project work aims to take the vacant residential land investigation one step further to understand how vacant land is being held in the municipality in order to consider the true availability of residential land in the municipality for development. Some data collection has commenced and is scheduled for further work in early 2024. 29/04/2024</p>	Deb Szekely	Jake Ihnen
50%	01/07/2023	30/06/24	→3.1.1.9 State Planning Policy - Participate in review of State Planning Policy by providing comments associated with the review of Regional Land Use Strategy (RLUS), State Planning Provisions and State Planning Policies.	<p>Jake Ihnen: Council Staff have volunteered to participate of several working groups which aim to conduct review of higher priority State Planning Policy. Council staff are also actively involved in the review of the Regional Land Use Strategy which has key linkages to Council's strategic priorities. 04/01/2024</p>	Deb Szekely	Jake Ihnen

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	↳3.1.1.1 Flood Prone Area Procedures - Work with the State Emergency Service to improve flood risk mapping for land use development and incorporate in strategy, controls and associated procedures to ensure flood-prone hazard areas are developed and used appropriately.	Polly Buchhorn: The State Emergency Service provided a briefing on flood modelling statewide completed by the Tasmanian Flood Mapping project and next steps to apply the improved flood risk information to the Tasmanian Planning Scheme (TPS). This discussion has informed interpretation of 'tolerable risk' as a benchmark in the TPS and needs for more municipal flood data on higher and future risks. Further is still planned to improve local flood risk information and strategic controls to ensure flood-prone hazard areas are developed and used appropriately through the TPS and coordinate with statewide actions. 29/04/2024	Jake Ihnen	David Jolly Deb Szekeley Polly Buchhorn
0%	01/07/2023	30/06/24	Strategy 3.2 Increase the community's awareness of the natural environment, the pressures it faces and actions we can take to sustain it and what it provides. : 30 to 100		John Brown	-
76%	01/07/2023	30/06/24	Strategy 3.3 Undertake and support activities which restore, protect and access the natural environment which enables us to care for, celebrate and enjoy it. : 30 to 100		John Brown	-
76%	01/07/2023	30/06/24	↳Key Focus Area 3.3.1 Land and Water Management - Develop and implement strategies and activities that prevent land degradation and improve water quality within our rivers, estuaries and coastal areas.	John Brown: Actions are proceeding as planned in this large area of activity. Review of the Dog Management Policy is underway and will be finalised before the end of the financial year if not early next financial year. 30/04/2024	Jake Ihnen	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	<p>→3.3.1.1 Land and Water Management Activities - Secure financial and human resources for projects to repair land, water and coastal resources and safeguard their health and productivity.</p>	<p>Polly Buchhorn: Georges Bay is better protected after an oil-spill response training day by the Environment Protection Authority was attended by marine stakeholders and emergency services. A soil health and productivity field day for George catchment is being planned with farmers and NRM North's Land program.</p> <p>Council has or is partner in a number of grant funded projects, including the completed Jubilees Trees project, the Weed Action Fund (WAF) funded Drought Weeds, serrated tussock and bridal creeper projects. And grant flood/coastal hazard risk management projects on the George River floodplain and at Scamander river mouth, worth around \$300,000.</p> <p>Opportunities for resources and capacity were explored with national funding programs for the <i>Indigenous Rangers Program, Urban Rivers and Catchments Program</i>, partnering in a <i>Saving Native Species</i> program application, <i>Forestry Industry Support Plantation Establishment</i>, and <i>Volunteer Grants 2023-24</i>.</p> <p>29/04/2024</p>	Polly Buchhorn	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own..
75%	01/07/2023	30/06/24	<p>3.3.1.2 Weed Management and Biosecurity - Undertake priority weed control on Council properties; coordinating with other land managers; providing weed and biosecurity advice, education, communication and compliance services and support.</p>	<p>Polly Buchhorn: Strategic control of Council's weeds along our roads and in townships across the municipality has continued, treating gorse, holly, broom, Spanish heath, periwinkle, blackberry, Patersons curse and herbaceous weeds such as hemlock and mullein on roadsides, at waste transfer stations, quarries, old tip sites and on parks and reserves. Some locations are Mangana Road, Fingal, St Marys, Scamander waste transfer station, Binalong Bay foreshore, Goshen, St Helens, Town Link MTB trail, Seymour and Denison Rivulet. Weed control and restoration work was undertaken with PWS for the Binalong Bay foreshore Weed Management Plan. Landholders were engaged and provided advice and support for their obligations to the control of Spanish heath, gorse and Patersons curse. We provided biosecurity and weed information to the community answering enquiries and requests and with our Weed of the Month in Council's Newsletter - including Pampas grass, 'garden escapes' and weed hygiene and prevention. <i>29/04/2024</i></p>	Polly Buchhorn	Jayne Richardson
70%	01/07/2023	30/06/24	<p>3.3.1.3 Weed Action Plan - Update and review weed priorities and strategies for Break O'Day and the community and deliver programs such as the serrated tussock control project.</p>	<p>Polly Buchhorn: Work on the Break O'Day Serrated Tussock Eradication project has continued with follow-up by landholders assisted with contractor weed control and detection dog searches in spring 2023, but a workshop on invasive grasses was not held due to lack of interest. Weed control activities for the Break O'Day Drought Weeds project have been completed. Review of the Weed Action Plan for Break O'Day continues to be delayed and likely will carry over into next financial year. <i>29/04/2024</i></p>	Polly Buchhorn	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→3.3.1.4 Cat Management - Implement local priorities with community and regional partners to achieve Responsible Cat Ownership outcomes using the Northern Tasmania Regional Cat Management Strategy.	<p>Polly Buchhorn: A successful series of cat management information sessions for the community and staff was staged with visiting experts from <i>Tassie Cat</i> and Biosecurity Tasmania and included a 'catio' display in Council's office and communications campaign.</p> <p>Reducing cat colonies found in many Break O'Day townships continues to be frustrated by a lack of regional capacity to undertake cat population management actions with Council. The cat colony problem is a regional one that the Northern Regional Cat Management working group has discussed and required collaboration and resources from the RSPCA, cat shelters and veterinary services, which have been struggling with colonies elsewhere.</p> <p>29/04/2024</p>	Polly Buchhorn	-
75%	01/07/2023	30/06/24	→3.3.1.5 Dog Management - Review Dog Management Policy collaboratively with Parks & Wildlife Service, interest groups and the community and continue implementation.	<p>Polly Buchhorn: A Draft Revised Dog Management Policy was adopted by Council for community input in April and includes several changes. These include a new dog zoning map of Declared areas based on land extents rather than lines along the coast. Submissions are expected to be considered Council and the Parks and Wildlife Service consulted on any further changes, with the new policy planned to be finalised in June.</p> <p>29/04/2024</p>	Polly Buchhorn	-
75%	01/01/2023	30/06/24	→3.3.1.6 Catchment and River Management - Identify priorities and facilitate action in catchments, including for Georges Bay, to improve water quality, rivercare, soil management and landholder involvement and action.	<p>Polly Buchhorn: Georges Bay has received some attention with the Environment Protection Authority mobilising local capacity with an oil-spill response training day and a storm related sewage spill leading to recreational water quality warnings. Council's NRM Committee has also investigated the significance and management of the Bay's remnant native oyster reefs. The Tasmanian Dairy Industry Authority (TIDA) engaged Council in management of dairy effluent, which affects our dairy farms at Pyengana in the George catchment, to better coordinate Environment Protection Authority, TIDA and local government regulatory roles.</p> <p>29/04/2024</p>	Polly Buchhorn	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
90%	01/07/2023	31/12/2	→3.3.1.7 Lower George Flood Risks - Complete Impact Assessment Project with community to identify consequences and management options for likely changes in river course over the floodplain.	<p>Polly Buchhorn: A draft final report has been produced for this project, reviewing likely 'avulsion' scenarios on the floodplain and appraising the risks they posed. It follows consultation with residents, farmers, tourism operators, and managers of the sewage treatment plant and Binalong Bay Road and the wider community on the consequences of the scenarios. The relative risks of the scenarios have been assessed, to identify priorities for risk management and mitigation actions.</p> <p>29/04/2024</p>	Polly Buchhorn	-
75%	01/07/2023	30/06/2	→3.3.1.8 Natural Resource Management Committee - Support activities of Committee to address objectives and priorities of the Environment and NRM Strategy and five (5) Year Action Plan.	<p>Polly Buchhorn: Break O'Day Council NRM Special Committee meetings were held in June, September (including a field trip to investigate issues around the Scamander River mouth) and December (exploring peri-urban deer threats and management), and March (visiting the Restore Skyline Tier project by North East Bioregion Network).</p> <p>29/04/2024</p>	Polly Buchhorn	-
75%	01/11/2023	30/04/2	→3.3.1.9 Coastal Management - Work with community and government agencies on coastal issues such as shorebird conservation and off road vehicle management.	<p>Polly Buchhorn: Collaboration through a 'shorebird working group' convened by the Parks and Wildlife Service (PWS) that includes community shorebird advocates such as North East Bioregional Network and Birdlife Tasmania, and Council and NRM North coordinated public education activities, breeding area protection and enforcement activities and off road vehicle (ORV) management over the summer. Fairy terns attempted to nest again in Break O'Day but a colony at Scamander was lost to the river. While many beach goers, ORVs and dog walkers are hearing and heeding messages about hooded plovers and other shorebirds, there are many that do not. Successful efforts by PWS to engage the ORV community during the <i>Enduro</i> event at Peron Dunes were supported in Council's Newsletter with a story on responsible off road vehicle use.</p> <p>29/04/2024</p>	Polly Buchhorn	-
65%	01/07/2023	30/06/2	Strategy 3.4 Recognise and alleviate the issues and risks to the environment from our use and the risk to us from a changing environment (for example flood and fire). : 30 to 100		John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
65%	01/07/2023	30/06/24	→ Key Focus Area 3.4.1 Climate Change - Understand, address and evaluate the challenges of climate change in Break O'Day and develop and implement mitigation strategies.	John Brown: An important area of focus this year with much of the activity in this KFA is linked to the northern region Councils project NTARC which is taking a regional approach and securing significant resources to progress activities. The Scamander River project is working through the initial steps and should increase pace in the coming months. <i>30/04/2024</i>	Jake Ihnen	Polly Buchhorn
75%	01/07/2023	30/06/24	→ 3.4.1.1 Climate Change Action Plan - Coordinate implementation of mitigation and adaptation priorities, including carbon emissions accounting, corporate risk and liability review, climate ready asset management and flood-safe land development.	Polly Buchhorn: The Program Manager for Northern Tasmanian Alliance for Resilient Councils (NTARC) is briefing Council at its May Workshop. And opportunities to support working groups addressing priorities in Council's Climate Change Action Plan are being sought. The NTARC Program Manager visited earlier in the year, working with teams within Council addressing priorities in Council's Climate Change Action Plan. These included accounting for Council carbon emissions, corporate risk and liability, climate ready asset management, natural hazard risks like flood and supporting climate action in the community and industry. <i>29/04/2024</i>	Polly Buchhorn	Jake Ihnen
35%	01/07/2023	30/06/24	→ 3.4.1.2 Scamander Coastal Hazard and Flood Management - Implement first stage of coastal adaptation and flood risk mitigation and pathways planning project with community.	Polly Buchhorn: An information session in November introduced the challenges of coastal hazards common to Australia's east coast, including Scamander, to the community. Plans for this project to address the challenges at Scamander were outlined and people were invited to participate in the project. Unfortunately the project has since remained in its early stages, with recruiting appropriate expertise still to occur, to engage the community in the coastal hazards and flood management planning and risk mitigation works. <i>29/04/2024</i>	Polly Buchhorn	David Jolly Jake Ihnen

