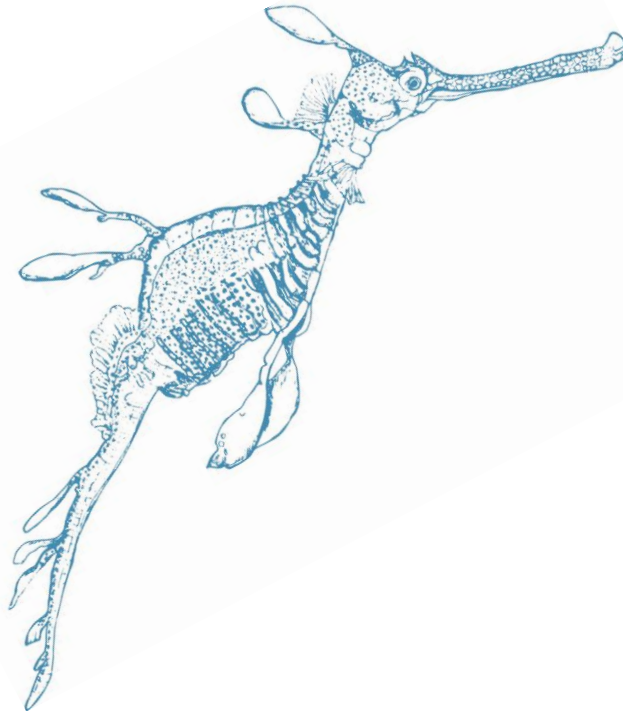




Break O'Day
COUNCIL



ANNUAL GENERAL MEETING MINUTES

Tuesday 10 December 2024

at

5.00pm Council Chambers, St Helens

John Brown, General Manager
Break O'Day Council
10 December 2024

from the **mountains** to the **sea** | www.bodc.tas.gov.au

Division 3 – Annual General Meeting

72B. Annual General Meeting

1. A Council must hold an Annual General Meeting on a date that –
 - a. Is not later than 15 December in each year; and
 - b. Is not before 14 days after the date of the first publication of a notice under subsection (2).
2. A Council must publish a notice on at least 2 separate occasions in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
3. If a quorum of the Council is not present –
 - a. The Annual General Meeting is to be reconvened and held within 14 days; and
 - b. A notice is to be published in a daily newspaper circulating in the municipal area or other prescribed newspaper specifying the date, time and place of the Annual General Meeting.
4. Only electors in the municipal area are entitled to vote at an Annual General Meeting.
5. A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the Council determines.
6. A motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.
7. The General Manager is to keep minutes of the Annual General Meeting.

Contents

| | |
|---|----|
| AUDIO RECORDING OF MEETINGS OF COUNCIL | 4 |
| OPENING 4 | |
| ACKNOWLEDGEMENT OF COUNTRY | 4 |
| LIVE AUDIO/VISUAL STREAMING OF COUNCIL MEETINGS | 5 |
| AGM/24.1.0 ATTENDANCE..... | 5 |
| AGM/24.1.1 Present..... | 5 |
| AGM/24.1.2 Apologies | 5 |
| AGM/24.1.3 Leave of Absence..... | 5 |
| AGM/24.1.4 Staff in Attendance..... | 5 |
| AGM/22.2.0 WELCOME AND INTRODUCTION – MAYOR MICK TUCKER | 5 |
| AGM/24.3.0 ANNUAL REPORT | 6 |
| AGM/24.3.1 Mayor’s Report | 6 |
| AGM/24.3.2 General Manager’s Report | 8 |
| AGM/24.3.3 Financial Statements 2023-2024..... | 9 |
| AGM/24.3.4 Financial Report..... | 10 |
| AGM/24.3.5 Annual Report Submissions..... | 13 |
| AGM/24.4.0 QUESTIONS ON NOTICE | 13 |
| AGM/24.5.0 QUESTIONS WITHOUT NOTICE | 13 |
| AGM/24.6.0 MOTIONS ON NOTICE..... | 13 |
| AGM/24.7.0 MOTIONS WITHOUT NOTICE | 13 |
| AGM/24.8.0 MEETING CLOSURE | 13 |