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/10/2023	30/06/24	→3.4.1.3 Activating Break O'Day - Communicate with the community, industry and governments to raise awareness of Climate Change challenges facing everyone and the strategies, cooperation needed and shared risks.	<p>Polly Buchhorn: A regional approach to communicating on climate change is being developed with Council assisting development of a Communications Strategy for the Northern Tasmanian Alliance for Resilient Councils. This activity is also supported through a priority in Council's Climate Action Plan (3.4.1.1). Confidence in climate change information has identified as a key issue by the Council working group addressing communications to support our community and industry. Calls in the community to declare a 'climate emergency' have been addressed and the 'urgency' with climate change is an on-going issue.</p> <p>29/04/2024</p>	Polly Buchhorn	Jayne Richardson Jake Ihnen
75%	01/07/2023	30/06/24	→3.4.1.4 Responding to Climate Change - Participate in the Northern Councils Climate Change Action Partnership to develop local priorities and opportunities for climate change mitigation and adaptation projects locally and regionally.	<p>Polly Buchhorn: Recent Council involvement with the Northern Tasmanian Alliance for Resilient Councils (NTARC) and its Program Manager has focussed on an opportunity with the Tasmanian Government and its Climate Action Plan, to co-design a \$0.5M <i>Local Government Climate Capability Program</i>, being hosted by the Local Government Association of Tasmania. Council provided input at an initial design workshop and is represented on the Working group to continue the co-design work, to ensure it serves Council and the northern regional councils climate action partnership well.</p> <p>Council hosted for east coast councils and partners NTARC workshops on coastal hazard management strategy for local government and another statewide project on community climate change health priorities for councils. Council contributed to the Tasmanian Government's Tasmanian Climate Change Risk Assessment at a northern workshop.</p> <p>29/04/2024</p>	Polly Buchhorn	-

INFRASTRUCTURE

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
69%	01/07/2023	31/07/23	Strategy 4.1 Be proactive infrastructure managers by anticipating and responding to the growing and changing needs of the community and the area. : 30 to 100		John Brown	-
69%	01/07/2023	30/06/24	↳ Key Focus Area 4.1.1 Community Facilities: Provide community facilities that encourage participation and supports the lifestyle of residents and growing visitor numbers.	<p>John Brown: Progress in this area has been slower than anticipated which is not unusual where projects of a strategic nature are involved. Development of the St Helens - Binalong Bay Liveability Strategy through the East Coast Strategic Regional Partnership will slow progress with the strategically focussed projects in this KFA.</p> <p>It is very likely that progress with the Georges Bay Activation Strategy and St Helens Foreshore Activation Master Plan will continue into next year.</p> <p>29/04/2024</p>	David Jolly	-
75%	01/07/2023	26/04/24	↳ 4.1.1.1 St Helens Sports Complex Master Plan - Engage a landscape architect to design connectivity between all users identifying what amenities are required to service this area and to address vegetation management.	<p>Chris Hughes: Council staff are continuing to refine the Brief in readiness when work commences on the project. The project will be built into the East Coast Strategic Partnership project - St Helens & Binalong Bay Liveability Strategy and staff are currently waiting on advice from the relevant State Government Department.</p> <p>16/04/2024</p>	Chris Hughes	David Jolly Jake Ihnen
50%	01/07/2023	30/06/24	↳ 4.1.1.2 Georges Bay Activation Strategy - Commence implementation of the Strategy in line with identified priorities.	<p>Chris Hughes: The project will be built into the East Coast Strategic Partnership project - St Helens & Binalong Bay Liveability Strategy and staff are currently waiting on advice from the relevant State Government Department.</p> <p>16/04/2024</p>	Chris Hughes	David Jolly Jake Ihnen

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/09/2023	30/06/24	→ 4.1.1.3 St Helens Foreshore Activation Plan - Complete a review of existing St Helens Foreshore Master Plans and consolidate taking into account the outcome of the Georges Bay Activation Strategy.	David Jolly: A project brief (yet to be approved) has been drafted to develop the St Helens Foreshore Activation Plan for the years 2023-2024. The aim of this plan is to consolidate existing plans and identify opportunities to activate and enhance the foreshore area. This updated plan, developed in consultation with stakeholders and the community, will provide a clear direction for the future development of the St Helens foreshore with a 10-year planning horizon. It will align with the community's needs and expectations and identify potential funding requirements and sources. The scope of work includes an assessment of the current infrastructure, facilities, amenities, and user groups in the area. Additionally, it will review the economic, social, environmental, and cultural considerations that should inform the planning process. The plan will consolidate the 2014 St Helens Foreshore Master Plan with the currently built infrastructure. It will also incorporate recommendations and findings of the previously completed 2023 Georges Bay Activation Strategy related to the St Helens Foreshore and the feasibility of implementation. <i>19/04/2024</i>	David Jolly	Chris Hughes
75%	01/07/2023	30/06/24	→ 4.1.1.4 Black Summer Bushfire Recovery (BSBR) Program: New Community Shed, Fingal - Undertake procurement processes and complete construction.	Jake Ihnen: The project is expected to be completed within budget. The project completion date has been moved out from July 2024 to September 2024 due to delays in engineering and power connection requirements. <i>04/04/2024</i>	Jake Ihnen	-
75%	01/07/2023	30/06/24	Strategy 4.2 Work with stakeholders to ensure the community can access the infrastructure necessary to maintain their lifestyle. : 30 to 100		John Brown	-
75%	01/07/2023	30/06/24	→ Key Focus Area 4.2, 1 Towns: Create townships that are vibrant and welcoming through improvements to infrastructure such as streetscapes, parking, safety and signage.	John Brown: Progress in this KFA has kicked along in the last 3 months. Completion of the St Helens Parking Strategy is going to go into a holding pattern pending progress with the St Helens - Binalong Bay Liveability Strategy. <i>29/04/2024</i>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/10/2023	30/11/2	→4.2.1.1 St Helens Streetscape - Undertake construction of the next stage of the St Helens Streetscape Project, the upgrade of The Esplanade / Cecilia Street road junction.	David Jolly: Completed - August 2023 26/04/2024	David Jolly	-
75%	01/07/2023	31/12/2	→4.2.1.2 Streetscape Design - Develop a streetscape design and costing for the northern end of Cecilia Street, St Helens.	David Jolly: A draft concept for the streetscape has been drafted and is now undergoing review by the Councils management team. Following this, it will be presented to the Councillor Workshop (May 2024). 15/04/2024	David Jolly	-
75%	01/07/2023	31/03/2	→4.2.1.3 St Marys Parking Strategy - Develop a car parking strategy for St Marys providing a long term plan for off-street parking.	David Jolly: During the February Councillor Workshop, a report was presented to the councillors regarding the development of a parking strategy for St Marys. The report provided information and an opportunity for discussion. The councillors have given their feedback on the report, which is currently being further considered. The report outlined potential parking opportunities for the area, after consulting with local business owners. The parking strategy is expected to be finalized by the end of June 2024. 19/04/2024	David Jolly	-
50%	01/07/2023	31/03/2	→4.2.1.4 St Helens Parking Strategy - Develop a car parking strategy for St Helens providing a long term plan for off-street parking.	David Jolly: A draft strategy consultancy brief (yet to be approved) has been prepared to outline the current state of off-street parking and identify opportunities for additional development. The Council considers the development of this strategy to be of high importance, as the town experiences high demand for both on-street and off-street parking during peak seasonal holiday periods. The aim is to create a long-term strategy for off-street parking, extending beyond ten years. This strategy will help the Council balance parking supply and demand and make well-informed decisions regarding infrastructure investment. Furthermore, this strategy will be the foundation for developing policies and guidelines to ensure greater certainty and consistency in managing parking issues. 19/04/2024	David Jolly	-
65%	01/07/2023	30/06/2	Strategy 4.3 Develop and maintain infrastructure assets in line with affordable long-term strategies. : 30 to 100		John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
66%	01/07/2023	30/06/2	→Key Focus Area 4.3.3 Recreational Facilities: Support an outdoor, active and healthy lifestyle for residents and visitors through a range of recreational facilities including walking trails, bike trails and other identified infrastructure.	John Brown: A large area of focus with progress being variable depending on timing of the activity. Critically progress is being made with the Flagstaff Pumptrack which now has a contractor engaged and the Binalong to St Helens pathway project costing review being completed. <i>29/04/2024</i>	John Brown	-
100%	01/07/2023	31/10/2	→4.3.3.1 St Helens to Binalong Bay Link - Update project cost estimates completing the project to a shovel ready stage and pursue funding opportunities to enable construction.	David Jolly: Project costs updated and work-shopped with Councillors. <i>26/04/2024</i>	David Jolly	-
100%	01/07/2023	30/06/2	→4.3.3.2 St Helens MTB Network - Work with The Collective and key stakeholders to examine opportunities to evolve the network to enhance its attractiveness.	Raoul Harper: A new Board has been appointed. <i>29/04/2024</i>	Raoul Harper	-
50%	01/07/2023	30/04/2	→4.3.3.3 St Helens MTB Flagstaff Pump Track - Undertake design and construct a pump track at the Flagstaff Trailhead.	Jayne Richardson: World Trail have now been officially contracted to design and build the Flagstaff Pumptrack. To date we are still waiting on a final design and all that has been completed is some site clearance. Raoul Harper has been in contact with the Project Lead to express his concern that this project is not progressing as per the timeline in their contract. <i>17/04/2024</i>	Jayne Richardson	Raoul Harper
75%	01/07/2023	30/06/2	→4.3.3.4 Black Summer Bushfire Recovery (BSBR) Program: St Marys Recreation & Evacuation Building - Undertake procurement process and complete construction.	Jake Ihnen: The project is expected to be completed within budget however several components of the project removed from the original project scope will be considered in to 2024/2025 Capital Works program. The project completion date has been moved out from July 2024 to September 2024 and potentially further extended should the scope of works change. <i>04/04/2024</i>	Jake Ihnen	-
40%	01/07/2023	30/06/2	→4.3.3.5 Recreational Trails Strategy - Commence implementation of the outcomes of the Strategy including seeking external grant funding to commence activities listed in the Recreational Trails Strategy identified as a high priority.	Chris Hughes: Projects identified within the Recreational Trails strategy require external funding. <i>16/04/2024</i>	Chris Hughes	Jayne Richardson

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/08/2023	30/06/24	→4.3.3.6 Aquatic Facility - Develop a feasibility analysis of the potential project including community engagement and a review of the options for the establishment of a centre incorporating a swimming pool and hydratherapy pool	John Brown: A Consultants Brief has been finalised with the Committee and reviewed by Council. Process to engage the consultant will commence in early April. <i>29/04/2024</i>	Raoul Harper	-
25%	01/07/2023	31/12/24	→4.3.3.7 St Helens Pump Track - Complete engagement process for the siting and design of a pump track in St Helens, progress with design and construction.	John Brown: The project remains on hold pending the Foreshore Masterplan review process. <i>29/04/2024</i>	Raoul Harper	Jayne Richardson
59%	01/07/2023	30/06/24	→Key Focus Area 4.3.1 Roads and Streets: Develop a well-maintained road network that recognises the changing demands and requirements of residents and visitors.	John Brown: The focus on the St Marys Pass alternative route has been an important area of attention as Council lobbies for this replacement at the State and Federal level. The Transport Master Plan updating has just commenced due to resource constraints. <i>29/04/2024</i>	John Brown	-
75%	01/07/2023	30/06/24	→4.3.1.1 State Road Network - Pursue upgrades to State Government road infrastructure assets (Tasman Highway, Esk Main Road & Binalong Bay Road) to improve safety and reliability.	David Jolly: In August of 2023, the Department of State Growth advised they had received the necessary funding to conduct a feasibility study for St Marys Pass. The Department has prepared a consultancy project brief, which the Council Officers have reviewed and provided feedback. It's important to note that this information was shared after the Council Officers met with Department Officials in March 2023, during which the Council's Project Engineer presented a proposed greenfield route. The feasibility study will examine several route options, including existing State and Council Roads and greenfield alignments. The Council expects to receive the Department's draft and final feasibility reports by mid-2024. <i>19/04/2024</i>	David Jolly	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/02/2023	30/04/2	→4.3.1.2 Blackspot Projects - Complete funded project at Circassian Street / Medea Street, St Helens, prepare submissions for funding where opportunities exist.	David Jolly: The project, fully funded under the Australian Government Black Spot Program, will commence in the April - June quarter of 2024. Originally planned to begin in February 2024, works were rescheduled to the last quarter of the 2034-2024 financial year to align activity with the Georges Bay Esplanade/Cecilia Street junction upgrade and create contractor efficiencies. <i>19/04/2024</i>	David Jolly	-
10%	01/07/2023	30/04/2	→4.3.1.3 Transport Master Plan - Update the Transport Master Plan 2013-2018.	David Jolly: The review of the Transport Master Plan has started. <i>19/04/2024</i>	David Jolly	-
75%	01/09/2023	30/06/2	→4.3.1.4 Road Asset Management Plan - Update the Plan based on new condition data and information.	David Jolly: The update of the Road asset management plan is in progress. The completed tasks YTD are the road register update and the collection of new condition monitoring data for the Council's sealed road network, which has been uploaded into MapInfo. This data informs the 2024-2025 capital road works program. An external party will address road asset revaluation in the April-June quarter in preparation for the end-of-financial year reporting. Once the revaluation exercise is completed, the asset management plan will be updated. <i>19/04/2024</i>	David Jolly	Raoul Harper
71%	01/07/2023	30/06/2	→Key Focus Area 4.3.2 Waste Management - Provide access to affordable services and facilities that foster a circular economy approach to Waste Management.	John Brown: A substantial area of focus for Council with a number of activities being of importance to progress, Scamander Waste Compactor replacement and Scamander Inert Waste Landfill which are progressing solidly. The Waste Management Strategy is linked to the completion of the Regional Waste strategy which has been delayed due to challenges with the consultancy. <i>29/04/2024</i>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→4.3.2.1 Waste Education - Undertake communication activities that foster the principles of Reduce, Reuse and Recycle.	<p>Jayne Richardson: This is an ongoing activity.</p> <p>Communications in this space to date include continued awareness about our single use plastics policy when groups hire council facilities.</p> <p>This year we launched the Week In The Life Of Council (WITLOC) which included taking the student participants to the St Marys Waste Transfer station where they learned what happens to our waste.</p> <p>Just before the Christmas New Year break - Council ran a social media campaign focussing on the increase of waste at this time of year and shared tips on what to do with various waste items. In total we ran five posts between 21/11/2023 and 18/12/2023.</p> <p>We have also run some Waste related articles in the Council Newsletter including:</p> <p>November - December 2023- Article on Waste Truck Safety</p> <p>October - Article on the Single Use Plastics Policy</p> <p>September - Recycling Reminder pointing to the A-Z of recyclables listed on our website as well as promoting the Recycle Coach App.</p> <p>We have also implemented a Communications Plan concerning the 2025 waste and recycling calendars which will now be included with Rates Notices.</p> <p>When we send out our Rates Notices this year we plan to send them with some additional Recycling information if possible.</p> <p><i>17/04/2024</i></p>	Jayne Richardson	David Jolly