AUDIO RECORDING OF MEETINGS OF COUNCIL

All ordinary meetings, special meetings and annual general meetings will be live streamed using audio/visual technology. A link to the audio/visual recordings will be made available to the public post the meeting on Council's website (within seven (7) days post the meeting in line with the uploading of the minutes from the meeting). The audio/visual recording of Council Meetings will only be retained for six (6) months.

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings shall be permitted without specific approval by resolution of the Meeting.

The streaming platform utilised for recording and streaming is setup specifically for Break O'Day Council and Council has full control of which meetings are streamed or uploaded for viewing. There is no ability for the public to comment, edit or download recordings in anyway. They can only be viewed via the Council link.

Participation in person at the Council Meeting is considered as providing your consent to livestreaming of that meeting.

In accordance with the Local Government Act 1993 and Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015, these audio files will be retained by Council for at least six (6) months and made available for listening online within seven (7) days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting and a transcript of the recording will not be prepared.

OPENING

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5:00pm.

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we work and live, the Palawa people of this land Tasmania, and recognise their continuing connection to the lands, skies and waters. We pay respects to the Elders Past, present and future.

LIVE AUDIO/VISUAL STREAMING OF COUNCIL MEETINGS

Ladies and gentlemen, I would like to advise you that today's Council Meeting is being live streamed and recorded. This means that members of the public who are unable to attend in person can still observe the proceedings. By remaining in this chamber, you are consenting to being filmed and recorded. Please be mindful of your actions and contributions as they will be visible to the public. Thank you for your cooperation.

AGM/24.1.0 ATTENDANCE

AGM/24.1.1 Present

Mayor Mick Tucker
Deputy Mayor Kristi Chapple
Councillor Gary Barnes
Councillor Ian Carter
Councillor Janet Drummond
Councillor Barry LeFevre
Councillor Vaughan Oldham
Councillor Kylie Wright

AGM/24.1.2 Apologies

Councillor Liz Johnstone

AGM/24.1.3 Leave of Absence

Nil.

AGM/24.1.4 Staff in Attendance

General Manager, John Brown
Corporate Services Officer Linda Singline
Corporate Services Coordinator, Angela Matthews
Business Services Manager, Raoul Harper
Executive Officer, Jayne Richardson
Manager Infrastructure and Development Services, David Jolly
Development Services Coordinator, Jake Ihnen

AGM/22.2.0 WELCOME AND INTRODUCTION – MAYOR MICK TUCKER

The Mayor welcomed everyone to the Break O' Day Council Annual General Meeting.

AGM/24.3.0 ANNUAL REPORT

AGM/24.3.1 Mayor's Report

Welcome to the 2023-2024 Annual Report.

What a year it has been!

Our Council has been working hard behind the scenes to secure funding that will help us progress key projects and activities that will elevate our community and region. Our vision is to provide quality services that promote the wellbeing of all Break O' Day residents. Securing funding from State and Federal Governments takes effort, and I want to thank everyone who contributes to this process, including the community members who offer valuable feedback and engage with our governing bodies.

During the 2022 State election, we successfully lobbied for funding for the Pump Track project at Flagstaff, which is currently underway and expected to be completed by December 2024. This will complement this fantastic space and the already established Mountain Bike Network, encouraging an active lifestyle.

Our Georges Bay Multi-User Track project, which had stalled due to a lack of funding, is back on track thanks to \$1 million in funding support from the State Government and we hope to be able to secure Federal funding to complete this project as well. These projects, along with others like a Telstra upgrade for St Helens are clear examples of how our positive relationships with government can result in meaningful progress for our community.