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
90%	01/07/2023	31/03/24	→4.3.2.2 Re-Use and Recycling Options – Investigate the feasibility and cost effectiveness to recover bulk rubble and clean materials and re-use in civil construction activity.	<p>David Jolly: The St Helens Waste Transfer Station accepts concrete rubble and clean fill. Concrete is stockpiled for future crushing and screening for reuse as pavement material. Given the small quantity of material received in any fiscal period, a crushing campaign is anticipated to occur once every five to seven years. Clean fill can be economically screened for reuse, provided it meets the quality attributes necessary to classify it as recovered material. Demand for reprocessed material remains unknown at this stage—report to be prepared for the Council in the April-June quarter.</p> <p>19/04/2024</p>	David Jolly	-
75%	01/07/2023	30/06/24	→4.3.2.3 Northern Tasmania Waste Management Group - Participate at a regional level to develop and implement the Northern Tasmanian Waste Management Group five (5) year strategic plan.	<p>David Jolly: The Manager of Infrastructure and Development Services (MIDS) has contributed to developing the regional plan under NRM's management by attending workshops and reviewing proposed objectives, goals, and actions. The current draft of the regional plan is built upon five priority areas: Resource Management, Regional Planning, Circularity, Partnerships, and Education. When finalised, regional actions will cascade into individual Council strategies. NRM has experienced delays in plan delivery earlier in the year because of consultancy availability. The strategic plan is expected to be finalised in the April-June quarter, pending review by the Regional General Managers.</p> <p>19/04/2024</p>	John Brown	David Jolly
75%	01/07/2023	30/06/24	→4.3.2.4 State Waste Action Plan – Participate at a regional level to progress resource recovery initiatives that support and drive a Circular Economy.	<p>David Jolly: The Northern Regional Waste Management Partnership new five-year strategy is currently under development with a strong focus on circular economy development and product stewardship. Council currently utilised the product stewardship program to for e-waste, paint buy-back and waste oil. We are assessing the collection process and cost of placing small battery collection bins at each WTS. The Drum Muster Program for the collection of farm chemical containers is active at the Scamander WTS.</p> <p>15/04/2024</p>	David Jolly	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/04/2023	30/06/2	→4.3.2.5 Scamander Inert Waste Landfill - Complete development of the Scamander Waste Transfer Station as an Inert Landfill Site and commence operations.	David Jolly: GHD has been engaged in writing an engineering design specification aligned with EPA permit conditions for developing the Scamander site as an inert landfill. The council will tender for design services in the April-June quarter. <i>19/04/2024</i>	David Jolly	-
75%	01/07/2023	30/06/2	→4.3.2.6 Container Deposit Scheme - Partner with State Government endorsed CSR Network operators for the establishment of a receiving site at St Helens.	David Jolly: The Tasmanian Government has announced it will deliver a Container Refund Scheme in 2024, an initiative to increase recycling, reduce landfills and reward Tasmanians for participating. The council has yet to receive advice on how the scheme would operate in the BoD municipality. <i>15/04/2024</i>	David Jolly	-
75%	01/07/2023	31/03/2	→4.3.2.7 Scamander Waste Compactor - Prepare a funding submission for the replacement of the Scamander WTS waste compactor in 2024 / 2025.	David Jolly: The compactor located on-site, owned, and maintained by Southern Waste Solutions, is nearing the end of its operational lifespan. The compactor plays a critical role in compacting waste for efficient transportation to the Copping landfill. The Council has conducted NPV modelling to explore various options available and is currently reviewing them with Council management before presenting them to Councillors for further discussion and prior to preparing a funding submission. <i>19/04/2024</i>	David Jolly	-
25%	01/07/2023	31/05/2	→4.3.2.8 Waste Management Strategy - Develop a Waste Management Strategy to guide Council's operations and overall direction including infrastructure, service delivery and circular economy approach.	David Jolly: Creating a strategy for managing municipal waste requires, in part, the completion of the "Northern Tasmanian Waste Management Partnership Strategic Plan 2023-2028" under the management of NRM. This plan is now drafted (pending approval) and is aligned with the Tasmanian Waste and Resource Recovery Strategy 2022-2025. The work on the waste management strategy for BoDC will begin in the April to June quarter. <i>19/04/2024</i>	David Jolly	-

SERVICES

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
0%	01/07/2023	01/07/2030	Strategy 5.1 Improve accessibility to a range of quality services and programs by advocating and pursuing for local delivery. : 30 to 100		John Brown	-
75%	01/07/2023	30/06/2	→ Key Focus Area 5.1.1 Youth - Understand the needs of Break O'Day young people to better support and advocate for them.	<p>John Brown: Good solid progress has been occurring in this area through working with other stakeholders and the community. Flexibility in approach has been needed due to other activities and processes happening in the community which Council staff are participating in but do not have any degree of control.</p> <p>29/04/2024</p>	Chris Hughes	-
75%	01/07/2023	30/06/2	→ 5.1.1.1 YCNECT & Council - Establish a youth voice to Council, learning the functions of Local Government and how to influence Council decisions. Work in partnership with YCNECT and support youth network meetings in Break O'Day.	<p>Leah Page: Council has been working closely with the Youth Networks to support activities and plan for the future of youth support. Council co-facilitated a Youth Collective planning meeting. The development of a Youth Voice for Council through the Collective is on the agenda for further discussion at the next meeting.</p> <p>Council supported the delivery of the 2024 Youth Week Event in April. Young people designed and led a Glow Party in St Helens for 12-16 year olds, attended by 35 young people.</p> <p>Council continue to bring youth stakeholders together with health, wellbeing and social service stakeholders at quarterly Health and Social Service Network meetings.</p> <p>17/04/2024</p>	Leah Page	Jenna Barr
75%	01/07/2023	30/05/2	→ 5.1.1.2 Youth Strategy - Co-Design a Youth Strategy with the community for Break O'Day.	<p>Leah Page: A draft youth commitment statement has been shared with youth stakeholders for input and feedback.</p> <p>17/04/2024</p>	Chris Hughes	Leah Page

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/2	→5.1.1.3 THRIVE - Work with the community to reform THRIVE to deliver activities which benefit the community.	Chris Hughes: Unfortunately there have been no further meetings of the THRIVE group. The St Helens Neighbourhood House who have in the past hosted this group are currently working through a small restructure. <i>16/04/2024</i>	Chris Hughes	Leah Page
75%	01/07/2023	30/06/2	→Key Focus Area 5.1.2 Health and Mental Health - Improve health and mental health outcomes by ensuring programs reflect community needs and are accessible and inclusive.	John Brown: The reinvigoration of the Health Service Provider network continues to be a standout activity which is greatly appreciated by stakeholders and service providers. Partnering with other organisations around mental health activities is important to our community and provides access to resources, <i>29/04/2024</i>	John Brown	-
75%	01/07/2023	26/04/2	→5.1.2.1 Local Services - Strengthen relations with Royal Flying Doctor Service (RFDS) to ensure the number of services to be delivered within our community continues to grow.	John Brown: Council staff continue to engage with Royal Flying Doctors staff and their workers who are delivering the service to our community to ensure that services are continuing to be delivered within our community and where possible partner with them at events for the community. <i>29/04/2024</i>	Chris Hughes	-
75%	01/07/2023	30/06/2	→5.1.2.2 Mental Health - Participate in networks and activities to advocate for, and support delivery of, mental health initiatives and outcomes for our community.	Leah Page: Council continues to participate in Mental Health Network meetings and support activities. Including the Live4Life Partnership Group, the Mental Health Professionals Network, and the Suicide Prevention Network. Council facilitates the Health and Social Services Network that meets quarterly followed by an e-news. <i>17/04/2024</i>	Leah Page	Chris Hughes
75%	01/07/2023	30/06/2	→5.1.2.3 Leadership and Advocacy - Provide local leadership, advocacy and connection for service providers and community on health, mental health and wellbeing to ensure provision of services reflects community needs.	Leah Page: The Health and Social Services Network continues to meet quarterly and then receives an electronic newsletter. This network is providing connection and identifying health, social service and wellbeing needs, gaps and opportunities. New members continue to join. The Network currently represents more than 50 entities and has over 110 members. <i>17/04/2024</i>	Chris Hughes	Leah Page Jenna Barr

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
0%	01/07/2020	01/07/2020	Strategy 5.2 Work collaboratively to ensure services and service providers are coordinated and meeting the actual and changing needs of the community. : 30 to 100		John Brown	-
75%	01/07/2020	30/06/2020	→ Key Focus Area 5.2.1 Education Skills and Training - Improve employment pathways and outcomes and greater personal development through delivery of programs locally which meet the needs of Industry and the community.	John Brown: Activity in this area is primarily linked to BODEC though Council has played a key role through the delivery of the WITLOC program. The investigation of a Study Hub concept is an increasing focus in a few different areas and features in the Strategic Regional Partnership MoU. <i>29/04/2024</i>	John Brown	-
75%	01/07/2020	30/06/2020	→ 5.2.1.1 Skills Delivery - Work with Break O'Day Employment Connect (BODEC) in relation to the delivery of skills training needed to support job seekers and industry.	John Brown: In the first quarter Break O'Day Employment Connect (BODEC) facilitated a Work & Training information session in conjunction with Council's Environmental Health Officer, promoting the new training requirements for Food Safety Supervision to local food businesses. Working in conjunction with the St Marys District High School, BODEC and AreaConnect, Council staff designed and delivered the Week in the Life of Council program which was an outstanding success. The BODEC team have also been working hard in supporting training organisations with delivering industry specific training in Break O'Day. The development of a Study Hub is increasingly becoming a conversation within the community and key organisations. The Strategic regional partnership includes resources to investigate the need and design options for s Study Hub. <i>29/04/2024</i>	John Brown	Erica McKinnell
75%	01/07/2020	30/06/2020	→ 5.2.1.2 Trade Training Centre - Work with stakeholders and local High Schools to establish a range of Vocational Education & Training (VET) programs and other training delivery in line with the intended purposes of this Centre.	John Brown: Work with the Trade Training Centre has been limited to connection through BODEC. A larger conversation is likely relating to a Study Hub concept which will incorporate the TTC activities. <i>29/04/2024</i>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
62%	01/07/2023	30/06/24	→Key Focus Area 5.2.2 Access and Inclusion - Foster a culture of inclusion within our community by facilitating equitable access to opportunities, information and services.	John Brown: The key activity in this KFA is the development of a Reconciliation Action Plan which was intended to commence early in 2024, challenges have been experienced getting this process to progress. Other activities are occurring as planned. <i>29/04/2024</i>	John Brown	-
75%	01/07/2023	30/06/24	→5.2.2.1 Foster Opportunities - Provide leadership and work in partnership with community and service providers to create inclusive and equitable opportunities for everyone to feel valued and contribute meaningfully to their community.	Leah Page: The Health and Social Services Network quarterly meetings and e-news continue to create spaces and opportunities for community supporters and service providers to be seen and feel valued. Council is supporting volunteers and volunteer groups in our community to create film clips about their volunteering to celebrate their efforts and showcase that volunteering has something for everyone in Break O'Day. Films will be screened during national Volunteer Week. Council continues to support the development of programs and activities in our community, by our community, as capacity allows. <i>17/04/2024</i>	Chris Hughes	Leah Page Jenna Barr
75%	01/07/2023	30/06/24	→5.2.2.2 Equitable Access - Advocate for, support, and facilitate to improve access to services, information and opportunities.	Chris Hughes: Council continues to advocate for accessible, inclusive opportunities. Council's Access and Inclusion committee are working on their draft strategy and ensuring that access and inclusion are identified within Council's Strategic documents <i>18/04/2024</i>	Chris Hughes	Leah Page Jenna Barr
35%	01/07/2023	30/06/24	→5.2.2.3 Reconciliation Action Plan - Work with Reconciliation Tasmania to develop a Local Reconciliation Action Plan for Break O'Day.	Chris Hughes: Council staff have finally made contact with Reconciliation Tasmania and a commencement date for the project has now been set in mid May, 2024. <i>16/04/2024</i>	Chris Hughes	Leah Page Jenna Barr
0%	01/07/2020	01/07/24	Strategy 5.3 Ensure Council services support the betterment of the community while balancing statutory requirements with community and customer needs. : 30 to 100		John Brown	-

2023 – 2024 CORPORATE PLANNING ACTIVITIES PLAN

FINANCIAL ACCOUNTABILITY

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
65%	01/07/2023	30/06/2	Financial Management		Raoul Harper	-
75%	01/07/2023	30/06/2	→ Audit Panel - Meetings facilitated in accordance with legislative requirements, responding to all recommendations of the Panel.	Raoul Harper: The May Audit Panel meeting is complete. <i>25/03/2024</i>	Raoul Harper	-
76%	01/02/2023	30/04/2	→ Long Term Financial Plan (LTFP) - Refine the Long Term Financial Plan (LTFP) and the four (4) year Capital Works & Projects Budget.	Raoul Harper: Data continues to be refined and collected to inform the development of the 4 year capital works program. This component of the action will carry over to next FY given the work being undertaken relating to asset management systems and processes. The LTFP is fit for purpose at this stage. As systems enhancements come online, integration of asset and financial management systems will be fully realised. <i>29/04/2024</i>	Raoul Harper	David Jolly
25%	01/07/2023	30/06/2	→ Internal Audit - System audits scheduled are completed, recorded, reported and implemented for Cyber Security, Risk Management and IT.	Raoul Harper: A consultant has been appointed to complete the Risk Management review and staff are actively engaged in this process. <i>29/04/2024</i>	Raoul Harper	Angela Matthews
50%	01/07/2023	30/06/2	→ Contracts and Service Level Agreements - Review existing contractual arrangements and establish where necessary Contracts and Service Level Agreements for all key contractors including Financial and IT Services.	Raoul Harper: SLA for Financial Services is nearing completion. SLA for Asset Management Services is being negotiated. IT Services SLA is still under review and as yet incomplete. <i>29/04/2024</i>	Angela Matthews	Raoul Harper
100%	01/07/2023	31/10/2	→ Community Grants Program - Undertake a review of the Community Grants Program and Guidelines.	Raoul Harper: Review complete. <i>02/10/2023</i>	Chris Hughes	Raoul Harper

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
66%	01/07/2023	30/06/24	↳ Depreciable Lives - Undertake a review of depreciable lives for all assets and report as required to Audit Panel and General Manager.	Raoul Harper: A consultant has been engaged who will provide asset revaluations by the EOFY. The processes underway in asset management and financial management system refinement will provide expert advice and ongoing updates as required. <i>29/04/2024</i>	Angela Matthews	Raoul Harper
68%	01/07/2023	31/07/24	Financial Sustainability		Raoul Harper	-
9%	01/07/2023	30/06/24	↳ Grant Funding- Secure grant funding through competitive processes totaling \$250,000 which assists Council to achieve its identified priorities with an overall success rate of 75%.	Angela Matthews: Grant funding secured for the 2023 - 2024 financial year to date is as follows: <ul style="list-style-type: none"> • Mental Health Week - \$1,800 • Learner Driver Mentor Program - \$19,640 <i>23/01/2024</i>	Angela Matthews	-
100%	01/07/2023	30/11/24	↳ Revenue Generation - Identify opportunities to generate alternative revenue sources and secure a better return on the Cash holdings of Council.	Raoul Harper: Council's cash investment approach has continued to generate high returns. This strategy will remain in place for the remainder of the year. <i>23/01/2024</i>	Raoul Harper	-
0%	01/07/2023	30/06/24	↳ Value for Money Reviews - Undertake reviews of operational activities to identify revenue opportunities, cost savings of \$40,000.	Raoul Harper: Value for money reviews are discussed at each management meeting. <i>23/01/2024</i>	Raoul Harper	-
100%	01/01/2023	31/03/24	↳ Urban Stormwater Charge - Undertake modelling and report to Council on the introduction of an urban stormwater charge.	Raoul Harper: Management have discussed and reviewed the data available and believe it is prudent to hold this abeyance until such time as the asset management system can be finalised. The item is considered complete for this Annual Plan and will be included in next years plan for further consideration. <i>05/03/2024</i>	Raoul Harper	-
100%	10/01/2023	31/03/24	↳ Rates and Charges - Undertake a detailed review of the Rates and Charges Policy.	Raoul Harper: The policy has now been reviewed and no changes/ revisions are proposed. <i>05/03/2024</i>	Raoul Harper	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/07/2023	30/11/23	<p>→ Waste Transfer Station (WTS) Operational Analysis - Undertake an analysis of the operation of Council's WTS including costs and extent of cost recovery.</p>	<p>David Jolly: An analysis of the operation of Council WTS has been conducted. This analysis is based on the review of operating costs for FY 2022-2023 and YTD 2023-2024, along with known strategic factors. The findings from this analysis have been used to guide the 2024-2025 waste operational budget. Moreover, the study has identified some opportunities to realise cost savings. A report is being drafted to present this information to the Councillors for their information and discussion. 19/04/2024</p>	David Jolly	-