This past financial year, we faced unexpected storm-related devastation which saw more than 145 mm of rain fall in a localised area of St Helens in a matter of hours. All it took was one quick call from me to Premier Rockliff and this led to the Premier declaring this a natural disaster for our area. The impact was significant—homes and businesses suffered, and there was a sudden pause on our local daily life. I want to thank the Premier and the State Government for their swift response and financial support that allowed us to begin the recovery process. Again, this shows just how important our strong relationships with State and Federal Governments are in ensuring quick responses when our community needs it most.

We've dealt with our share of natural events in recent years. After the Fingal Valley bushfires, we were fortunate to receive funding from the Federal Government's Black Summer Bushfire Recovery Grants. We are now seeing progress on recovery projects like the St Marys Multi-Purpose and Evacuation Centre, which is nearing completion, aided by an additional \$500,000 to fit out the facility from the State Government. This additional funding was negotiated by Council with the State Government during the election period. The Fingal Community Shed and the Mangana Network telecommunications tower are also progressing, all made possible by this crucial funding. I would

like to thank the Federal and State Government for their consistent support to our community in times of need.

It's important to remember that our success isn't just about projects and funding—it's about the people who make an impact on our community.

I want to extend a special thank you to our outdoor crew, who are always on the front lines during these weather events. Your hard work ensures the safety and wellbeing of our community, and it is truly appreciated. Our emergency management and communications teams also deserve recognition for providing timely updates and support during uncertain times. And to all our staff, who band together in challenging moments—thank you for your commitment to helping the community you're a part of.

As Mayor, I am proud of the resilience of our community in these challenging times and would like to express my gratitude for your understanding and support. In the face of adversity, what really matters is how we come together. It's not about getting through it on our own but about leaning on each other and finding strength in our community. Together, we are resilient.

This year, our Volunteer Film Festival, led by Council's Community Services Team, brought together local groups and individuals to share their volunteering stories through short films. The project highlighted how much volunteers contribute to Break O'Day and positively impact our community. Our efforts were recognised when Council won the 2024 Community Award for the initiative. This award isn't just for Council—it's for every volunteer who pours their heart into making our community stronger.

Volunteers are the lifeblood of small communities like ours, and this award is a celebration of all their efforts. We're so proud of everyone involved and encourage more people to explore the rewarding experience of volunteering.

I'd also like to thank our Councillors for their continued efforts and commitment to their constituents. By listening to the community's needs, bringing those voices to the table, and engaging in respectful discussions, they help shape a positive future for Break O'Day. We're fortunate to have a cohesive and respectful Council that works well together.

And finally, I want to extend a heartfelt thank you to our amazing staff and volunteers. You are the backbone of Break O'Day Council and I appreciate your hard work for your community of which you are an important part. Every decision we make as a Council touches your lives, your loved ones, and your neighbours, and I truly appreciate the dedication and care you bring to every project, service and task. Your hard work keeps Break O'Day thriving and makes a real difference - it doesn't go unnoticed. Keep shining!

Here's to another year of growth, resilience, and community spirit. Together, we can achieve great things!

Mick Tucker
Mayor

AGM/24.3.2 General Manager's Report

When I wrote this report last year we were waiting to see what the Local Government Board would recommend in relation to Council boundary adjustments and then, what the State Government might do on the matter. I was also concerned that the State Government might just ignore the Final Report which would be incredibly frustrating. The Local Government Board made some recommendations, and we responded supporting the investigation into an East Coast Council in our submission to the Minister in February this year. Since then, there has been nothing from the Minister and the State Government. Obviously, the State Election and the survival of the Government have distracted them from this vital piece of work.

We were able to place the issues of housing, population change, health needs, childcare and post secondary education on the table to focus on. Initially the focus has been on education and the potential for a Study Hub to be established on the East Coast to support learners in vocational and tertiary education.