HUMAN RESOURCES / TRAINING/ WORK HEALTH & SAFETY

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	Elected Members		John Brown	-
75%	01/07/2023	30/06/24	→ Professional Development - Facilitate participation of Councillors in Professional Development through the program being developed by the Local Government Division and the development of a training plan for individual Councillors.	<p>John Brown: General Manager participates in the working group developing the Councillor Learning and Development Framework. Councillors are being encouraged to complete the Learning Packages as they are released and about 55% of available Packages have been completed. A group training session was held for Councillors following the February workshop. 3 Councillors have completed all 3 available Learning Packages</p> <p>Policy in relation to Councillor Professional Development was adopted by Council at the February Council meeting following consideration by the Audit Panel in December.</p> <p>29/04/2024</p>	John Brown	Molli Brown
88%	01/07/2023	31/07/24	Council Advocacy		John Brown	-
100%	01/07/2023	31/12/24	→ State Budget - Provide a submission to the 2024 - 2025 State Budget community consultation process advocating for local priorities.	<p>John Brown: Priorities for the 2024-25 have been developed and finalised with Council. Submission lodged with Treasury.</p> <p>05/01/2024</p>	John Brown	-
75%	01/07/2023	30/06/24	→ Federal and State Elections - Identify and develop list of projects which will be lobbied for in forthcoming election campaigns.	<p>John Brown: State Election priorities have been developed and were considered by Council at the October Council meeting. Lobbying document was prepared and used extensively during the State election campaign. Federal Election priorities are being developed into a draft form for Council consideration</p> <p>29/04/2024</p>	John Brown	-
88%	01/07/2023	30/06/24	Wellbeing Program		Leah Page	-
100%	01/07/2023	30/06/24	→ Workplace Wellbeing - Finalise and implement a Mental Health and Wellbeing Plan for Council staff that creates a mentally safe workplace.	<p>Leah Page: Council's Mental Health and Wellbeing Plan has been adopted.</p> <p>23/10/2023</p>	Leah Page	Erica McKinnell Simone Ewald-Rist

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	→Employee Wellbeing - Consult with workers to identify and implement actions to support wellbeing and a mentally safe workplace in accordance with the Mental Health and Wellbeing Plan and the People Matter Survey.	Leah Page: Wellbeing Wednesday emails are being sent to all staff and councillors each Wednesday. Feedback, ideas and issues from staff about mental health and psychosocial safety in the workplace can be heard at monthly staff Workplace Health and Safety Meetings. 17/04/2024	Leah Page	Erica McKinnell Simone Ewald-Rist
75%	01/07/2023	30/06/24	Workforce Development		John Brown	-
75%	01/07/2023	30/06/24	→Employee Development - Develop and implement departmental programs that support employee development through the people matter survey process.	John Brown: During the 2023/2024 financial year the following training programs have been delivered or scheduled: <ul style="list-style-type: none"> • Communication and Conflict workshop with Caroline Dean • Cyber Security - TasTafe • Influential Leadership - SCALA • Mental Health First Aid 29/04/2024	Erica McKinnell	-
75%	01/07/2023	30/06/24	→Review Processes - Develop and implement an Employee Review & Development system for Council's workforce.	John Brown: Employee Review and Development Plan template has been drafted and is currently being tested, prior to implementation. Refinement and simplification is being developed for the Works teams. 29/04/2024	Erica McKinnell	-
75%	01/07/2023	31/12/24	→Psychosocial Safety - Develop and build our approach within the workplace responding to this change to Work Health and Safety (WHS).	John Brown: Current advice is Psychosocial risk factors and mitigation are to be integrated in to current WHS forms and procedures for physical injuries. Mental Health and Wellbeing Plan developed for the organisation and implementation is underway. 29/04/2024	Erica McKinnell	-

CORPORATE RISK

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/24	Risk Management/Work Health & Safety		Raoul Harper	-
75%	01/07/2023	30/06/24	→ Risk Register Review - Review risk register twice a year for high risks, annually for all others.	Simone Ewald-Rist: 13 operational risks/goals by various owners will be reviewed by members of the WHS/RM Committee over the next 6 months. <i>16/04/2024</i>	Simone Ewald-Rist	-
75%	01/07/2023	30/06/24	→ Workplace Safety - Ensure that Risk Management processes identify and manage psychological risk.	Simone Ewald-Rist: Managers and coordinators identify and manage psychological risks at work monthly. They accomplish this through talks with workers, risk assessments, surveys, and feedback mechanisms. Once identified, appropriate measures are taken to mitigate these risks. Council is updating policies and procedures to promote a positive work culture that values employee wellbeing. This will create a safe and healthy environment where employees can thrive. <i>01/03/2024</i>	Simone Ewald-Rist	-
75%	01/10/2023	31/02/24	→ Risk Management Framework - Undertake an external review of Risk Management.	Raoul Harper: An external review is now underway. <i>17/04/2024</i>	Raoul Harper	-

ORGANISATIONAL EFFICIENCY

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	30/06/23	Local Government Reform		John Brown	-
75%	01/07/2023	30/06/23	→ Local Government Reform - Participate actively in the Future of Local Government Review process with a focus on achieving the best outcome for the Break O'Day area.	<p>John Brown: Extensive community consultation was undertaken in July 2023 and included with Council's submission which articulated an argument for an East coast council to be considered.</p> <p>With the release of the Final report from the Board on 22/11/23 Council reviewed and provided a submission to the Minister. The recent State Election will slightly delay progression and the response to the Final Report by the State Government and the Minister is the next step.</p> <p><i>29/04/2024</i></p>	John Brown	-
75%	01/07/2023	30/06/23	→ Northern Region Shared Services - Pursue joint procurement opportunities involving Northern Region Councils.	<p>John Brown: Legal Services arrangements are ongoing and a review of arrangements with the service provider has been undertaken and arrangements extended. Discussions are occurring in relation to Asset Management and areas of workforce shortage. Council will be accessing the regional recycling processing arrangement that was developed through the City of Launceston</p> <p><i>29/04/2024</i></p>	John Brown	-
48%	01/07/2023	30/06/23	Break O'Day Organisation		John Brown	-
20%	01/07/2023	31/12/23	→ Service Delivery Review Development Services - examine the opportunity to undertake a service delivery review focused on development related systems and processes following implementation of PlanBuild.	<p>Jake Ihnen: The implementation of Plan Build has been delayed by the relevant State Government department. A Service delivery review has commenced.</p> <p><i>04/04/2024</i></p>	Jake Ihnen	Erica McKinnell

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/07/2023	31/03/24	→ Works Department Service Delivery Review - Review and implement the outcomes of the Review with a focus on addressing succession requirements and an ageing workforce.	<p>John Brown: The review assessed how the Works Department could identify savings and system improvements to allocate resources more efficiently. Twelve key recommendations were made to management through a working group forum comprising department employee representatives. The more significant actions related to a review of team structures and plant replacement are ensuring that replacements are fit for purpose. A report was considered by Council at the February Council meeting.</p> <p>Structural changes included the creation of a Team Leader -Waste Operations responsible for providing daily guidance and supervision to the Waste Transfer Station crews and, most recently, a Works Coordinator. Some additional changes are being considered. A detailed review of Plant & Equipment is in progress.</p> <p>29/04/2024</p>	David Jolly	Erica McKinnell
58%	01/07/2023	31/07/24	Management Systems		John Brown	-
0%	01/07/2023	30/06/24	→ Cascade –Progress with implementation of the Project Management Plan within Cascade.	<p>Angela Matthews: The implementation of Project Management within Cascade has not yet commenced due to conflicting priorities, particularly in relation to the Digital Transformation project.</p> <p>23/01/2024</p>	Angela Matthews	-
75%	01/07/2023	31/03/24	→ PlanBuild - Carry out live testing and implementation of State Government PlanBuild Project.	<p>Jake Ihnen: As the Tasmanian Planning Scheme is now in place for Break O Day, PPlanBuild functionality has been actively utilised by potential property developers and is become increasingly relied upon for customer service enquires which is achieving some staff efficiencies. Councils testing in relation to the rollout for further functionality was delayed due to State Government change in priorities, the next stage will include further functionality such as online submission of development applications, tracking and assessment of applications.</p> <p>04/04/2024</p>	Jake Ihnen	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/09/2023	31/11/24	→ Software Systems - Transition from PropertyWise to CouncilWise and implement improvements to rating and property related procedures and processes.	Raoul Harper: CouncilWise is now fully functional. 29/04/2024	Raoul Harper	Angela Matthews
50%	01/07/2023	30/06/24	Customer Service	Raoul Harper: This item continues to be challenging with staff availability and at time conflicting demands. Clear allocation of tasks and active management of delivery / oversight may well be required at this point. 29/04/2024	Raoul Harper	-
0%	01/07/2023	30/06/24	→ Access to Information - Ensure staff understand where they and customers can access Council information.	Jayne Richardson: As part of the Digital Transformations Project - we will be looking at ways to make regular communication regarding leave etc easier. 17/04/2024	Jayne Richardson	-
25%	01/07/2023	30/06/24	→ Customer Service - Implement, monitor and report on "Closing the Loop" process to guide processes and options for improving customer service.	Raoul Harper: This item is a key deliverable and at this point has not been completed to the standard expected. Staff resourcing and conflicting demands on time are evidently impacting this action. 29/04/2024	Angela Matthews	Rebecca Wood
75%	01/07/2023	31/07/24	Asset Management		David Jolly	-
75%	01/07/2023	30/06/24	→ System Refinement - Develop and Refine Asset Management System including integration of all Council assets.	David Jolly: Council is now partnering with IMG (Infrastructure Management Group - road asset condition monitoring services) and ACEAM (to develop Asset Management Dashboards - all asset classes managed by Council) for enhanced asset management. Current activity is focusing on updating and reformatting asset registers and arranging for asset revaluations prior to year-end reporting. Dashboard development will be used to guide updates to Council's Strategic Asset Management Plan and Long-Term Financial Plan. 29/04/2024	David Jolly	Raoul Harper