A highlight of the year was the Volunteer Film Festival which was held at the Easy Tiger complex, showcasing the activities of 11 of our local community groups and attended by over 70 people. These were wonderful and inspirational stories of what makes our community so great. We submitted the event to the Local Government Professionals Community Service Delivery Awards because we thought it was such a great project. (Post year end footnote – the Judging Committee must have thought so too because we WON!) Great work by the Community Services team.

There has been much discussion within the community over many years about the construction of an aquatic facility in the Break O'Day area. The Council has been very cautious on the matter as any facility is going to potentially have very significant financial ramifications into the future and it requires a very close examination. During the year the first steps were taken to undertake a feasibility analysis to address key questions such as whether an aquatic facility is feasible, what it could look like, where it might be located and how it would be financed. This is important work and if it does look like it might be possible, then a detailed business case will need to be developed prior to a final decision by Council as to whether it goes ahead.

During the year we managed to progress work in key areas such as:

- Tourism Strategy Review
- Economic Development Strategy Review
- Break O'Day Population Analysis
- Local Township Plans (Nine)
- Bay of Fires Master Plan
- Local Provision Schedule (Planning Scheme)
- Lower George River Flood Risk Impact Assessment
- St Marys Pass Alternative Route Investigation

The hard work of the Break O’Day team, Councillors, employees and volunteers in serving our communities continue to result in creating a better future for those lucky enough to live and visit the beautiful Break O’Day area. I would like to express a heartfelt thanks for this work, we do receive emails and calls from members of our community expressing their appreciation and these are always passed on as they are really welcome.

John Brown
General Manager

AGM/24.3.3 Financial Statements 2023-2024

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OFFICER’S RECOMMENDATION:

That Council note the report.

INTRODUCTION:

This report provides an in-depth analysis of the Council’s financial performance for the year, focusing on the underlying surplus and its contributing factors. The Council recorded an underlying surplus of **\$1.91 million**, a positive outcome that reflects our ability to adapt to changing conditions and absorb unexpected financial pressures. However, it’s important to clarify that this surplus does not represent an increase in readily available cash. Instead, it includes accounting adjustments, non-cash contributions, and timing differences in revenue and expenses.

The Council’s original budget for the 2023/2024 financial year projected an **operating net loss of (\$267,660)**. Exceeding this estimate demonstrates our focus on maintaining a sustainable financial position that allows us to manage unforeseen events and deliver stronger-than-expected end-of-year results. This report will break down the components of the operating surplus, discuss the impacts of asset revaluation and disposals, and detail the adjustments that led to the final underlying surplus. It aims to provide Councillors with a clear understanding of the results and their implications for future planning and resource allocation.

COUNCIL DECISION:

AGM/24.3.3 Moved Clr LeFevre/ Seconded Clr Wright

That Council note the report.

CARRIED UNANIMOUSLY

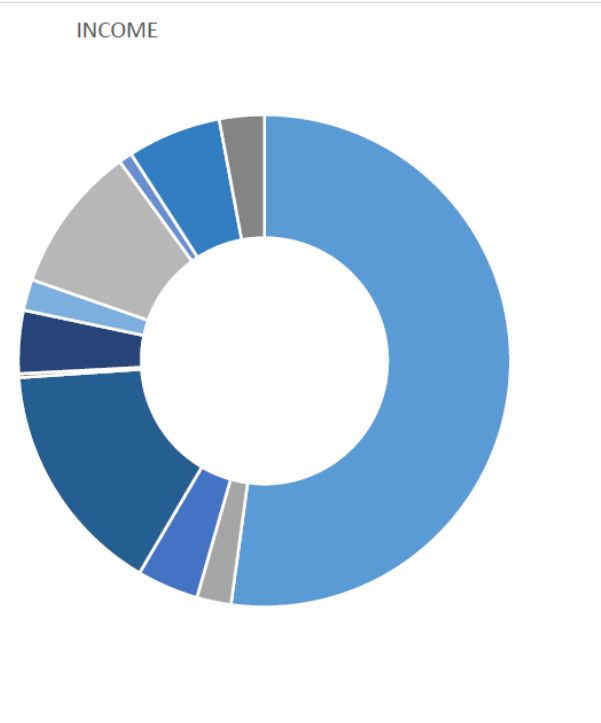


Financial Snapshots

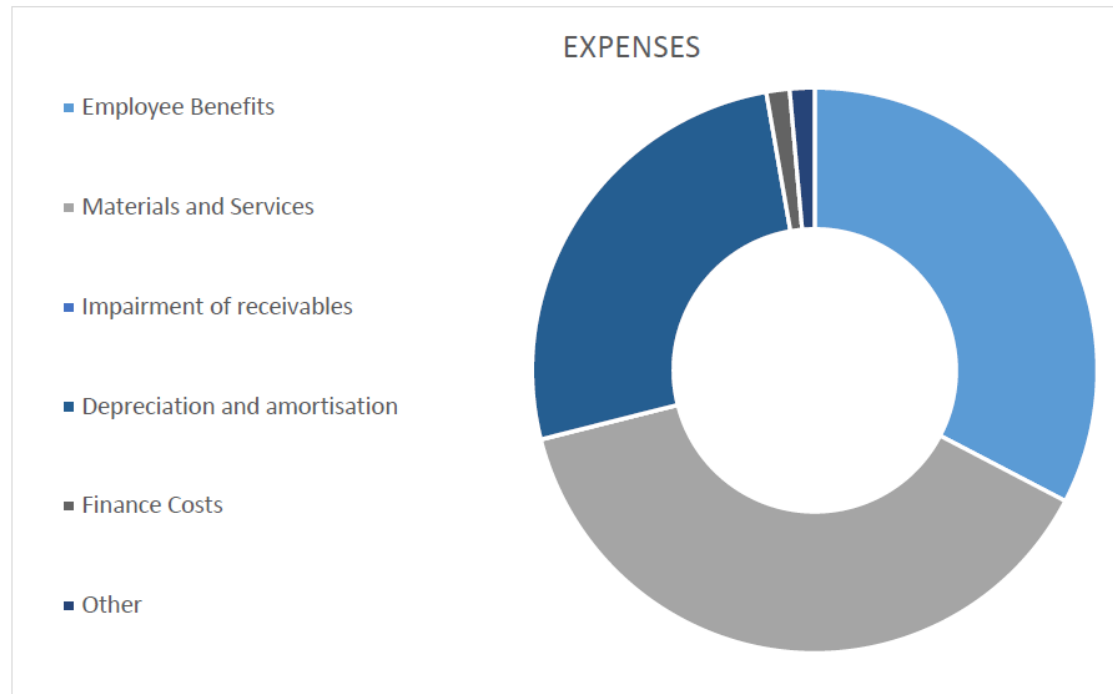
The following financial snap-shots have been taken directly from the financial statements following.

| Income \$ | |
|--|------------|
| Rates and Charges | 11,920,000 |
| Statutory Fees and Fines | 514,000 |
| User Fees | 925,000 |
| Grants | 3,528,000 |
| Contributions - Cash | 58,000 |
| Interest | 947,000 |
| Investment revenue from TasWater | 466,000 |
| Capital Income -grants received specifically for new or upgraded assets | 2,207,000 |
| Contributed Assets | 201,000 |
| Net gain/(loss) on disposal of property, infrastructure, plant and equipment | -1,408,000 |
| Other | 673,000 |