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
75%	01/11/2023	31/03/24	→Asset Management Plan - Review the Asset Management Plan and revise where required to align with the parameters of the Long Term Financial Plan (LTFP) and the Financial Management Strategy.	David Jolly: Council officers have evaluated an application called Modelve, a reporting and modelling dashboard that facilitates scenario asset management planning to enable better decision-making and long-term planning. Currently, the focus is reconciling asset registers for roads, paths, stormwater, and bridge assets, followed by asset revaluation with dashboard and modelling support. Building, MTB, and Aerodrome assets will be addressed later. The dashboard modelling will update the Long-Term Financial Plan and the Financial Management Strategy. <i>19/04/2024</i>	Raoul Harper	David Jolly
75%	01/09/2023	30/06/24	→Stormwater System Management Plan - Review the 2019 Plan and integrate urban drainage into Plan providing a five (5) year investment and renewal program.	David Jolly: The update of the Stormwater Asset management plan is in progress. The completed tasks YTD are the stormwater register update and the revaluation of stormwater components. The asset revaluation is currently being reviewed by the Council's accountant before the asset management plan is finalised. <i>19/04/2024</i>	David Jolly	Raoul Harper
88%	01/07/2023	30/06/24	Public & Environmental Health		Jake Ihnen	-
100%	01/07/2023	30/04/24	→New Municipal By-Law - Progress development and implementation of Municipal By-Law which controls animals, waste disposal site controls and caravans within the Municipality.	Jake Ihnen: The Environmental By-Law No. 1/2023 is Now legislated and in operation. The Final Stage involves the tabling of the by-law in parliament which is planned to occur at the next sitting in March 2024. <i>04/01/2024</i>	Jake Ihnen	Anna Williams
75%	01/07/2023	30/06/24	→Food Premises - Deliver a regular program of Food Premises inspections.	Jake Ihnen: Councils Environmental Health Officer has now completed a significant amount of Food Premise auditing, and we are now rolling out scheduled inspections across the municipality <i>04/04/2024</i>	Jake Ihnen	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
90%	01/10/2023	30/04/24	Water Quality Monitoring - Undertake monitoring and reporting in recreational waters.	<p>Jake Ihnen: Water Quality testing has now concluded except for the Denison Rivulet due to poor water quality results, a detailed report is provided within Council Public Meeting agenda.</p> <p>04/04/2024</p>	Jake Ihnen	-
75%	01/07/2023	31/07/24	Stakeholder Management		John Brown	-
75%	01/07/2023	30/06/24	Local Government Association of Tasmania (LGAT) and Australian Local Government Association (ALGA) - Participate actively at the State and National level in Local Government matters including policy development.	<p>John Brown: Participation in LGAT and ALGA activities is significant with Mayor Tucker being the LGAT President resulting in him participating in a range of activities and groups at the State and national level. Motion submitted to the November General Meeting of LGAT.</p> <p>Attendances at meetings and Conferences includes:</p> <p>1/11 LGAT General Meeting and Conference, Mayor Tucker, D/Mayor Chapple, Cfr Drummond and GM</p> <p>14/3 LGAT General Meeting, Mayor Tucker and A/GM</p> <p>29/04/2024</p>	John Brown	-
75%	01/07/2023	30/06/24	Northern Tasmania Development Corporation (NTDC) - Participate in NTDC activities focused on developing the regional economy.	<p>John Brown: Participation in NTDC activities has been led by the Mayor and General Manager, specific actions have included submitting projects to the Regional Priority Projects process and attendance at the Regional Collaboration Forum on 20/9/23 as well as the Members Representative Group meetings on 13/9, and 24/11 with the AGM following.</p> <p>29/04/2024</p>	John Brown	-
75%	01/07/2023	30/06/24	Legislative Reviews - Participate in reviews of legislation affecting Local Government.	<p>John Brown: Participation in Legislative reviews has included the following:</p> <ol style="list-style-type: none"> 1. Road Management legislation (November 2023) 2. Development Assessment Panels (November 2023) 3. Fire & Emergency Service Bill (November 2023) 4. Managing Interests Framework (December 2023) 5. Reserve Activity Assessments (April 2024) <p>29/04/2024</p>	John Brown	-

Curre...	Start ...	Du...	Goal	Update	Owner	Co-own...
100%	01/07/2023	31/07/23	Emergency Management		John Brown	-
100%	01/07/2023	31/08/23	<p>→ Municipal Emergency Management Plan - Adopt the Plan in line with the Tasmanian Emergency Management Plan.</p>	<p>Chris Hughes: The Break O'Day Municipal Emergency Management Plan has been adopted by the Commissioner of Police and is current for a two year period. <i>23/10/2023</i></p>	Chris Hughes	-

ACTION	DISCUSSION
PROPONENT	Council Officer
OFFICER	John Brown, General Manager
FILE REFERENCE	002\012\001\
ASSOCIATED REPORTS AND DOCUMENTS	Draft Submission – Local Government Sustainability Inquiry

OFFICER’S RECOMMENDATION:

That Council make a submission to the Inquiry in relation to local government sustainability.

INTRODUCTION:

The Federal Government has recently announced an inquiry which will focus on local government sustainability.

PREVIOUS COUNCIL CONSIDERATION:

Nil

OFFICER’S REPORT:

In late March, the Federal Government announced the formation of a House of Representatives Standing Committee on Regional Development, Infrastructure and Transport inquiry which will examine local government sustainability.

The Terms of Reference for the Inquiry has a particular focus on:

- *The financial sustainability and funding of local government*
- *The changing infrastructure and service delivery obligations of local government*
- *Any structural impediments to security for local government workers and infrastructure and service delivery*
- *Trends in the attraction and retention of a skilled workforce in the local government sector, including impacts of labour hire practices*
- *The role of the Australian Government in addressing issues raised in relation to the above*
- *Other relevant issues.*

The General Manager notes that this is an opportunity for Council to raise key matters in relation to the challenges faced by local governments in servicing infrastructure requirements and addressing community needs across Australia.

From reading the supporting information there seems to be a strong focus on the workforce challenges experienced by Local Government.

Submissions close on 31 May 2024. It is likely that the Committee will hold hearings around the country which will provide an opportunity to discuss and elaborate on a submission.

STRATEGIC PLAN & ANNUAL PLAN:

Break O'Day Strategic Plan 2017-2027 (Revised March 2022)

Goal

Achieving the Vision

Leadership/Ownership - We will be visionary and accountable leaders who advocate and represent the views of our community in a transparent way. We will make decisions for the greater good of Break O'Day by being accessible and listening to our community.

Break O'Day Annual Plan 2023-2024

Actions:

Stakeholder Management - Legislative Reviews - Participate in reviews of legislation affecting Local Government.

LEGISLATION & POLICIES:

N/A

BUDGET; FUNDING AND FINANCIAL IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority

Draft Submission

Inquiry into local government sustainability

The role of councils has changed significantly over recent decades, changing from a relatively uncomplicated and simple ‘services to property’ model to providing a broader range of ‘services to people’ in addition to delivering services to properties. Local government is under continuous pressure to do more with less resources; provide contemporary best practice across foundational areas like asset management, and at the same time addressing emerging challenges, like health and wellbeing and climate change.

In a local government sense, sustainability inevitably is mainly focussed on financial sustainability which is always measured within the framework of the Australian Accounting Standards to determine whether a council is sustainable. Yet, neither the Federal or the Tasmanian Government measure their own financial performance or sustainability by this set of ‘rules’ particularly when it comes to asset management.

In rural/remote locations, councils are seen as the only place to go to get something fixed or dealt with and community members don’t care whether it is something that relates to the role of local government – they just expect you to do it. City councils are blessed with a wide range of not-for-profits providing a wide range of services and activities. State Government departments are centralised in the major cities also offering a form of access in relation to their activities. Irrespective of the community having a clear understanding of the role of local government, it will not matter when an issue/matter affects a community as they look to their local council in regional areas to fix it.

A recent report commissioned by the Australian Local Government Association (ALGA)¹ shows local government is an efficient provider of government services when compared to other spheres of government. It is also key to building productivity in the wider economy, for example through:

- Waste management – increasing the waste recovery rate by 5 per cent increases Australia’s GDP by an estimated \$1 billion². Councils support this by facilitating garbage, recycling, and organics collection services.
- Responding to climate change – councils help via emissions reduction, engagement / advocacy, collaboration, and adaptation where every dollar

¹ Research for Submission to Local Government Productivity Inquiry: <https://alga.com.au/app/uploads/Final-Report-SGS-Research-Aug-2022.pdf>

² Ibid 53.

spent on resilience building and preparedness can save at least \$2 in recovery costs³.

At the same time, by international standards, investment in Australian local government is small, forcing councils to operate with very modest resources.

Put simply, councils are doing more with less in an already efficient and effective manner.

The ALGA report also identified several constraints to the productivity and role of local government, most notably cost pressures impacting financial sustainability. These cost pressures include cost shifting, declining and ad-hoc grants and management of an increasing number of depreciating assets that support communities and the economy.

The state and federal governments compound this through their funding approaches and revenue distribution that continuously challenge local government's financial sustainability. Councils are constantly enticed into accepting grants for large capital projects such as a new aquatic facility that carry long-term operational costs and asset management commitments that are not backed by sustainable funding sources.

Tasmanian councils have a very basic infrastructure charging system that forces councils to rely on rates, to meet growth management needs. Relying on general revenue forces councils to use ratepayer funds to choose between the needs of existing contributing ratepayers and developer needs. Tasmania is at a disadvantage relative to mainland states. Infrastructure charges are a sustainable growth-linked demand charge that supports development and council financial sustainability – a fundamental tool that Tasmanian Councils do not have.

Councils are accused of not being financial sustainable yet Tasmanian councils are hamstrung by systems and approaches largely beyond our control. These serious holes in the current system that constantly work against financial sustainability on a day-to-day basis must be properly addressed.

Despite this challenging funding environment, communities rely on Councils to get things done for them. Councils understand local economies in ways that state and federal governments frequently do not and are uniquely placed to leverage local synergies with the private sector and community organisations.

So, while councils are often best positioned to deliver many public services with their local knowledge and understanding, they are not funded sufficiently to do so.

This fact has been acknowledged by the current Federal Government, who made an election commitment to provide 'fair increases' to Financial Assistance Grants,

³ Ibid 63.

recognising the key role Federal Financial Assistance Grants play in supporting a sustainable local government sector. This is long overdue, as over the past 30 years Financial Assistance Grants have slipped from 1% percent of Commonwealth taxation revenue, to just over 0.5%, an effective halving of this important source of revenue across a period where the demands on councils have increased significantly. This decline has been most strongly felt in regional, rural and remote councils, where Financial Assistance Grants often make up a much higher component of their annual operating revenue.

It is critical that this inquiry recommends that this untied and non-competitive funding be restored to at least 1% of Commonwealth taxation revenue. This reform alone would provide the long-term certainty councils need to plan for their community's future and the flexibility to prioritise their spend on safer, more productive and more liveable communities.

Importantly, untied Financial Assistance Grants represent the largest pool of local government grant funding in Tasmania. This makes them of critical important to Tasmanian councils. However, the current national distribution methodology for Financial Assistance Grants does not recognise the unique nature of many of the challenges Tasmanian councils face.

The general purpose component of Financial Assistance Grants is distributed between the states and territories according to population. In 2024 Tasmania councils will receive 2.2% of the funding pool. This is despite the *Local Government (Financial Assistance) Act 1995* noting Financial Assistance Grants are provided for the purposes of improving “the capacity of local governing bodies to provide their residents with an equitable level of services” and also the National principles for the allocation of Financial Assistance Grants having horizontal equalisation as a core tenement for the distribution of the general purpose component to councils by state grants commissions in each jurisdiction.

Contrast this with the distribution methodology for the Goods and Services Tax (GST), which is also underpinned by the principle of horizontal fiscal equalisation. For the 2024/25 financial year Tasmania is estimated to receive 3.9% of available GST revenue and the Commonwealth Grants Commission noted:

Overall, with below-average capacity to raise revenue and above-average costs of delivering services, Tasmania receives a per person GST distribution above the national average.⁴

⁴ Commonwealth Grants Commission 2024 Tasmanian Snapshot:
<https://www.cgc.gov.au/publications/state-snapshots/tasmania#gst-distribution-in-202425>

The Commonwealth Grants Commission has recognised Tasmania's relative need is greater than on just a per capita basis, yet this is what our councils receive in general purpose Financial Assistance Grants?

It is important that each council is able to function at a standard not lower than the average standard of council in other States and Territories. The current distribution of the general purpose component of Financial Assistance Grants to each state on a population basis does not achieve this outcome.

Workforce shortages and skills capability gaps are not specific to the Local Government sector and are affecting various organisations and industries across the country. It is a national situation.

The capability gap and workforce shortages in Australia refers to the mismatch between the skills and expertise required by employers and those possessed by the available workforce. This is a national problem as industries across the country are struggling to find workers with the necessary skills and experience to meet their needs. This has led to a shortage of skilled workers, which has in turn resulted in increased competition for talent and higher wages for workers with in-demand skills. The capability gap is particularly noticeable in industries such as technology, healthcare, and construction, where there is a high demand for workers with specialised skills.

In Australia, local government faces a difficult challenge regarding workforce and skills shortages. These shortages are multifaceted and arise from a combination of demographic shifts, changing job requirements, and evolving societal expectations.

One significant factor contributing to workforce shortages in local government is the aging workforce. As older employees retire, there's a substantial loss of institutional knowledge and experience, creating gaps that are difficult to fill. Moreover, the recruitment pool for certain specialised roles, such as town planning, environmental health, project management or engineering, is limited, exacerbating the problem. This situation is particularly pronounced in regional areas, where attracting and retaining skilled workers is more challenging due to factors like limited career advancement opportunities and access to amenities.

Compounding this issue is the mismatch between the skills demanded by local government roles and those possessed by potential candidates. As technology advances and administrative processes become more sophisticated, there's a growing need for workers proficient in digital literacy, data analysis, and project management. However, the education and training systems often struggle to keep pace with these evolving demands, resulting in a shortage of workers with the requisite skills.

Furthermore, there's a perception gap regarding careers in local government. Many young professionals may not consider these roles due to misconceptions about the nature of the work or a preference for careers in the private sector. Addressing this requires proactive efforts to raise awareness about the diverse range of opportunities available within local government and to promote the sector as an attractive and rewarding career choice.

Another dimension of the workforce challenge is the need for diversity and inclusion. Local governments must reflect the communities they serve, yet there may be barriers preventing certain demographic groups, such as Indigenous Australians or people with disabilities, from participating in the workforce. Overcoming these barriers requires targeted initiatives to promote inclusivity, such as recruitment strategies that actively seek out diverse candidates and programs to support their professional development and retention.

Moreover, the COVID-19 pandemic has introduced new complexities into the workforce landscape. It has accelerated trends like remote work and digital transformation while also highlighting the importance of resilience and adaptability. Councils have had to rapidly adjust their operations and service delivery models, necessitating workers who can navigate uncertainty and embrace innovation. However, not all employees may possess these skills, leading to further gaps in the workforce.

Addressing workforce and skills shortages in local government requires a multifaceted approach. This includes investing in education and training programs that equip workers with the skills needed for modern roles, fostering a culture of continuous learning and development, implementing strategies to attract and retain diverse talent, and leveraging technology to streamline processes and improve efficiency. Collaboration between government, educational institutions, industry stakeholders, and community organizations is essential to develop sustainable solutions that ensure councils can effectively meet the needs of their communities now and in the future.

Recently the Federal Government has established 10 Jobs and Skills Councils, one of these is Public Skills Australia which has a focus on government workforces which includes a focus on local government. Who the Board members are of Public Skills Australia is not clear on their website. Even though they are looking at local government struggling to attract skilled workers and the lack of access to training there is no local government representation. According to a media report, Instead the interests of local government are being considered by the Department of Defence; three industry members in the Australasian Fire and Emergency Service Authorities Council Limited, Australia New Zealand Council of the Police Profession through the Australia New Zealand Policing Advisory Agency, and the Defence Force Welfare Association and three employee organisations, the CPSU State Public Sector Federation Group, the United Firefighters Union of Australia and the Police Federation of Australia. Membership of the Board of Public Skills Australia represents a significant failure

by the Federal Government to seriously address the workforce shortages affecting local government

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2015 that Council move into Closed Council.

IN CONFIDENCE

05/24.18.0 **CLOSED COUNCIL**

05/24.18.1 **Confirmation of Closed Council Minutes – Council Meeting 15 April 2024**

05/24.18.2 **Outstanding Actions List for Closed Council**

05/24.18.3 **Closed Council Item Pursuant to Section 15(2)D of the Local Government (Meeting Procedures) Regulations 2015 - Project Scoping - Demolition of Existing Building & Construction of New Indoor & Evacuation Centre**

05/24.18.4 **Closed Council Item Pursuant to Section 15(2)A of the Local Government (Meeting Procedures) Regulations 2015 – General Manager’s Contract**

Pursuant to Regulation 15(1) of the Local Government (Meeting Procedures) Regulations 2005 that Council move out of Closed Council.

05/24.19.0 **MEETING CLOSED**

Mayor Tucker thanks everyone for their attendance and declared the meeting closed at ...pm.