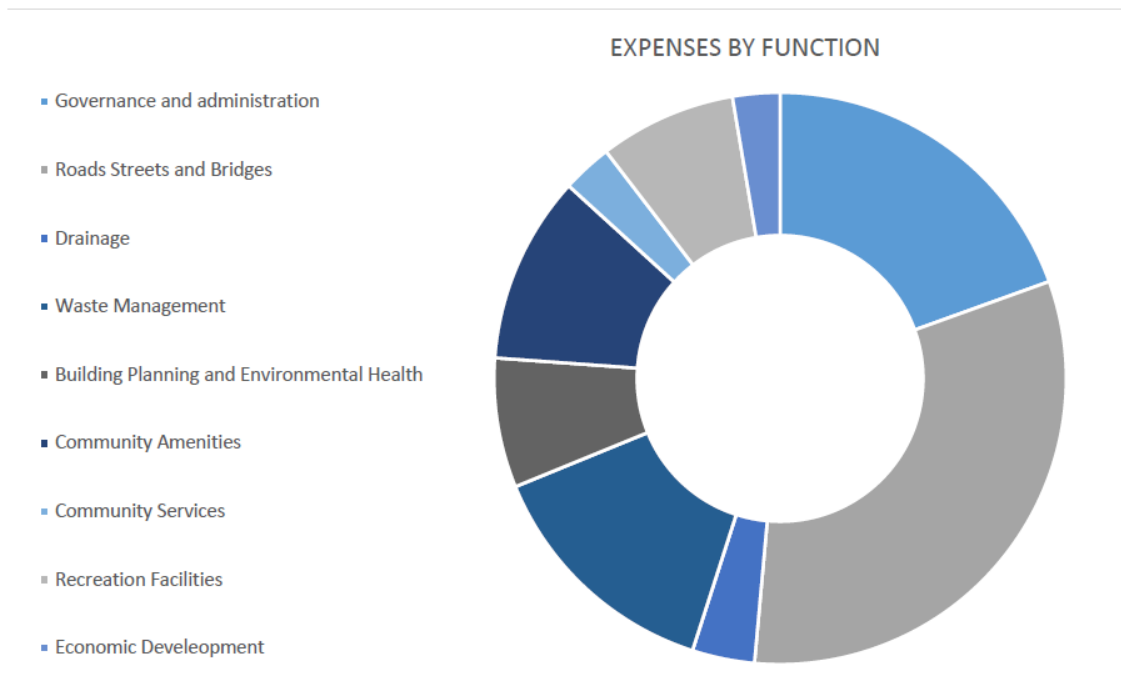
- Rates and Charges
- Statutory Fees and Fines
- User Fees
- Grants
- Contributions - Cash
- Interest
- Investment revenue from TasWater
- Capital Income - grants received specifically for new or upgraded assets
- Contributed assets
- Net gain/(loss) on disposal of property, infrastructure, plant and equipment
- Other



| Expenses \$ | |
|-------------------------------|-----------|
| Employee Benefits | 5,991,000 |
| Materials and Services | 7,048,000 |
| Impairment and Receivables | 2,000 |
| Depreciation and amortisation | 4,803,000 |
| Finance Costs | 244,000 |
| Other | 261,000 |



| Function \$ | |
|---|-----------|
| Governance and Administration | 3,577,000 |
| Roads, Streets and Bridges | 5,858,000 |
| Drainage | 647,000 |
| Waste Management | 2,543,000 |
| Building, Planning and Environmental Health | 1,344,000 |
| Community Amenities | 1,948,000 |
| Community Services | 519,000 |
| Recreation Facilities | 1,419,000 |
| Economic Development | 490,000 |



AGM/24.3.5 Annual Report Submissions

The Annual Report was advertised on 16 November 2024 notifying the availability of the Annual Report and inviting electors to lodge submissions on the report with Council by Monday 2 December 2024 for discussion at the Annual General Meeting.

The General Manager advises that no submissions were received.

AGM/24.4.0 QUESTIONS ON NOTICE

Nil.

AGM/24.5.0 QUESTIONS WITHOUT NOTICE

Nil.

AGM/24.6.0 MOTIONS ON NOTICE

Nil.

AGM/24.7.0 MOTIONS WITHOUT NOTICE

Nil.

AGM/24.8.0 MEETING CLOSURE

Mayor Tucker thanked those in attendance for their contribution and declared the meeting closed at 5.05 pm.

.....
MAYOR

.....
DATE